

# **CENTRAL WELD COUNTY WATER DISTRICT BOARD MEETING AGENDA**

**2235 2<sup>nd</sup> Avenue – Greeley, CO  
November 16, 2023**

**970) 352-1284  
1:30 P.M.**

**James Park, President  
Albert Lind, Vice President  
Katie Strohauer, Treasurer**

**T.Scott Meining, Director  
Peter Ulrich, Director  
Stan Linker, District Manager**

## **AGENDA ITEMS:**

- ITEM 1: ROLL CALL**
- ITEM 2: Public Comment on Non-Agenda Items**
- ITEM 3: MINUTES**  
**A. Approval of Minutes dated OCTOBER 19, 2023**
- ITEM 4: FINANCIAL REPORTS**  
**A. Approval of Current Bills**  
**B. Fund Investments**  
**C. Budget Reports**
- ITEM 5: STAFF REPORTS**  
**A. Incoming Correspondence**  
**B. Outgoing Correspondence**  
**C. Field Report**  
**D. Consumption & Comparison Report**  
**E. Revenue & Usage Report**  
**F. NISP Report**  
**G. Windy Gap Report**  
**H. Manager's Report**
- ITEM 6: CARTER LAKE FILTER PLANT REPORTS**  
**A. CLFP Minutes**  
**B. CLFP Agenda**  
**C. CLFP Project Updates**  
**D. CLFP Pre-Treatment Updates**
- ITEM 7: NEW BUSINESS**  
**A. Tap Fee Agreements**  
**B. 2022 Audit Presentation**  
**C. 2024 Notice of Meetings**  
**D. 2024 Proposed Budget**  
**E. Salary Discussion**  
**F.**  
**G.**  
**H.**
- ITEM 8: ADJOURNMENT**

# **PUBLIC COMMENT**

## **ITEM NO. 2**

**NOVEMBER 16, 2023**

Public comment will be limited to 30 minutes on the agenda, **with a three minute limit per comment.**

Comments will be read into the public record based on the order in which they are received.

All submitted comments will be shared with all board members.

Public comments are accepted on various agenda items. Comments may be delivered in person during or before the public meeting or submitted electronically through the website at [www.cwcwd.com/contact](http://www.cwcwd.com/contact).

A valid email address is required.

Written comments are accepted up to 1 hour before the start of the public meeting.

Individuals should sign up in person to speak in the Board room. Should the Board receive a significant number of public comment requests related to one or more agenda items it may, at its own discretion, further limit the total time allotted for public comment.

Printed copies of public comments received on a particular matter may be provided upon request.

**NO RESPONSES OR QUESTIONS CAN BE GIVEN NOR ASKED, THIS IS A LISTEN ONLY SESSION FOR THE BOARD**

# MINUTES FOR CWCWD REGULAR BOARD MEETING

**ITEM NO. 3A (1-9)**

**NOVEMBER 16, 2023**

## MINUTES FOR CENTRAL WELD COUNTY WATER DISTRICT REGULAR BOARD MEETING OCTOBER 19, 2023

The Regular meeting of the Board of Directors of Central Weld County Water District was held on Thursday, October 19, 2023, at approximately 1:30 P.M. The meeting was called to order by Albert L. Lind.

Present: Albert L. Lind, T. Scott Meining, Peter Ulrich, and Katie Strohauer; Board Members; Stan Linker, District Manager and Roxanne Garcia. Absent: James W. Park

Guests Present: none

**PUBLIC COMMENTS:** None

### **MINUTES:**

The Minutes of the September 21, 2023 meeting were reviewed by the Board. Peter Ulrich moved and Katie Strohauer seconded to approve the Minutes as written. Motion Passed.

### **FINANCIAL REPORTS:**

The financial reports were reviewed for the months of October. The NCC invoice was for the mostly leaks and repairs. T. Scott Meining moved and Peter Ulrich seconded to approve the financial reports and current bills for payment. Motion Passed.

### **INCOMING CORRESPONDENCE:**

The Board reviewed the Incoming Correspondence.

### **OUTGOING CORRESPONDENCE:**

The Board reviewed the Outgoing Correspondence.

### **FIELD REPORT:**

The Board reviewed and noted the Field Report.

### **CONSUMPTION REPORT:**

The Board reviewed and noted the Consumption Report.

### **USAGE & REVENUE REPORT:**

The Board reviewed and noted the Usage and Revenue Report.

### **NISP:**

To date the District has paid \$11,620,976.00 for its portion of engineering and fees. The 2024 Budget amount will be \$2,625,000 for the District. Larimer County District Court has ruled in our favor regarding the challenge to the Larimer County 1041 Permit filed by Save the Poudre and No Pipe Dream. The court denied all six claims made by Save the Poudre.

Regular Board Meeting October 19, 2023

**WINDY GAP REPORT:**

Chimney Hollow construction continues at the site and can be monitored via the live stream provided by NCWCD. The construction has reached it's halfway point.

**MANAGER's REPORT:**

1) S. Maadox's 6500 truck was repaired until he tried to drive it again and parking brake engaged and it was towed back to the chop 2) new field tech, Zach Brown, started Sept. 5th. At this time he is doing very well 3) CDOT Section 5 beginning from Hwy 66 to Hwy 56 which may mean we have to relocated the two master meter vaults 4) KLM Engineers determining costs for tank inspections required by the CDPHE and tank mixer for elevated tank

**CARTER LAKE FILTER PLANT:**

The average flows for September was 22.4 MGD. The pretreatment design is still being drafted. The lake level is at 105,000 AF. The Dry Creek pump station work has begun. The 5MG tank was cleaned and painted and will be put back online once the paint is cured. The 7MG tank will have an inside site review this month. Proposed budget being discussed. The rate should increase to \$0.24/TH from \$0.22/TH and the base should decrease to \$108,000 from \$110,000. The health insurance renewal was passed. A bonus per employee was approved for \$1,500.

**TAP FEE AGREEMENTS:**

The Board reviewed the Tap Fee Agreements:

	<b>OWNER</b>	<b>TAP SIZE</b>	<b>LOCATION</b>
1	Firestone Cattle Ranch LP	Budget 5/8"	CR 19/22-24
2	Jason Thomas	Budget 5/8"	CR 20 & 19

Peter Ulrich moved and T. Scott Meining seconded to approve the Tap Fee Agreements. Motion passed.

Regular Board Meeting October 19, 2023

**TAP 201 PYEATT - 9375 HWY 66:**

The Board reviewed the referral information for Tap 201 located at 9375 Highway 66 in Platteville for the Pyeatt Trust. This parcel currently has two homes being severed by one tap. The Pyeatt's have submitted a referral to Weld County that Kathy Naibauer has responded to and is included in the attached information. The District has provided alternatives for water service and the Pyeatt's have applied for a study for the cost for installation if they choose to trade in the 5/8" tap toward two budget taps. The Board discussed what has been done in the same scenarios from the past and agreed that the 5/8" tap could be traded in for two Budget taps with actual installation costs paid by the customer. Katie Strohauer moved and T. Scott Meining seconded to allow Tap 202 be exchanged for two Budget taps with installation costs paid by the customer. Motion passed.

**NORTH SUBURBAN METRO DISTRICT:**

The North Suburban Metro District "NSMD" was formed back in 2007. There are approximately 225 acres in their district that overlaps our district. They are in the process of expanding their district outside of our service area and their District counsel believes they need a resolution between CWCWD and NSMD on the portions of the districts that overlap.

**RESOLUTION OF THE BOARD OF DIRECTORS OF CENTRAL WELD COUNTY WATER DISTRICT  
RESOLUTION CONSENTING TO OVERLAPPING BOUNDARIES PURSUANT TO SECTION 32-1-107, C.R.S.  
(*"Future Inclusion Area Boundaries – Additional Public Infrastructure Property"*)**

WHEREAS, Central Weld County Water District ("CWCWD") is a water district, formed in 1965 pursuant to and in accordance with Chapter 89, Article 5, Colorado Revised Statutes 1963, superseded by the Special District Act, Sections 32-1-101, *et seq.*, C.R.S.;

WHEREAS, North Suburban Metropolitan District Nos. 1-4 (collectively, "NSMD") is a special district formed in 2006, pursuant to the Special District Act, Sections 32- 1-101, *et seq.*, C.R.S., and in the process of amending its service plan to, among other things, allow for the inclusion of additional property into its boundaries;

WHEREAS, Section 32-1-107(2), C.R.S., provides that no special district may be organized wholly or partly within an existing special district providing the same service;

WHEREAS, Section 32-1-107(3)(b)(IV), C.R.S., provides that an overlapping special district may be authorized to provide the same service as the existing special district if, among other requirements, the board of directors for the special district consents to the overlapping special district providing the same service;

WHEREAS, upon inclusion of certain real property into the NSMD boundaries, as described within the Exhibit B-2 to the proposed NSMD First Amended Consolidated Service Plan, titled *"Future Inclusion Area Boundaries – Additional Public Infrastructure Property,"* and as more particularly described in Exhibit A to this Resolution, a portion of the proposed inclusion area for NSMD overlaps with property within the boundaries of CWCWD (the "Overlapping Area");

Regular Board Meeting October 19, 2023

**NORTH SUBURBAN METRO DISTRICT con't:**

WHEREAS, CWCWD supplies water for domestic purposes to its inhabitants through its water supply, storage, treatment, transmission and distribution system;

WHEREAS, NSMD does not intend to and shall not provide the same services in the Overlapping Area, as NSMD's plans do not involve the provision of a water supply for domestic purposes to inhabitants in such areas, but rather the NSMD services involve the financing and installation of water infrastructure to provide water supply to property outside of the Overlapping Area, through water supply connections lying outside of the CWCWD's water system;

WHEREAS, the proponents of NSMD desire to provide certain water services to the Overlapping Area, limited to the financing and construction of water improvements intended to convey water supply to areas outside of the Overlapping Areas, and which improvements will be owned, operated and maintained outside of the CWCWD water system;

WHEREAS, CWCWD does not intend to finance or construct water improvements within the Overlapping Areas for provision of domestic water supply outside of the Overlapping Area; and

WHEREAS, the proponents of NSMD request consent to the overlap of the Overlapping Area into the boundaries of NSMD for the limited purposes described herein. That, pursuant to Section 32-1-107(3)(b)(IV), C.R.S., CWCWD hereby consents to the provision of water services to the Overlapping Area by the proponents of NSMD, subject to the provisions recited herein.

Notwithstanding any provision in NSMD's service plan to the contrary, NSMD's water services are limited to the financing and construction of water improvements intended to convey water supply to areas outside of the Overlapping Area, which improvements will be owned, operated and maintained outside of the CWCWD water system.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CENTRAL WELD COUNTY WATER DISTRICT: [SIGNATURES ON FOLLOWING PAGE]**

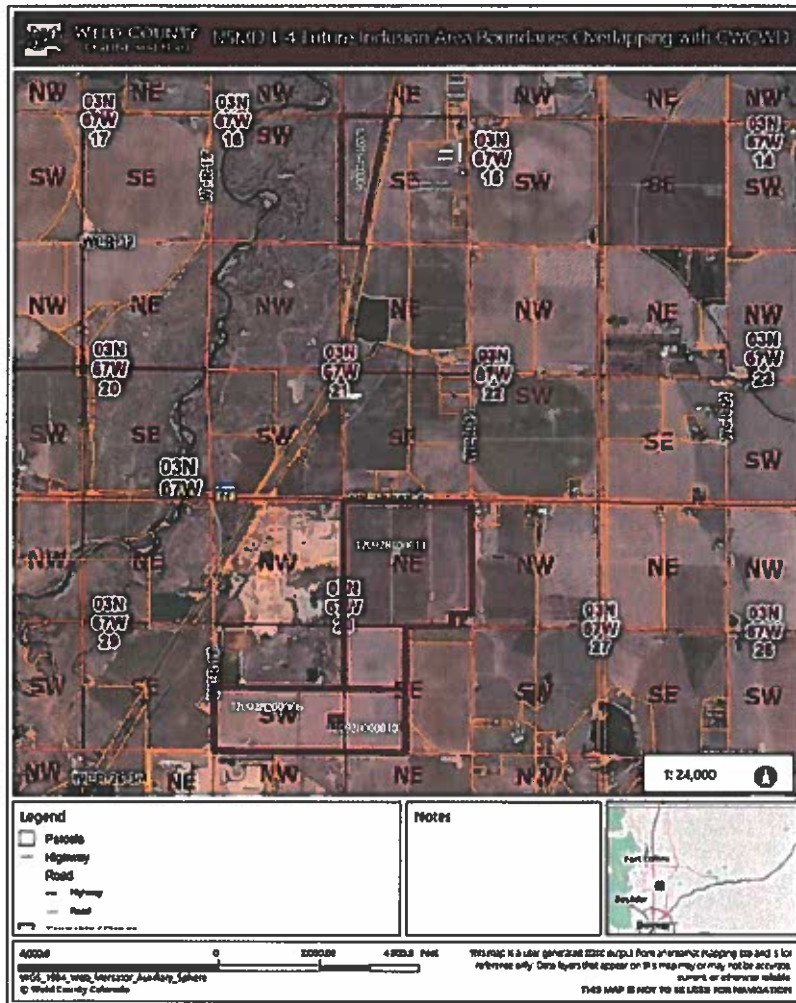
Regular Board Meeting October 19, 2023

This Resolution Consenting to the Overlapping Boundaries of the NSMD is ADOPTED AND APPROVED this day of ,  
2023.

**CENTRAL WELD COUNTY WATER DISTRICT**  
President and Secretary signatures required

**EXHIBIT A**

**OVERLAPPING AREAS MAP AND PARCELS**  
*("Future Inclusion Area Boundaries – Additional Public Infrastructure Property")*





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**NORTH SUBURBAN METRO DISTRICT con't:**

Peter Ulrich moved and T. Scott Meining seconded to approve the Approve the Resolution Consenting to Overlapping Boundaries Pursuant to Section 32-1-107, C.R.S for parcels 120916400006, 120928100011, 120928000006, 120928000010. Motion passed.

**RESOLUTION OF THE BOARD OF DIRECTORS OF CENTRAL WELD COUNTY WATER DISTRICT A  
RESOLUTION CONSENTING TO OVERLAPPING BOUNDARIES PURSUANT TO SECTION 32-1-107, C.R.S.  
("Initial NSMD 1-4 Boundaries Property")**

WHEREAS, Central Weld County Water District ("CWCWD") is a water district, formed in 1965 pursuant to and in accordance with Chapter 89, Article 5, Colorado Revised Statutes 1963, superseded by the Special District Act, Sections 32-1-101, *et seq.*, C.R.S.;

WHEREAS, North Suburban Metropolitan District Nos. 1-4 (collectively, "NSMD") is a special district formed in 2006, pursuant to the Special District Act, Sections 32- 1-101, *et seq.*, C.R.S., and in the process of amending its service plan to, among other things, allow for the inclusion of additional property into its boundaries;

WHEREAS, Section 32-1-107(2), C.R.S., provides that no special district may be organized wholly or partly within an existing special district providing the same service;

WHEREAS, Section 32-1-107(3)(b)(IV), C.R.S., provides that an overlapping special district may be authorized to provide the same service as the existing special district if, among other requirements, the board of directors for the special district consents to the overlapping special district providing the same service;

WHEREAS, following the inclusion of certain real property into the NSMD boundaries, as more particularly described in **Exhibit A** to this Resolution, a portion of the proposed inclusion area for NSMD overlaps with property within the boundaries of CWCWD (the "**Overlapping Area**");

WHEREAS, CWCWD supplies water for domestic purposes to its inhabitants through its water supply, storage, treatment, transmission and distribution system;

WHEREAS, NSMD does not intend to and shall not provide the same services in the Overlapping Area, as NSMD's plans do not involve the provision of a water supply for domestic purposes to inhabitants in such areas, but rather the NSMD services involve the financing and installation of water infrastructure to provide water supply to property outside of the Overlapping Area, through water supply connections lying outside of the CWCWD's water system;

WHEREAS, the proponents of NSMD desire to provide certain water services to the Overlapping Area, limited to the financing and construction of water improvements intended to convey water supply to areas outside of the Overlapping Areas, and which improvements will be owned, operated and maintained outside of the CWCWD water system;

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**NORTH SUBURBAN METRO DISTRICT con't:**

WHEREAS, CWCWD does not intend to finance or construct water improvements within the Overlapping Areas for provision of domestic water supply outside of the Overlapping Area; and

WHEREAS, the proponents of NSMD request consent to the overlap of the Overlapping Area into the boundaries of NSMD for the limited purposes described herein. That, pursuant to Section 32-1-107(3)(b)(IV), C.R.S., CWCWD hereby consents to the provision of water services to the Overlapping Area by the proponents of NSMD, subject to the provisions recited herein.

Notwithstanding any provision in NSMD's service plan to the contrary, NSMD's water services are limited to the financing and construction of water improvements intended to convey water supply to areas outside of the Overlapping Area, which improvements will be owned, operated and maintained outside of the CWCWD water system.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF CENTRAL WELD COUNTY WATER DISTRICT: [SIGNATURES ON FOLLOWING PAGE]**

This Resolution Consenting to the Overlapping Boundaries of the NSMD is ADOPTED AND APPROVED this day of , 2023.

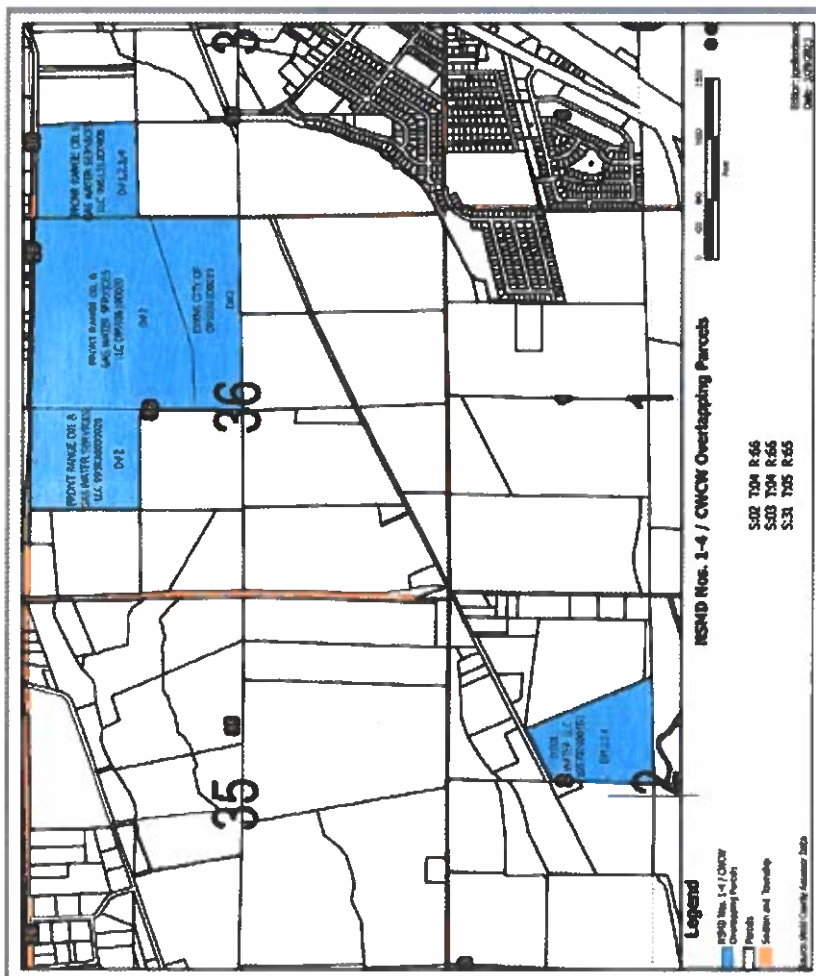
**CENTRAL WELD COUNTY WATER DISTRICT  
President and Secretary signatures required**

Regular Board Meeting October 19, 2023

**NORTH SUBURBAN METRO DISTRICT con't:**

**EXHIBIT A**

**OVERLAPPING AREA MAP AND PARCELS**  
*("Initial NSMD 1-4 Boundaries Property")*  
*See Attached*



Regular Board Meeting October 19, 2023

**NORTH SUBURBAN METRO DISTRICT con't:**

T. Scott Meining moved and Peter Ulrich seconded to Approve the Resolution Consenting to Overlapping Boundaries Pursuant to Section 32-1-107, C.R.S for parcels 096131200006, 095936000028, 095936100020, 095936100019. Motion passed.

**2024 PROPOSED BUDGET:**

The Board reviewed the 2024 Proposed Budget. There will still be adjustments in October and November before finalizing in December.

**2022 AUDIT PRESENTATION:**

The audit presentation was postponed until the November 16<sup>th</sup> meeting.

**LANDSCAPE PROPOSAL:**

The District received a proposal for the landscape project we discussed previously since our trees had to be removed. It includes the demo of the existing area as well as the installation of new planting beds and an additional water feature. The landscape company would possibly be able to remove and prep the two areas before the end of the year and then in the Spring they would come back and do all of the planting. We have received some "unexpected" funds that we feel would offset most of the costs of the proposal including an \$18,350 retainer refund, \$10,933 received in royalties, an insurance dividend \$5,650, and transfer fees over \$3,400. The cost of the project came in for \$48,333.00. There has not been a major landscape project for the office in over 20 years. Katie Strohauser moved and T. Scott Meining seconded to proceed with the landscape plan as presented by All Terrain Landscaping. Motion Passed.

There being no further business to be brought before the Board, the meeting was adjourned at approximately 2:35 P.M.

(SEAL)

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Katie Strohauser - Secretary/Treasurer

# **CURRENT BILLS**

**ITEM NO. 4A (1-4)**

**NOVEMBER 16, 2023**

## **Background Summary:**

Attached for your review are the bills paid for current bills received and paid in November.

CURRENT BILLS  
ITEM NO. 4A (1-4)  
NOVEMBER 16, 2023

**RECURRING BILLS:**

**NOVEMBER 2023**

Aflac	Insurance	1161.75
Always An Answer	Answering Service	153.75
Atmos Energy	Office/Field Utilities (est.)	700.00
Carter Lake Filter Plant	Dry Creek - 1,125.00; Operations - 182,560.44; NC - 385.00	184,070.44
CEBT	Health Insurance (est.)	18,280.02
City of Greeley	Office Utility (est)	200.00
Colorado Dept. of Revenue	Taxes	2,561.00
Colorado Network Management	Office Exp	1,977.71
Colorado State Treasurer	Unemployment Insurance (Quarterly)	950.40
Comcast	Office Utilities	1,372.24
CorKat	Office Exp	4,738.81
CWCWD Employees	Salaries (est.)	56,000.00
Data Print	UB Bills Postage	1,618.78
First Class Security	Alarm Monitoring (Quarterly)	72.00
First National Bank	Fed/W/holding; Medicare; SS	22,000.00
Greeley Gopher	Office Expense	291.20
Lincoln National	Retirement:Dist-3,755.15; Emp-4,641.84	8,396.99
NCR Payment Solutions	Office Exp	963.58
Poudre Valley REA	Field Utilities (est.)	250.00
RAM Waste	Office/Warehouse maint	88.00
United Power	Field Utilities (est.)	1,100.00
UNCC	M&R	1,025.55
Verizon Wireless	M&R	1,380.29
Xcel Energy	Office/Field Utilities (est.)	1,000.00
Xerox Corporation	Office Exp	412.69
	<b>SUB TOTAL</b>	<b>310,765.20</b>

Ace Hardware	M&R	74.32
Aqua Backflow	M&R	360.00
Badger Meter	M&R	1,170.90
Buckeye Welding	M&R	30.60
Bucklen Equipment	M&R	1,000.35
Clear Water Solutions	Professional Fees	4,417.50
Colo Dept of Revenue	Sales Tax license renewal	16.00
Core & Main	NC	27,216.65
First National Bank	Auto Exp - 1,789.06; Office -1,032.58 ; M&R - 44.19	2,865.83
Fort Morgan Furniture	Office Exp	1,497.00
Greeley/Loveland Irrigation	Water Assessment	16.50
Home Depot	M&R	6.98
Hotsy	M&R	606.00
Kepner	NC - 7,401.00; Inventory - 1,571.46	8,972.46
The Lane Law Firm	Professional Fees	1,056.00
LaSalle Oil	Auto Exp	1,970.90
Lohr Inc	M&R	260.00
Municipal Treatment	M&R	980.62
NOCO Engineering	Professional Fees	30,310.00
Northern Colo Constructors	M&R - 127,646.34; GIS/GPS - 8,000; Office Exp - 2,500	138,146.34
Ottom Electronics	Chlorine Exp	50.00
Stevens Auto	Auto Exp	65.58
Stitched in Stones	Office/Field Exp	276.84

CURRENT BILLS  
ITEM NO. 4A (1-4)  
NOVEMBER 16, 2023

Warehouse Supply	M&R	32.27
WEL Consulting	Professional Fees	6,000.00
Weld County Garage	Auto Exp - 610.85; Field Equip - 66,441.66	66,938.52
Weld County Health Dept	Water Samples	477.00
Weld County Public Health	NC	241.20
WEX Bank - Fleet	Auto Exp	3,664.57

**SUB TOTAL** **298,720.93**

**TOTAL** **609,486.13**

I have compared the Current Bills with the Checks and recommend payment be made to vendors.  
Any Bills that are questioned will be called out in the Minutes.

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**Board Member**

**PAID BILLS OCTOBER 2023**

BEG. BALANCE OCTOBER 1, 2023	\$ 396,551.47
FUNDS TRANSFER	\$ (1,000,000.00)
DEPOSITS	\$ 1,581,029.18
<b>SUB TOTAL</b>	<b>\$ 977,580.65</b>

	Recurring Utilities	
Aflac	Insurance	2323.50
Always an Answer	Office Exp	157.75
Atmos Energy	Office/Field Utilities	36.20
B&C Refuse/RAM Waste	Office/Whrs	0.00
Carter Lake Filter Plant	Dry Creek-2,030.00; Operations-201,293.73; NC - 10,044.12	213,367.85
CEBT	Health Insurance	38,805.55
City of Greeley	Office Utility	184.09
Colorado Dept. of Revenue	Taxes	3,778.08
Comcast	Office Utilities	2,749.36
CorKat Data	Office Exp	4,738.81
CWCWD Employees	Salaries	58,126.61
DataPrint	Office Exp	1,616.60
First Class Security	Alarm Monitoring (Quarterly)	72.00
First National Bank	Fed/Witholding;Medicare; SS	23,968.20
Greeley Gopher	Office Expense	291.20
Lincoln National	Retirement	12,829.00
NCR Payment Solutions	Office Exp	1,067.00
Poudre Valley REA	Field Utilities	208.91
United Power	Field Utilities	996.60
UNCC	M&R	899.13
Verizon Wireless	M&R	1,323.54
Xcel Energy	Office/Field Utilities	1,640.88
Xerox	Office Exp	412.69
	<b>SUB TOTAL</b>	<b>369,593.55</b>

Ace Hardware	M&R	137.97
AWWA	Office Exp	412.00
Badger Meter	M&R	3,999.88
BDO	Professional Fees	16,420.45
Buckeye Welding	M&R	30.60
Bucklen Equipment	M&R	1,840.44
Cintas	Office Supplies	215.24
Clear Water Solutions	Professional Fees	1,512.93
DataWest Corp	Office Exp	10,200.37
DXP SuperCenter	M&R	41.71
E470 Highway Toll	M&R	15.50
First National Bank	Auto Exp - 102.64; Office -1,670.08 ; M&R - 1,048.73	2,821.45
City of Fort Lupton	NC	75.00
Freedom Fire Protection	Chlorine Exp	250.00
Garcia, Augustina	Closing Refund	25.48
Home Depot	M&R	191.87
Hotsy	M&R	165.00
John Deere	M&R	644.00
Kepner	Inv - 15,214.00; M&R - 10,031.86	25,072.40
LaSalle Oil	Auto Exp	1,964.52



CURRENT BILLS  
ITEM NO. 4A (1-4)  
NOVEMBER 16, 2023

Lawn EMT	Bulk Hyd Refund	1,872.99
Little Thompson	Dry Creek Exp	47.27
Lohr Inc	M&R	260.00
Lube on the Move	Auto Exp	123.98
M&O Tires	Auto Exp	1,647.50
Municipal Treatment	M&R	230.94
NOCO Engineering	Professional Fees	30,068.00
Northern Colo Constructors	NC - 13,471.86; GIS - 8,000.00; Office - 2,500.00; M&R - 165,570.88	189,542.74
Office Depot	Office Exp	341.25
OJ Watson	Auto Exp	1,568.99
Ottem Electronics	Chlorine Exp	100.00
Prairie Mnt Media	Office Exp	86.24
Raptor Materials	M&R	46.34
Starr & Westbrook	Professional Fees	2,509.50
Stitched in Stones	Office/Field Exp	2,327.24
Ten Point Sales	M&R	557.08
TimberLine Electric	M&R	5,733.27
TV Diary	Bulk Hyd Refund	739.48
Valley Fire	M&R	200.00
Warehouse Supply	M&R	301.58
WEL Consulting	Professional Fees	6,000.00
Weld County Clerk & Recorder	Auto Exp - 20.94; NC - 167.00; Office Exp - 39.00	226.94
Weld County Health Dept	Water Samples	477.00
Weld County Planning	M&R	318.00
WEX Bank - Fleet	Auto Exp	3,170.35

**\*Denotes Bills paid after Board meeting\***

Subtotal 314,533.49

**BANK BALANCE OCTOBER 31, 2023** **\$ 293,453.61**

# **FUND INVESTMENTS**

## **ITEM NO. 4B (1-2)**

**NOVEMBER 16, 2023**

### **Background Summary:**

Attached for your review is the Funds summary for the District.

FUNDS INVESTMENT  
FOR  
FINANCIAL REPORTS

FUNDS INVESTMENT SUMMARY:

Name	Beg Balance	Fund Transfers	Interest	Rate	Current Balance
First Nat'l Checking	\$ 396,551.47	\$ (103,097.86)			\$ 293,453.61
First Nat'l Savings	\$ 6,652,703.20	\$ (5,100,015.00)	\$ 3,188.08	2.58%	\$ 1,555,876.28
CSAFE Bond Series	\$11,695,442.12		\$ 55,025.08	5.53%	\$ 11,750,467.20
Colotrust Prime	\$15,512,299.85	\$ 6,000,000.00	\$ 93,293.36	5.1894%	\$ 21,605,593.21
Colotrust Plus	\$ 28,444.90		\$ 133.87	5.5294%	\$ 28,578.77
Colotrust Assessments	\$ 309,607.40		\$ 1,367.30	5.1894%	\$ 310,974.70
Colotrust NISP	\$ 5,975,380.43		\$ 28,123.44	5.5294%	\$ 6,003,503.87
Colotrust Retirement Fund	\$ 525,114.33		\$ 2,471.44	5.5294%	\$ 527,585.77
Colotrust Water Rights	\$ 2,905.95		\$ 13.65	5.5294%	\$ 2,919.60
Colotrust Bond Series	\$ 74,572.05		\$ 350.95	5.5294%	\$ 74,923.00
Colotrust Flood	\$ 2,162,473.30		\$ 10,177.61	5.5294%	\$ 2,172,650.91
2013 Paid Flood Expenses	\$ (3,335,011.24)				
Accumulated Flood Interest Rec'd	\$ 246,776.76				
Flood Exp vs. Reimbursed	\$ (1,162,360.33)	Still awaiting approximately \$300,000 +/- to be reimbursed			

Bank Name	Maturity Date	Amount	Term
Advantage Bank	3/25/2024	\$ 95,000.00	15-month term 0.35% previous 0.75%
First Farm Bank	7/20/2024	\$100,000.00	12-month term 0.10% previous 0.05%
First Farm Bank	5/24/2024	\$300,000.00	13-month term 0.10% previous 0.05%
TOTAL		\$495,000.00	

Monthly Revenue Comparison	OCT 2023	2023 YTD	OCT 2022	2022 YTD
CBT Water Service Billed	\$ 1,340,385	\$ 10,079,487	\$ 1,598,251	\$ 12,246,898
Raw Water Transfers	\$ -	\$ 6,290,000	\$ -	\$ 39,900
CBT Tap Fees Received	\$ -	\$ 619,500	\$ 100,250	\$ 941,500
Bulk Water Sales	\$ 22,675	\$ 235,675	\$ 28,455	\$ 205,820
MiscWaterSrv - (LHWD, Verizon, Studies,	\$ 4,653	\$ 2,054,537	\$ 6,216	\$ 771,293
Non-district Tap Fees Received	\$ 84,000	\$ 1,990,500	\$ 15,000	\$ 2,296,700
Line Extension	\$ -	\$ 885,010	\$ 29,917	\$ 212,317
TOTALS	\$ 1,451,713	\$ 22,154,709	\$ 1,778,089	\$ 16,714,428

FUNDS INVESTMENT  
FOR  
FINANCIAL REPORTS

FUNDS	
FNBO - Checking Balance	\$ 293,453.61
FNBO - Savings Balance	\$ 1,555,876.28
CD Balance	\$ 495,000.00
Colostrust Balance	\$ 30,726,829.83
CSAFE Balance	\$ 11,750,467.20
<b>TOTAL REVENUE</b>	<b>\$ 44,821,626.92</b>
Less Remaining Expense Balance	\$ 1,972,609.50
Less Bond Payment	\$ 3,507,850.00
<b>PROJECTED EXPENSES</b>	<b>\$ 5,480,459.50</b>

<b>BALANCE:</b>
<b>\$ 39,341,167.42</b>

Projected Expenses	SPENT	PROJECTED	BALANCE
7 MG Tank	2,136,349.54	2,136,350.00	0.00
NISP Design	4,962,650.00	4,577,650.00	-385,000.00
NISP Construction	0.00	2,625,000.00	2,625,000.00
Windy Gap Construction	2,279,753.00	2,300,000.00	20,247.00
Water Purchases	55,627,210.00	51,997,680.00	-3,629,530.00
Frederick Waterline Design	255,588.50	300,000.00	44,411.50
Frederick Waterline Construction	0.00	2,700,000.00	2,700,000.00
CLFP PreTreatment Design	623,427.00	1,200,000.00	576,573.00
CLFP PreTreatment Construction	0.00	0.00	0.00
Eastern Regional Treatment Plant Design	179,092.00	200,000.00	20,908.00
Eastern Regional Treatment Plant Land Purchase	1,000,000.00	1,000,000.00	0.00
	<b>67,064,070.04</b>	<b>69,036,680.00</b>	<b>1,972,609.50</b>

# **BUDGET REPORT**

**ITEM NO. 4C (1-2)**

**NOVEMBER 16, 2023**

## **Background Summary:**

Attached for your review is the Budget Report for the District.

CENTRAL WELD COUNTY WATER DISTRICT  
 2022 YTD vs. 2023 YTD  
 BUDGET REPORTS  
 JANUARY 1 - DECEMBER 31, 2023

BUDGET REPORTS  
 Item No. 4C (1-2)  
 November 16, 2023

ITEMS	ACTUAL TO 10/31/2022	BUDGET 2023	ACTUAL TO 10/31/2023	2023 in Comparison to Prior Year 2022
BEGINNING BALANCE				
Reserves	18,505,963	13,996,117	32,246,359	13,740,396
Restricted	825,000	825,000	825,000	0
TOTAL	19,330,963	14,821,117	33,071,359	13,740,396
REVENUES:				
Operating Revenues:				
Water Service	9,641,602	11,000,000	7,710,432	-1,931,170
Surcharge Rates Billed	2,605,300	2,400,000	2,368,428	-236,872
Bulk Water Sales	205,820	221,000	231,190	25,370
Miscellaneous (30120;30150;30160)	96,295	100,000	912,789	816,494
TOTAL	12,549,017	13,721,000	11,222,839	-1,326,178
Non-Operating Revenues:				
Revenue from Bond	41,548,467	40,000,000	11,750,467	-29,798,000
Water Storage Revenue	675,000	1,100,000	1,050,000	375,000
Interest	578,445	450,000	1,516,029	937,584
TOTAL	42,801,912	41,550,000	14,316,496	-28,485,416
Contributions:				
Tap Fees incl. Towns	3,238,200	4,500,000	2,610,000	-628,200
Raw Water Transfers/Capital Advance for Construction (MM; fire hyd.;etc. pd.for by others)	39,900	300,000	6,290,000	6,250,100
	212,317	275,000	885,010	672,693
TOTAL	3,490,417	5,075,000	9,785,010	6,294,593
TOTAL REVENUES	58,841,346	60,346,000	35,324,345	-23,517,001
OPERATING EXPENSES:				
Salaries	837,873	1,150,000	935,078	97,205
Overtime/Sick/Bonus Pay	0	100,000	0	0
Office/Warehouse Expense	225,180	255,000	238,511	13,331
Office/Field Utilities	45,009	35,000	49,148	4,139
Professional Fees	264,036	300,000	272,495	8,459
Insurance	213,361	385,000	322,882	109,521
Director Fees/Board Expense	5,255	7,000	4,491	-764
Payroll Taxes	69,406	85,000	74,956	5,550
Water Assessments	385,580	425,000	410,686	25,106
Operations and Maintenance	940,691	1,200,000	1,873,831	933,140
Carter Lake Filter Plant	1,487,206	2,100,000	1,489,977	2,771
Water Rental	236	100,000	39,200	38,964
Automotive	82,859	93,000	69,881	-12,978
Dry Creek Reservoir	25,512	300,000	40,269	14,757
Depreciation	2,200,000	2,100,000	2,200,000	0
TOTAL	6,782,204	8,635,000	8,021,405	1,239,201
DEBT RETIREMENT:				
Bond Loan Repayment	968,300	3,507,850	928,925	-39,375
TOTAL	968,300	3,507,850	928,925	-39,375
CAPITAL IMPROVEMENTS:				
Distribution System (new const.)	407,568	500,000	597,217	189,649
Frederick 30" Waterline design	91,324	2,000,000	65,441	-25,883
Rate Study/Master Plan	0	24,000	752	752
NISP	1,662,500	3,118,900	2,022,650	360,150
Filter Plant	508,385	1,000,000	507,489	-896
GIS/GPS Map Updates	100,071	123,000	92,072	-7,999
Windy Gap Firing	0	75,000	0	0
Chlorine Booster Stations	0	500,000	0	0
SCADA/Telemetry	0	75,000	0	0
Easements/Land/Building	1,005,010	100,000	84,389	-920,621
Water Rights	3,470,085	1,500,000	13,744,330	10,274,245
Office/Field/Tank Equipment	159,737	125,000	314,787	155,050
TOTAL	7,404,680	9,140,900	17,429,127	10,024,447
TOTAL EXPENSES	15,155,184	21,283,750	26,379,457	11,224,273

4C (1)

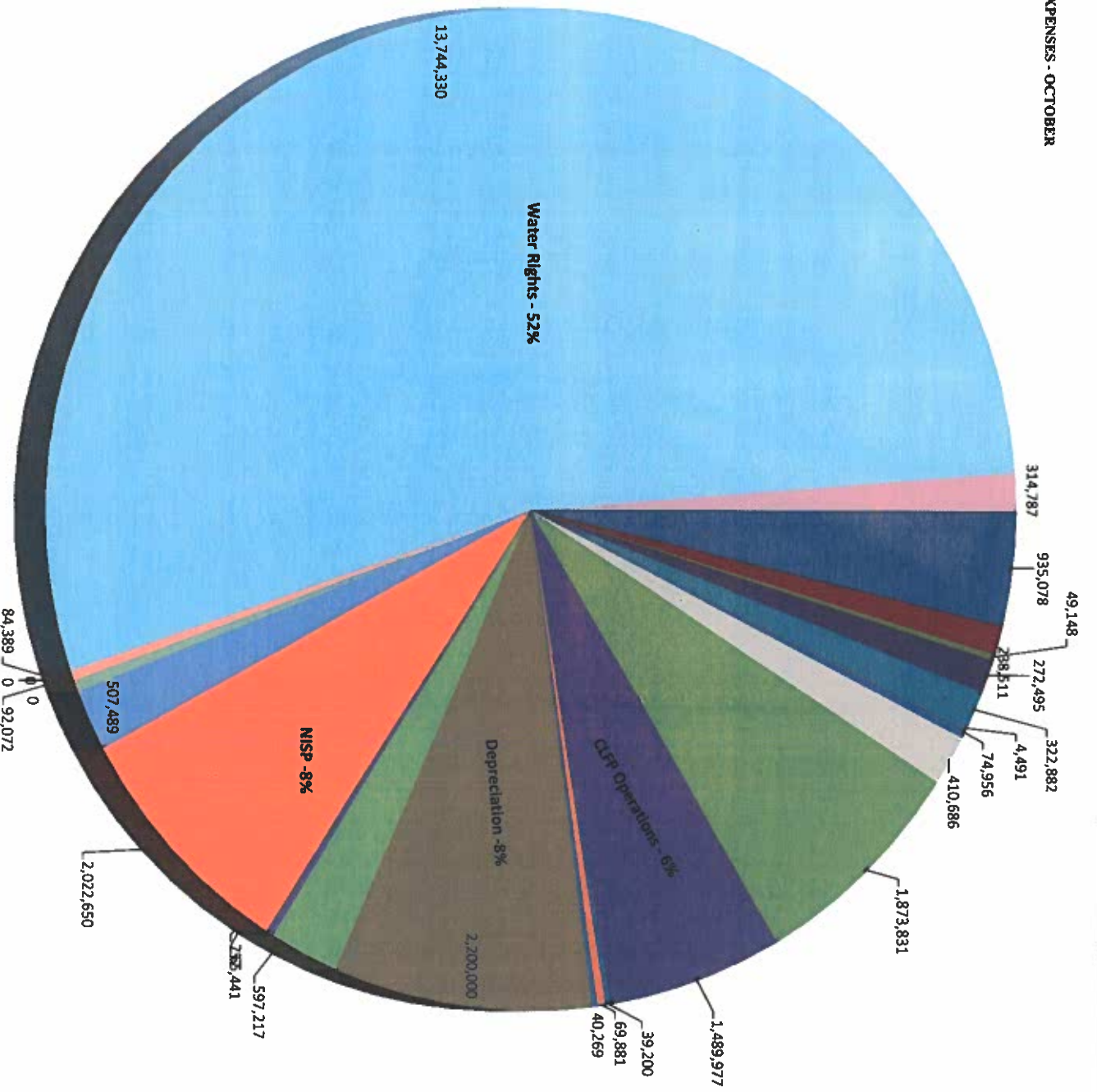
CENTRAL WELD COUNTY WATER DISTRICT  
2023 BUDGET vs. 2023 ACTUAL  
BUDGET REPORTS  
JANUARY 1 - DECEMBER 31, 2023

BUDGET REPORTS  
Item No. 4C (1-2)  
November 16, 2023

ITEMS	ACTUAL 2022	BUDGET 2023	ACTUAL TO 10/31/2023	OVER OR (UNDER) BUDGET 2023	% OF BUDGET 2023
<b>BEGINNING BALANCE</b>					
Reserves	18,964,174	13,996,117	32,246,359	18,250,242	
Restricted	825,000	825,000	825,000	0	
<b>TOTAL</b>	<b>19,789,174</b>	<b>14,821,117</b>	<b>33,071,359</b>	<b>18,250,242</b>	
<b>REVENUES</b>					
<b>Operating Revenues:</b>					
Water Service	10,412,425	11,000,000	7,710,432	-3,289,568	70%
Surcharge Rates Billed	2,609,596	2,400,000	2,368,428	-31,572	99%
Bulk Water Sales	253,071	221,000	231,190	10,190	105%
Miscellaneous	110,154	100,000	912,789	812,789	913%
<b>TOTAL</b>	<b>13,385,246</b>	<b>13,721,000</b>	<b>11,222,839</b>	<b>-2,498,161</b>	<b>82%</b>
<b>Non-Operating Revenues:</b>					
Revenue from Bond	27,028,428	40,000,000	11,750,467	-28,249,533	29%
Water Storage Revenue	675,000	1,100,000	1,050,000	-50,000	0%
Interest	942,273	450,000	1,516,029	1,066,029	337%
<b>TOTAL</b>	<b>28,645,701</b>	<b>41,550,000</b>	<b>14,316,496</b>	<b>-27,233,504</b>	<b>34%</b>
<b>Contributions</b>					
Tap Fees	3,496,950	4,500,000	2,610,000	-1,890,000	58%
Raw Water/Capital	2,646,979	300,000	6,290,000	5,990,000	0%
Advance for Construction	222,017	275,000	885,010	610,010	322%
<b>TOTAL</b>	<b>6,365,946</b>	<b>5,075,000</b>	<b>9,785,010</b>	<b>4,710,010</b>	<b>193%</b>
<b>TOTAL REVENUES</b>	<b>48,396,893</b>	<b>60,346,000</b>	<b>35,324,345</b>	<b>-25,021,655</b>	<b>59%</b>
<b>OPERATING EXPENSES:</b>					
Salaries	1,008,038	1,150,000	935,078	-214,922	81%
Overtime/Sick/Bonus Pay	75,526	100,000	0	-100,000	0%
Office/Warehouse Expense	263,044	255,000	238,511	-16,489	94%
Office/Field Utilities	53,003	35,000	49,148	14,148	140%
Professional Fees	349,659	300,000	272,495	-27,505	91%
Insurance	395,341	385,000	322,862	-62,118	84%
Director Fees/Board Expense	12,111	7,000	4,491	-2,509	64%
Payroll Taxes	89,161	85,000	74,956	-10,044	88%
Water Assessments	390,428	425,000	410,686	-14,314	97%
Operations and Maintenance	1,180,956	1,200,000	1,873,831	673,831	156%
Carter Lake Filter Plant	1,684,418	2,100,000	1,489,977	-610,023	71%
Water Rental	236	100,000	39,200	-60,800	39%
Automotive	97,998	93,000	69,861	-23,119	75%
Dry Creek Reservoir	36,126	300,000	40,269	-259,731	13%
Depreciation	2,200,000	2,100,000	2,200,000	100,000	105%
<b>TOTAL</b>	<b>7,836,045</b>	<b>8,635,000</b>	<b>8,021,405</b>	<b>-613,595</b>	<b>93%</b>
<b>DEBT RETIREMENT:</b>					
Bond Loan Repayment	3,511,600	3,507,850	928,925	-2,578,925	0%
<b>TOTAL</b>	<b>3,511,600</b>	<b>3,507,850</b>	<b>928,925</b>	<b>-2,578,925</b>	<b>0%</b>
<b>CAPITAL IMPROVEMENTS:</b>					
Distribution System (new const.)	484,025	500,000	597,217	97,217	119%
Frederick 30" Waterline design	104,924	2,000,000	65,441	-1,934,559	0%
Rate Study/Master Plan	0	24,000	752	-23,248	3%
NISP	1,662,500	3,118,900	2,022,650	-1,096,250	0%
Filter Plant	517,991	1,000,000	507,489	-492,511	51%
GIS/GPS Map Updates	117,420	123,000	92,072	-30,928	75%
Windy Gap Firming	0	75,000	0	-75,000	0%
Chlorine Booster Stations	0	500,000	0	-500,000	0%
SCADA/Telemetry	0	75,000	0	-75,000	0%
Easements/Land/Building	1,005,010	100,000	84,389	-15,611	84%
Water Rights	19,178,085	1,500,000	13,744,330	12,244,330	916%
Office/Field/Tank Equipment	159,737	125,000	314,787	189,787	252%
<b>TOTAL</b>	<b>23,229,692</b>	<b>9,140,900</b>	<b>17,429,127</b>	<b>8,288,227</b>	<b>191%</b>
<b>TOTAL EXPENSES</b>	<b>34,577,337</b>	<b>21,283,750</b>	<b>26,379,457</b>	<b>5,095,707</b>	<b>124%</b>



EXPENSES - OCTOBER



- Salaries
- Office/Warehouse Expense
- Office/Field Utilities
- Professional Fees
- Insurance
- Director Fees/Board Expense
- Payroll Taxes
- Water Assessments
- Operations and Maintenance
- Carter Lake Filter Plant
- Water Rental
- Automotive
- Dry Creek Reservoir
- Depreciation
- Distribution System (new const.)
- CR 49 Relocation
- Rate Study/Master Plan
- NISP
- Filter Plant
- PRV Building CR 19 & 26
- GIS/GPS Map Updates
- Windy Gap Firming
- Country Estates MM
- Easements/Land/Building
- Water Rights
- Office/Field/Tank Equipment

# INCOMING CORRESPONDENCE

ITEM NO. 5A

NOVEMBER 16, 2023

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>DESCRIPTION</i>
1	NCWCD, Municipal Subdistrict		10/2/23	Received request for Windy Gap Allotment annual letter
2	CDPHE		10/3/23	Received Lead and Copper Rule Revisions New Requirements for Water Systems
3	Brian Amoroso	CR 42	10/11/23	Received correspondence that the AT&T claim for repairs to the 20" line has been forwarded to their legal counsel
4	S&P Global Ratings		10/18/23	Received request for 2022 Audit Report
5	AT&T	CR 42	10/19/23	Received statement that AT&T maintains that it is not responsible for the damage to the line
6	SteepSteelGov		10/30/23	Received records request for all active leases/licenses for cell towers, rooftop antennas, or other wireless installations on property owned or managed by CW along with 24 months of associated payment histories <i>*responded written permission from third party required due to confidentiality clause in Agreement*</i>
7	NOCO Engineering	6171 CR 20	10/31/23	Received fire flow data for the expansion of the existing veterinarian hospital

# OUTGOING CORRESPONDENCE

## ITEM NO. 5B

## NOVEMBER 16, 2023

### Water Service:

Responded that water service can be made available provided all requirements of NCWCD and the Bureau are satisfied to the following:

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>PRICE</i>	<i>DESCRIPTION</i>
1	Bryan & Dawn Bernhard	CR 21/18-20	10/5/23	\$84,000	House
2	Linda Pyeatt	Hwy 66/ CR 19-21	10/16/23	\$8,500	Tap relocation
3	Jeff & Jerri Martinez	CR 26/19-21	10/16/23	\$84,000	House
4	Claudio Saucedo	Lot 13/Thunder Valley	10/19/23	\$84,000	House
5	Gary & Diana Douglas	CR 19/22-24	10/25/23	\$21,200	Fire Hydrant
6	Barclay Farms - Platteville	13017 CR 30	10/27/23	N/A	2 taps – 2 homes
7	Augustine – Platteville	13123 CR 30	10/27/23	N/A	1 tap – 2 homes

### Additional Water Service:

Responded that water service is currently available and additional service can be provided to property, provided all requirements of NCWCD and the Bureau are satisfied.

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>PURPOSE</i>	<i>DESCRIPTION</i>
1	Bryan & Dawn Bernhard	CR 21/18-20	10/4/23	Rec Exempt	
2	Tiriell & Brenda Bassett	CR 21/28-30	10/24/23	Rec Exempt	
3					
4					

### Non-Opp Letters:

Responded that the District will not approve or disapprove the installation of any water well to serve land within the service area of the District unless there is a direct impact from the drilling of the well.

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>PRICE</i>	<i>DESCRIPTION</i>
1	Kirk & Shantelle Patterson	CR 39/46-48	10/18/23	N/A	Non Opp
2					

### Additional Notifications:

	<i>Name and Company</i>	<i>Date</i>	<i>Transmittal</i>
1	NCWCD Municipal Subdistrict	10/12/23	Transmitted annual Windy Gap water info
2	Clayton Homes c/o Mike Janssen	10/25/23	Transmitted illegal tampering correspondence and request for \$20,000 for tampering of three taps and one fire hydrant
3	Donna Bassett	10/31/23	Transmitted letter with policy about landscaping and debris on or near meter pit and dirt will need removed so meter signal can transmit

# FIELD REPORT

## ITEM NO. 5C

**NOVEMBER 16, 2023**

### Background Summary:

The following is a summary of the field activities:

LOCATES:	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
Received	513	576	1179	1000	768	757	731	791	696	795		
Cleared	313	383	827	712	551	529	570	645	442	632		
Standby	99	56	127	91	106	98	59	22	57	48		
Completed	88	89	112	63	96	159	58	63	145	103		
WORKORDERS:	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
Past Due Accts	55	64	32	99	78	48	92	69	67	57		
Terminations	1	0	2	3	3	4	2	2	2	4		
Restorations	1	0	1	3	2	6	2	2	2	4		
Service Calls	45	55	62	33	70	60	36	81	74	68		

Tap #	NEW METER SET LOCATIONS	Name
3481	County Road 19 / 22 + 24	Firestone Cattle Ranch LP
Tap #	LEAK REPAIR LOCATIONS	Repair Summary
446	8470 County Road 24	Service Line Leak – Ran new service line under County Road 24
55	22278 County Road 53	Repaired Service Line – Changed meter to BEACON
1403	19644 County Road 29	Ran new service line and replaced meter
126	23679 County Road 61	Replaced entire service line from meter to road
MONTHLY MAINTENANCE		MONTHLY MAINTENANCE
Completed 6 final reads		Checked chlorine & pH levels throughout the District.
Maintenance and daily checks @ vaults, pump stations and tanks.		Chlorine Station maintenance
Fire hydrant maintenance & repair throughout the District.		Continuing to work on Backflow Program.
PRV Surveys throughout the District and Tank surveys.		Beacon transmitter changes
Verifying GIS/GPS Mapping to actual infrastructure.		DBP sampling
Meter, regulator, and check valve replacement		Potholed for 12" surge relief by LTWD MM
16" waterline on Sekich property turned off for leak repair		Dry Creek annual dam inspection

**BOARD ACTION SUGGESTED:** Information Only

# CONSUMPTION REPORT

**ITEM NO. 5D (1-2)**

**NOVEMBER 16, 2023**

## **Background Summary:**

Attached is a copy of the Consumption Report and Consumption Comparison Report for the month of October.

**BOARD ACTION SUGGESTED:** Information Only



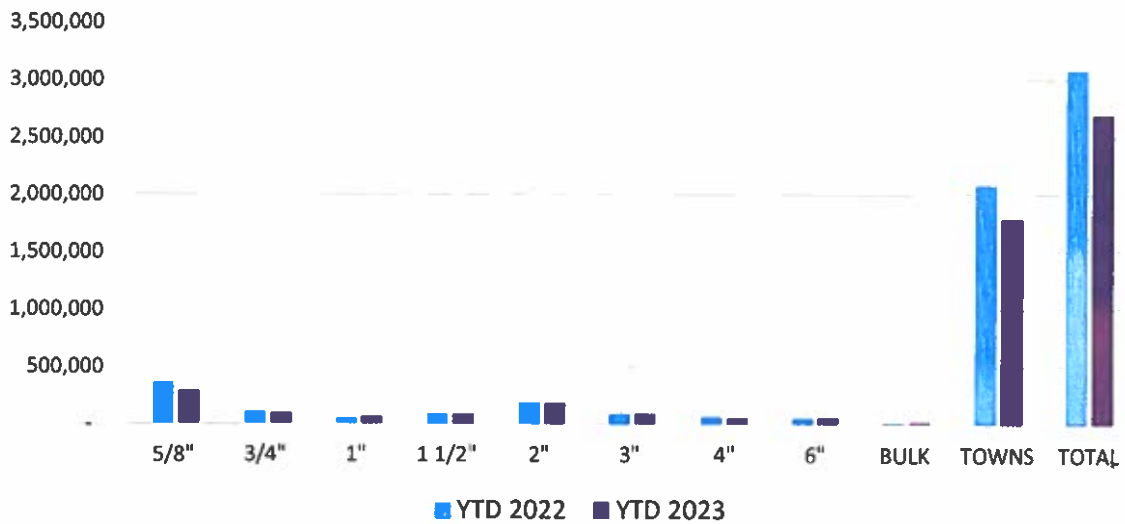
Consumption Report

		YTD 2022	YTD 2023	DIFF.	%
172	DACONO	258,783	218,733	-40,050	-15%
147	FIRESTONE	748,690	575,597	-173,093	-23%
939	FREDERICK	586,842	562,715	-24,127	-4%
1377	GILCREST	29,681	25,705	-3,976	-13%
176	KERSEY	50,733	43,640	-7,093	-14%
1361	LASALLE	84,828	71,117	-13,711	-16%
1011	MILLIKEN	157,859	149,816	-8,043	-5%
1411	PLATTEVILLE	125,354	100,292	-25,062	-20%
1675	ARISTOCRAT	30,876	28,850	-2,026	-7%
9800	JOHNSTOWN	4,637	5,171	534	0%
	<b>TOTAL</b>	<b>2,078,283</b>	<b>1,781,636</b>	<b>-296,647</b>	

		YTD 2022	YTD 2023	DIFF.	%
	5/8"	354,057	286,464	-67,593	-19%
	3/4"	104,368	94,350	-10,018	-10%
	1"	49,611	60,753	11,142	22%
	1 1/2"	88,145	85,404	-2,741	-3%
	2"	188,039	178,465	-9,574	-5%
	3"	92,810	85,579	-7,231	-8%
	4"	62,888	49,061	-13,827	-22%
	6"	49,951	54,660	4,709	9%
	BULK	12,230	12,772	542	4%
	TOWNS	2,078,283	1,781,636	-296,647	-14%
	<b>TOTAL</b>	<b>3,080,382</b>	<b>2,689,144</b>	<b>-391,238</b>	

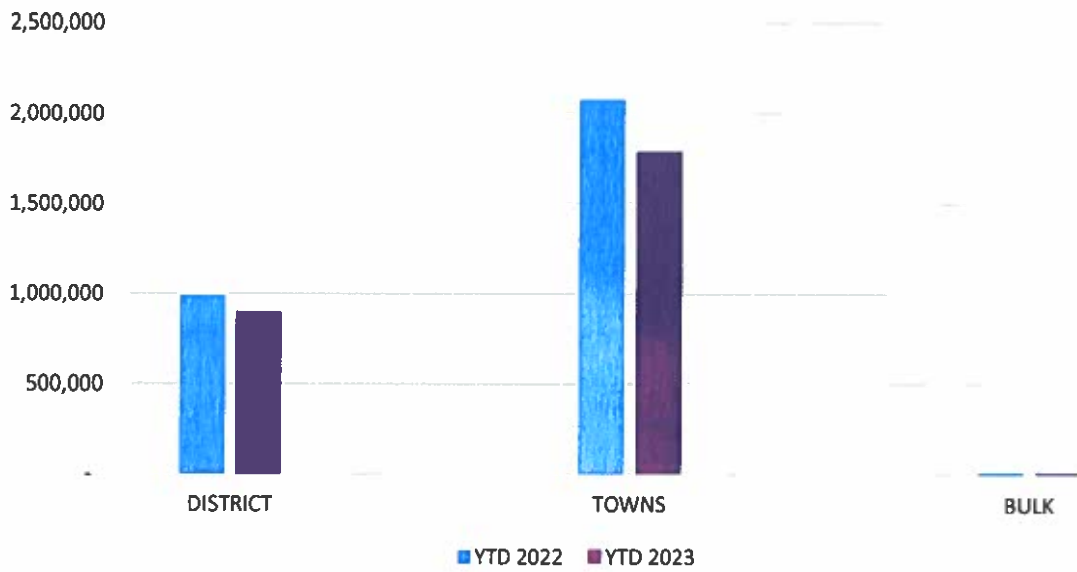
Consumption Report



Consumption Report

	YTD 2022	YTD 2023	DIFF.
DISTRICT	989,869	894,736	(95,133)
TOWNS	2,078,283	1,781,636	(296,647)
BULK	12,230	12,772	542

Consumption Comparison





# REVENUE & USAGE REPORT

ITEM NO. 5E (1-2)

NOVEMBER 16, 2023

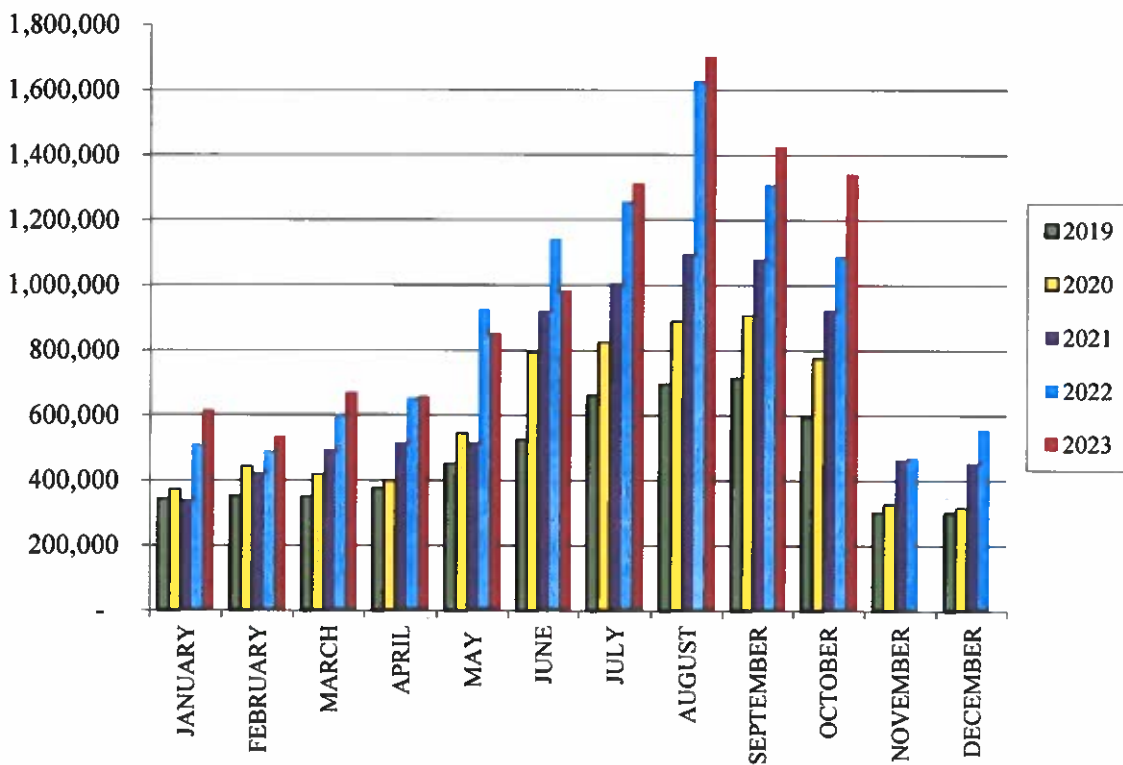
## Background Summary:

Attached is a copy of the Monthly Revenue Report and Usage Report for the month of October.

**BOARD ACTION SUGGESTED:** Information Only

MONTHLY WATER REVENUE						Current YR
	2019	2020	2021	2022	2023	Surcharge Revenue
JANUARY	340,194	369,893	338,025	508,649	612,547	24,552
FEBRUARY	350,792	440,763	421,523	488,766	533,881	60,720
MARCH	348,589	417,841	492,163	601,294	668,646	129,185
APRIL	374,965	397,674	514,711	651,456	655,026	131,810
MAY	449,561	544,741	513,378	925,395	851,898	166,707
JUNE	524,721	792,738	920,110	1,140,257	982,749	223,502
JULY	659,280	824,558	1,002,430	1,256,895	1,309,850	259,226
AUGUST	694,813	888,285	1,095,425	1,626,914	1,699,019	400,681
SEPTEMBER	713,120	904,971	1,078,731	1,307,153	1,424,855	412,099
OCTOBER	591,757	775,240	920,732	1,087,515	1,340,385	559,946
NOVEMBER	300,487	326,092	462,638	468,179		
DECEMBER	299,061	313,952	451,937	554,623		
YTD TOTAL	5,647,340	6,996,748	8,211,803	10,617,096	10,078,856	2,368,428
YTD AVERAGE	470,612	583,062	684,317	884,758	1,007,886	

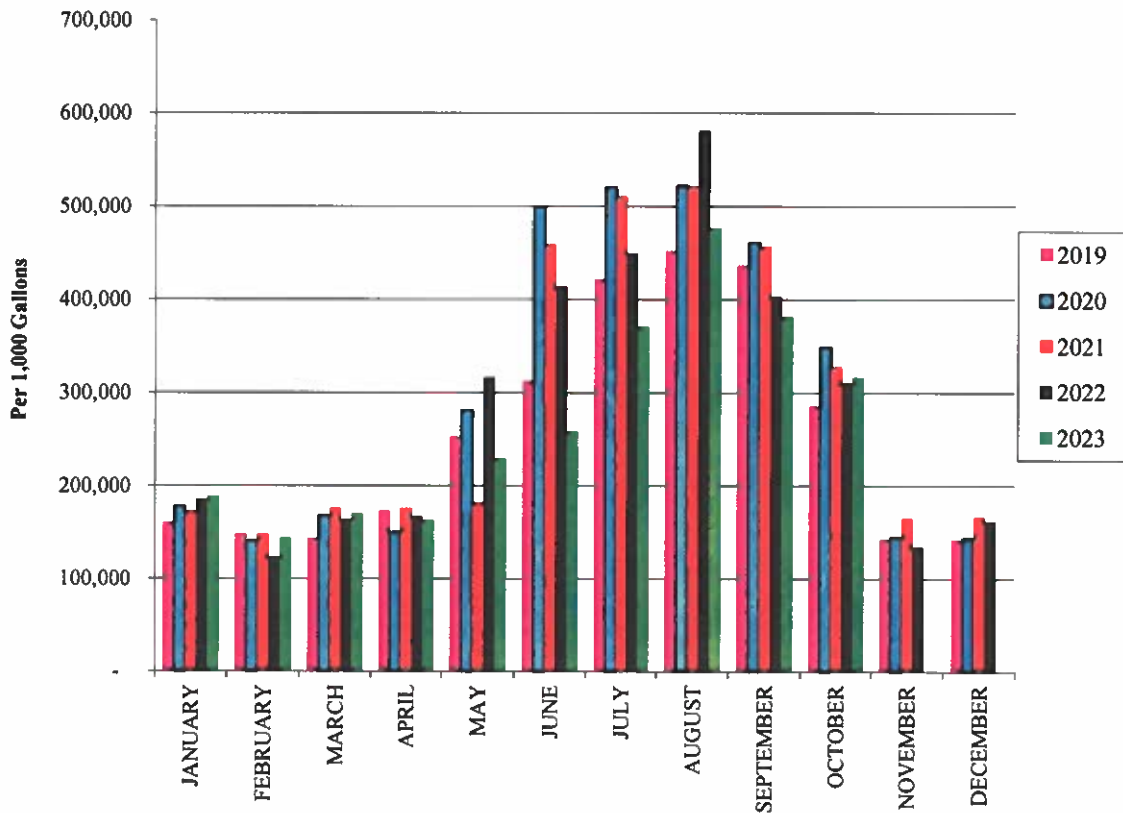
### REVENUE



5E(1)

MONTHLY WATER USAGE						5 YEAR
	2019	2020	2021	2022	2023	AVERAGE
JANUARY	159,766	177,413	171,669	185,259	188,143	176,450
FEBRUARY	147,362	140,273	147,275	123,109	143,473	140,298
MARCH	142,658	167,439	174,891	164,097	169,170	163,651
APRIL	172,736	149,984	175,079	167,080	162,122	165,400
MAY	252,075	281,045	181,329	316,182	229,160	251,958
JUNE	312,030	498,727	458,385	413,419	258,045	388,121
JULY	421,019	520,402	509,655	449,321	370,389	454,157
AUGUST	451,036	522,034	520,590	580,577	476,270	510,101
SEPTEMBER	435,756	460,979	455,713	402,717	381,001	427,233
OCTOBER	284,954	349,211	327,275	310,226	316,114	317,556
NOVEMBER	141,496	144,354	164,473	133,955		146,070
DECEMBER	141,239	143,306	165,297	161,581		152,856
<b>YTD TOTAL</b>	<b>3,062,127</b>	<b>3,555,167</b>	<b>3,451,631</b>	<b>3,407,523</b>	<b>2,693,887</b>	<b>274,488</b>
<b>YTD AVERAGE</b>	<b>255,177</b>	<b>296,264</b>	<b>287,636</b>	<b>283,960</b>	<b>269,389</b>	

MONTHLY WATER USAGE



5E(2)



# **NISP REPORT**

**ITEM NO. 5F**

**NOVEMBER 16, 2023**

## **Background Summary:**

The cost estimate for the NISP project had been updated to a total amount of n-early \$2 billion. To date, the District has spent \$11,620,976.00. The participants of NISP have agreed to spend more than \$16 million to develop the recreation site and have purchased the former KOA campground to create camping opportunities. The State 401 Certification has been received from CDPHE and has been upheld by the Colorado Water Quality Control Commission. Thirty percent designs of Glade Reservoir and HWY 287 are complete.

The amount to be paid for the District is currently \$187,589,850 with a large payment of over \$10 million due in 2029.

## **BOARD ACTION SUGGESTED:**

Information Only.

# **WINDY GAP REPORT**

**ITEM NO. 5G**

**NOVEMBER 16, 2023**

## **Background Summary:**

Chimney Hollow Reservoir construction has begun and is anticipated to take four years and water will begin to be stored in the reservoir in 2025. They have reached the half way point of the project.

## **BOARD ACTION SUGGESTED:**

Information Only.





E-Waternews | October 2023



*Board members appointed to the Northern Water Board of Directors include, from left, Dale Trowbridge of Weld County, Rob McClary of Sedgwick County and Dave Stewart of Larimer County. Stewart was appointed to his first term on the Board; Trowbridge and McClary were reappointed to their seats.*

#### **Northern Water Board of Directors Elect New President, Welcome New and Reappointed Directors**

The 13-member Northern Water Board of Directors has a new president and a new Board member representing Larimer County, while two current Board directors have been reappointed to four-year terms.

At the Oct. 5, meeting of the Board, members elected Dennis Yanchunas to be the president of the Northern Water Board. Yanchunas, who represents Boulder County, has served on the Northern Water Board of Directors since 2010, and previously served as the president of the Municipal Subdistrict Board of Directors.

The position of Board president became open because of the retirement of Mike Applegate from the Northern Water Board of Directors. Applegate, the longest-serving president in Northern Water's history, stepped down after serving as a director from Larimer County for 32 years, and president of the Board for 25 years.



With the opening for a Board director for Larimer County, the judges who serve the judicial districts covered by Northern Water have appointed Dave Stewart of Fort Collins to a four-year term on the Board.

Stewart is the owner and president of Stewart Environmental Consulting Group, LLC. A native of Fort Collins, Stewart has a doctorate in environmental engineering from Colorado State University and has a long career working on water-related projects throughout the country. He has served on the Fort Collins Water Board and is an active member of the Rotary Club.

Reappointed to four-year terms on the Board are Rob McClary of Sedgwick County and Dale Trowbridge of Weld County. Trowbridge was also re-elected as the vice president of the Northern Water Board.

Officers for the Municipal Subdistrict Board also were chosen on Thursday. Bill Emslie of Larimer County was elected as the president of the Municipal Subdistrict Board, for which he had previously served as its vice president. Director Dick Wolfe of Broomfield County was elected the vice president of the Municipal Subdistrict Board.

The Board is constituted of representatives from the counties within Northern Water. Boulder, Larimer and Weld counties are represented by three directors each, Broomfield, Logan and Sedgwick counties are represented by one director each, and Morgan and Washington counties share a director.

Biographies of the board members are available on the Northern Water [website](#).



*Northern Water was presented with a WaterSense Sustained Excellence Award from the EPA. Water Efficiency Planner Darren Nowels, fourth from the right, accepted on behalf of Northern Water.*

**Northern Water Wins 2023 WaterSense Sustained Excellence Award**

The U.S. Environmental Protection Agency (EPA) has honored Northern Water with a WaterSense Sustained Excellence Award for its work promoting WaterSense and water efficiency in 2022.

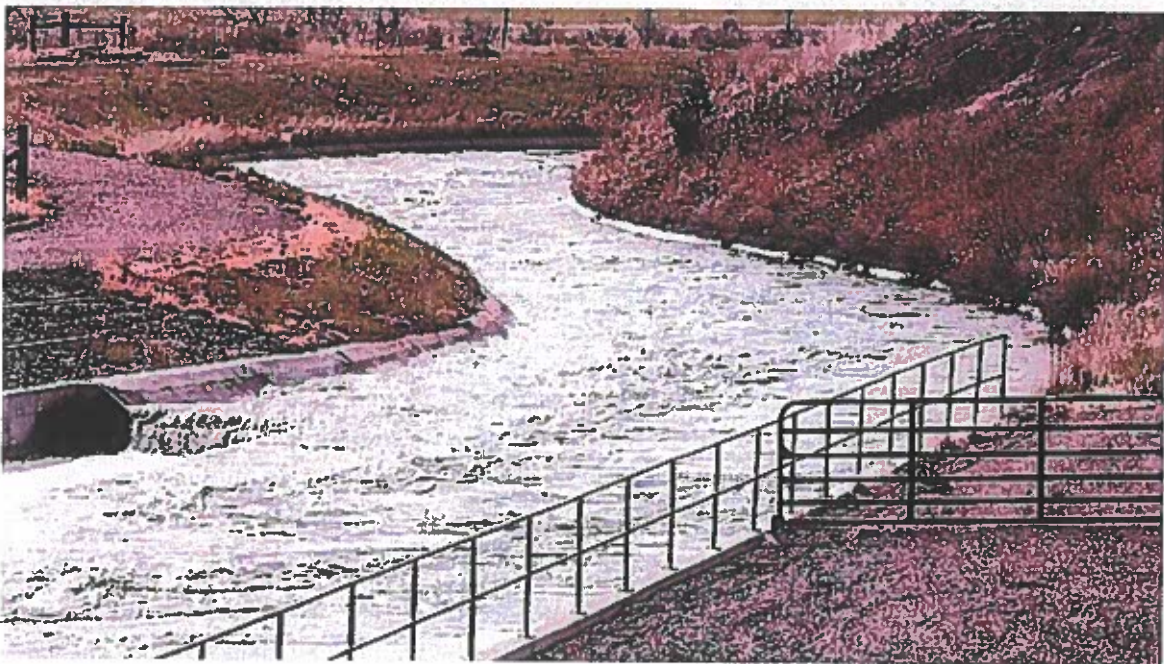
WaterSense recognized its Sustained Excellence, Partner of the Year and Excellence Award winners during the WaterSmart Innovations Conference in Las Vegas, Nevada, on Oct. 5. Northern Water was one of 13 Sustained Excellence Award winners nationwide. This is the fourth year that Northern Water has been a recipient of a WaterSense award.

WaterSense, a voluntary partnership program sponsored by EPA, is both a label for water-efficient products, programs and homes and a resource for helping consumers learn ways to save water. More than 2,100 manufacturers, builders, retailers, utilities, government and nonprofit organizations partner with WaterSense to promote water-efficient products, homes and programs.

Northern Water was recognized for its efforts to help commercial customers save water. In the past year, Northern Water performed 48 landscape consultations, inspecting landscape conditions and irrigation components, and recommending WaterSense labeled irrigation controllers and sprinkler components to help improve efficiency.

Northern Water also funded 11 projects through its Collaborative Water-Efficient Landscape Grant Program, which specifically requires WaterSense labeled equipment be installed; the 11 projects funded from the 2023 Water-Efficient Landscape Grant Program help save more than 7 million gallons of water each year.

“The WaterSense program and products provide an ideal foundation to promote, facilitate and celebrate water efficiency,” said Frank Kinder, Northern Water’s Water Efficiency Department Manager. “The public-private partnership delivers sustained water savings and high performance, allowing comprehensive conservation of this vitally important resource on which we all rely. We appreciate the value WaterSense provides to all stakeholders.”



*The initial 2024 quota for the Colorado-Big Thompson Project has been set at 50 percent.*

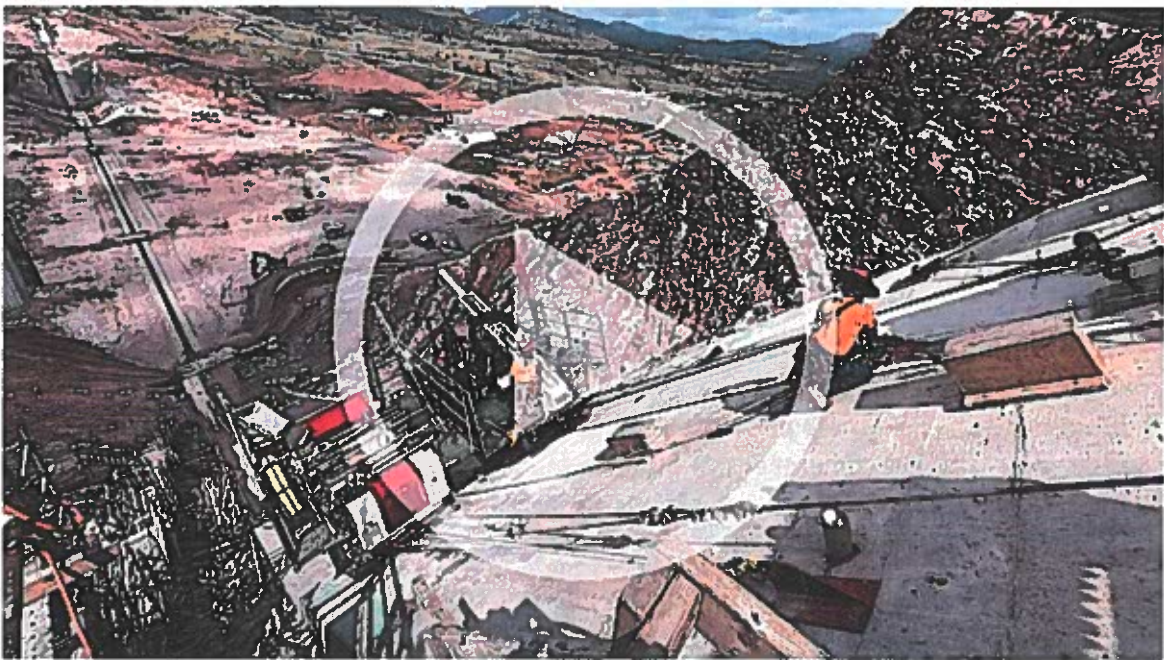


## Northern Water Board Sets Initial Quota at 50 Percent

The Northern Water Board of Directors has set the initial 2024 quota for the Colorado-Big Thompson Project at 50 percent.

At its Oct. 12 meeting, the board voted to start the water year with a 50 percent quota to help water managers and allottees manage their respective water supplies in the early months of the water year.

Quotas are expressed as a percentage of an acre-foot. Thus, a 50 percent initial quota means that the Board has allocated 0.5 acre-feet of water for delivery before Nov. 1, 2024, per C-BT unit. In April 2024, the Board will further assess conditions such as available local water storage levels, soil moisture, mountain snowpack and additional information to potentially further adjust the quota for the 2024 peak water-use season.



## New Video Provides Glimpse into Steep-Slope Grouting Operation at Chimney Hollow Reservoir

Grouting by its very nature presents its share of challenges and is often referred to by construction managers as one of the toughest aspects of a project to predict. As crews inject a cementitious slurry into a foundation to fill cracks and voids below the surface, they deal with a number of unknowns in terms of what the geology looks like beneath them.

Even with extensive pre-construction rock and soil assessments, the amount of time it will take to sufficiently grout and seal any given location can only be estimated, with operations sometimes going much longer, or much quicker in some cases, than anticipated.

Added to those challenges at the Chimney Hollow Reservoir construction site are surfaces as steep as 45-degrees on which the grouting has to be done. This [3-minute video](#) offers a snapshot into the steep-slope grouting currently underway at Chimney Hollow, the additional procedures and safety steps it takes to perform this work, and how crews continue making progress in spite of the taxing conditions.

# MANAGER'S REPORT

ITEM NO. 5H

NOVEMBER 16, 2023

## Background Summary:

- Vault 606 ready for install; dealing with landowner about work that needs to be done in and around easement
- Truck is repaired for 6500 and back in service
- 
- 

## BOARD ACTION SUGGESTED:

Information Only.

# **CARTER LAKE FILTER PLANT MINUTES**

**ITEM NO. 6A (1-2)**

**NOVEMBER 16, 2023**

## **Background Summary:**

Please review the Carter Lake Filter Plant Minutes from October.

**BOARD ACTION SUGGESTED:** Information Only.

**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF CARTER LAKE FILTER PLANT**

The regular monthly meeting of the Board of Directors was held at the Carter Lake Filter Plant Office on Wednesday, October 11, 2023. Attendance was as follows:

**Board of Directors**

Al Lind, President	Present
Ryan Heiland, Vice President	Present
Steve Brandenburg, Secretary/Treasurer	Present
Scott Meining	Present
Katie Strohauer	Present
Larry Brandt	Present

**Staff/Guests in Attendance**

Rick Whittet	CLFP General Manager
Darrell Larson	CLFP Plant Superintendent
Bryan Bebermiss	CLFP Chief Operator
Lisa Everson	CLFP Office Manager
Stan Linker	CWCWD District Manager
Amber Kauffman	LTWD District Manager
Josh Cook	NoCo Engineering

**CALL TO ORDER:**

President Lind called the meeting to order at 4:37 p.m.

**REVIEW OF AGENDA ITEMS:**

There were no additions or changes to the agenda as presented.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

There were no public comments.

**REVIEW OF THE MEETING MINUTES OF PRIOR BOARD MEETING:**

The minutes from the previous Board Meeting were reviewed.

It was moved by Director Brandenburg and seconded by Director Brandt to approve the meeting minutes of the September 20, 2023, Board Meeting. The motion carried.

**FINANCIAL REVIEW:**

The financial reports from September were reviewed.

It was moved by Director Strohauer and seconded by Director Meining to approve the September Financials as presented. The motion carried.

**PROJECT UPDATE:**

Mr. Larson reviewed his report updating the Board on the current projects.

Mr. Cook reviewed his project report and recommended painting the West 5 MG tank next fall (2024) and it would take approximately 4 to 5 months to complete. It should be complete before summer of 2025. There was discussion and it was determined the 5MG Tank painting will be moved up on the Joint Capital Improvement Plan to occur in 2024 - 2025.

**OPERATIONS AND MAINTENANCE REPORT:**

Mr. Bebermiss presented the O & M report for the month of September. The Solitude Lake Management tests were inconclusive, and more testing will need to be completed.

**WATER QUALITY REPORT:**

Mr. Larson presented the Water Quality report for September. He noted the TOC Analyzer had been out of service for repairs.

**MANAGER'S REPORT:**

Mr. Whittet reviewed his notes for the month of September.

It was moved by Director Heiland and seconded by Director Strohauer to issue a 2023 Holiday Bonus in the amount of \$1,500.00 for each employee. The motion carried.

It was moved by Director Meining and seconded by Director Heiland to approve the renewal of the 2024 CEBT Health Insurance Policy. The motion carried.

**2024 BUDGET PROPOSAL:**

The Board reviewed the 2024 Budget Proposal and the proposed water rates. Mr. Whittet answered questions, discussed current salary ranges and how they compared to other local districts, and how to fund the Plant in order to move away from the current Billing Spreadsheet. Dry Creek expenses were also discussed, and the anticipated algae treatment costs will be removed from the Joint Capital Improvement Budget and added to the Plant's O&M Budget for 2024.

**DISTRICT MANAGER'S QUESTIONS AND COMMENTS:**

There were no questions or comments from the District Managers.

**DIRECTOR REPORTS:**

There were no Director reports.

**There being no other business, the meeting was adjourned at 5:55 p.m.**

Respectfully Submitted,

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Secretary

# **CARTER LAKE FILTER PLANT AGENDA**

**ITEM NO. 6B**

**NOVEMBER 16, 2023**

## **Background Summary:**

Please review the Carter Lake Filter Plant Agenda for November.

**BOARD ACTION SUGGESTED:** Information Only.





# Carter Lake Filter Plant

7100 W. County Rd 8-E Berthoud, Colorado 80513

**Directors:** Al Lind Jr. | Ryan Heiland | Steven Brandenburg | Scott Meining | Katie Strohauer | Larry Brandt

**Plant Manager:** Rick Whittet

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## Regular Board Meeting Agenda November 8, 2023 – 4:30 P.M.

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1. **Call to Order**
2. **Review of Agenda Items**
3. **Public Comment on Non-Agenda Items**
4. **Review of Meeting Minutes of Prior Board Meeting** Page 4
5. **Financial Review** Page 5
6. **Project Update** Page 21
7. **Operations and Maintenance Report** Page 24
8. **Water Quality Report** Page 26
9. **Manager's Report** Page 27
10. **2024 Budget Hearing** Page 30
11. **District Manager's Questions and Comments**
12. **Director Reports**
13. **Adjournment**

# CARTER LAKE FILTER PLANT PROJECT UPDATE

ITEM NO. 6C (1-37)

NOVEMBER 16, 2023

## Summary:

<b>Financials</b>	Year to date total revenues for October were more than budgeted for revenue and less than budgeted for expenses
<b>South Plant</b>	Wesco began clarifier media and component removal 10/30/23 on Filer 16 All irrigation equipment was brought in and winterized for the season South Pond was winterized for the season
<b>North Plant</b>	Wesco completed the project in October. The new piping needs painted The modifications to the piping have eliminated the air issues Still awaiting the arrival of the 16" and 18" valves Removed a couple of dead trees off the property for fire mitigation
<b>Lake Level</b>	As of 10/31/2023, the lake level was 94,000 AF
<b>Flows</b>	Average daily demand for Oct was 15.3 MGD, up from 14.6 in 2022
<b>Dry Creek</b>	Contractor has started work on the pump station Some of the valves and other equipment have been ordered Sent 9 MGD a day to Dry Creek for approx 9 days for CWCWD
<b>5 MG Tank</b>	Bids will be going out January 2024 for recoating the tank with work starting in October 2024
<b>7 MG Tank</b>	Inspections on the tank completed Overall tank coating is in great shape There are some minor areas on the inside and outside of the tank that will need to be recoated
<b>Road Improvements</b>	NCC was selected to proceed with the road maintenance around the tank site and modifying the existing old recycle pump station to use as irrigation for the grounds, along with minor repairs to the neutralization ponds and compaction work to the newer drying bed area
<b>Budget</b>	Final budget to be discussed in November

**BOARD ACTION SUGGESTED:** As appropriate by Board.



# Carter Lake Filter Plant

## AGENDA ITEM SUMMARY

**ITEM NUMBER: 5**

**SUBJECT: October Financial Review**

**STAFF: Rick Whittet, Plant Manager & Lisa Everson, Office Manager**

**ACTION REQUEST: Approval of October Financials**

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- Review of October Financials:
  - October operations revenue was \$333,603 which is \$75,619 more than budgeted.
  - October total expenses were \$303,171 which is \$6,542 less than budgeted.
  
- The balance of the retainer for Overturf McGath & Hull from the Filter 23 settlement has been returned to the Plant.

**CARTER LAKE FILTER PLANT**  
**Balance Sheet**  
**As of October 31, 2023**

11/01/23

Accrual Basis

	<u>Oct 31, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
100500 · PETTY CASH	285.34
101000 · CASHBANK ACCOUNT	274,118.61
105000 · COLOTRUST SAVINGS	21,422.60
<b>Total Checking/Savings</b>	295,826.55
Accounts Receivable	
110000 · ACCOUNTS RECEIVABLE	336,623.22
<b>Total Accounts Receivable</b>	336,623.22
<b>Total Current Assets</b>	632,449.77
<b>Fixed Assets</b>	
121000 · FILTER PLANT PROPERTY	10,730,794.88
121200 · WITHDRAW FACILITIES	17,579.00
121400 · VEHICLES & EQUIPMENT PURCHASE	155,028.53
121500 · SOUTH PLANT CONTROL SYSTEM	206,353.35
121600 · STORAGE TANKS	899,151.06
121800 · REAL PROPERTY	5,000.00
122000 · PROPERTY -FILTER HOUSE	39,461.04
122200 · AUTOMOBILE EQUIPMENT	53,645.15
122400 · SOUTH PLANT CHLORINE SCRUBBER	12,679.00
122600 · OFFICE EQUIPMENT	3,427.00
123000 · ACCUMULATED DEPRECIATION	-6,505,667.95
124000 · PRE-TREATMENT PROJECT	-9,258.41
<b>Total Fixed Assets</b>	5,608,192.65
<b>Other Assets</b>	
126000 · INVENTORY	391,883.49
<b>Total Other Assets</b>	391,883.49
<b>TOTAL ASSETS</b>	<b>6632525.91</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
200000 · ACCOUNTS PAYABLE	60,265.58
<b>Total Accounts Payable</b>	60,265.58

**CARTER LAKE FILTER PLANT**  
**Balance Sheet**  
**As of October 31, 2023**

11/01/23

Accrual Basis

	<u>Oct 31, 23</u>
<b>Other Current Liabilities</b>	
200100 · PAYROLL TAXES PAYABLE	2.52
200200 · STATE WITHHOLDING TAX	3,190.00
202000 · ACCRUED COMP. ABSENCES	167,169.55
202100 · ACCRUED WAGES PAYABLE	5,328.62
<b>Total Other Current Liabilities</b>	175,690.69
<b>Total Current Liabilities</b>	235,956.27
<b>Total Liabilities</b>	235,956.27
<b>Equity</b>	
211000 · CAPITAL CONSTRUCTION -LTWD	4,053,223.64
211100 · CAP CONSTRUCTION -CWCWD	4,064,674.35
220000 · RETAINED EARNINGS	-1,256,664.99
30000 · Opening Balance Equity	-65,937.98
32000 · RetainedEarnings	-676,506.17
Net Income	277,780.79
<b>Total Equity</b>	6,396,569.64
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6632525.91</b>

11/01/23

**CARTER LAKE FILTER PLANT  
Profit & Loss Budget Overview  
October 2023**

Accrual Basis

	Oct 23	Budget	\$ Over Bud...	Jan - Oct 23	YTD Budget	\$ Over Bud...	Annual Bud...
<b>Income</b>							
301000 · INCOME OPERATIONS	333,603.22	257,983.73	75,619.49	3,309,148.58	3,535,036.93	-225,888.35	4,000,550.44
302000 · INCOME MISCELLANEOUS	0.00			40,407.78			
302400 · INCOME INTEREST	433.16	17.93	415.23	3,132.64	179.14	2,953.50	215.00
<b>Total Income</b>	<b>334,036.38</b>	<b>258,001.66</b>	<b>76,034.72</b>	<b>3,352,689.00</b>	<b>3,535,216.07</b>	<b>-182,527.07</b>	<b>4,000,765.44</b>
<b>Expense</b>							
501000 · ADMINISTRATIVE							
501100 · NCWCD 16" LINE FEES	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
501300 · FEES, LICENSES & DUES	95.00	708.00	-613.00	9,450.52	7,083.00	2,367.52	8,500.00
506200 · BOD MILEAGE	196.50	167.00	29.50	1,865.44	1,666.00	199.44	2,000.00
506400 · OFFICE SUPPLIES	269.54	630.00	-360.46	6,566.57	8,240.00	-1,673.43	9,500.00
506700 · CUSTODIAL SUPPLIES	49.38	150.00	-100.62	1,320.85	1,500.00	-179.15	1,800.00
506900 · FURNITURE	0.00	0.00	0.00	3,892.38	2,000.00	1,892.38	2,000.00
<b>Total 501000 · ADMINISTRATIVE</b>	<b>610.42</b>	<b>1,655.00</b>	<b>-1,044.58</b>	<b>23,095.76</b>	<b>20,489.00</b>	<b>2,606.76</b>	<b>25,300.00</b>
501500 · TRAINING							
501600 · SEMINARS & FEES	0.00	750.00	-750.00	921.50	7,500.00	-6,578.50	9,000.00
501800 · SAFETY	0.00	417.00	-417.00	4,046.68	4,167.00	-120.32	5,000.00
<b>Total 501500 · TRAINING</b>	<b>0.00</b>	<b>1,167.00</b>	<b>-1,167.00</b>	<b>4,968.18</b>	<b>11,667.00</b>	<b>-6,698.82</b>	<b>14,000.00</b>
502000 · LABORATORY							
502500 · SUPPLIES	48.54	3,989.75	-3,941.21	13,601.59	15,959.00	-2,357.41	15,959.00
502700 · PROFESSIONAL SERVICES	6,378.80	2,125.00	4,253.80	19,848.20	8,500.00	11,348.20	8,500.00
502800 · EQUIPMENT REPLACEMENT	0.00	0.00	0.00	5,486.65	4,610.00	876.65	4,610.00
<b>Total 502000 · LABORATORY</b>	<b>6,427.34</b>	<b>6,114.75</b>	<b>312.59</b>	<b>38,936.44</b>	<b>29,069.00</b>	<b>9,867.44</b>	<b>29,069.00</b>
503200 · SOUTH PLANT CHEMICALS							
503202 · COAGULANT	0.00	0.00	0.00	152,878.60	151,957.33	921.27	151,957.33
503203 · SEAQUEST	0.00	0.00	0.00	60,544.00	75,282.33	-14,738.33	75,282.33
503204 · CHLORINE	5,266.20	1,800.00	3,466.20	33,101.40	33,100.00	1.40	36,100.00
503205 · FLUORIDE	6,854.26	0.00	6,854.26	23,939.91	18,788.00	5,151.91	18,788.00
503206 · FLOCCULANT	0.00	0.00	0.00	2,220.00	2,442.00	-222.00	2,442.00
503207 · FERRIC SULFATE	0.00	0.00	0.00	59,725.92	91,940.00	-32,214.08	91,940.00
503208 · SODA ASH	4,548.00	5,750.00	-1,202.00	53,449.00	58,650.00	-5,201.00	63,246.00
503209 · SODIUM CHLORITE	0.00	15,479.00	-15,479.00	47,488.23	61,919.00	-14,430.77	61,919.00
<b>Total 503200 · SOUTH PLANT CHEMICALS</b>	<b>16,668.46</b>	<b>23,029.00</b>	<b>-6,360.54</b>	<b>433,347.06</b>	<b>494,078.66</b>	<b>-60,731.60</b>	<b>501,674.66</b>
503300 · NORTH PLANT CHEMICALS							
503302 · COAGULANT	24,035.00	27,984.00	-3,949.00	89,119.24	110,484.00	-21,364.76	110,484.00
503303 · SEAQUEST	0.00	0.00	0.00	90,816.00	117,189.00	-26,373.00	117,189.00
503304 · CHLORINE	3,510.80	3,500.00	10.80	43,633.60	40,500.00	3,133.60	46,528.00
503305 · FLUORIDE	6,854.26	0.00	6,854.26	30,774.17	22,198.00	8,576.17	22,198.00
503306 · CAUSTIC SODA	0.00	0.00	0.00	6,421.58	18,992.00	-12,570.42	18,992.00
503307 · FERRIC SULFATE	39,385.83	22,542.60	16,843.23	179,942.62	202,883.40	-22,940.78	225,426.00
503308 · SODA ASH	10,929.75	10,186.22	743.53	83,514.50	72,489.76	11,024.74	81,675.98
503309 · SODIUM CHLORITE	0.00	24,308.00	-24,308.00	91,320.57	97,235.00	-5,914.43	97,235.00
503310 · CLEAN-IN-PLACE	16,611.18	16,981.00	-369.82	124,319.16	167,617.50	-43,298.34	170,858.00
<b>Total 503300 · NORTH PLANT CHEMICALS</b>	<b>101,326.82</b>	<b>105,501.82</b>	<b>-4,175.00</b>	<b>739,861.44</b>	<b>849,588.66</b>	<b>-109,727.22</b>	<b>890,585.98</b>
504000 · PROFESSIONAL SERVICES							
504100 · CONTROL SYSTEM	3,270.18	2,200.00	1,070.18	36,404.76	22,000.00	14,404.76	26,400.00
504200 · ELECTRICAL	4,573.61	1,900.00	2,673.61	26,192.71	18,800.00	7,392.71	22,550.00
504300 · FIRE & SECURITY	0.00	625.00	-625.00	7,659.50	2,500.00	5,159.50	2,500.00
504400 · BACK UP POWER	0.00	0.00	0.00	4,299.67	3,000.00	1,299.67	3,000.00
504500 · IT SUPPORT	201.21	106.25	94.96	985.71	1,062.50	-76.79	1,275.00
504600 · ACCOUNTING	0.00	0.00	0.00	21,639.56	19,800.00	1,839.56	19,800.00
504800 · ENGINEERING	2,280.00	2,785.00	-505.00	41,764.25	27,849.00	13,915.25	33,419.00
504900 · LEGAL	-2,874.26	738.00	-3,612.26	-151.76	7,375.00	-7,526.76	8,850.00
<b>Total 504000 · PROFESSIONAL SERVICES</b>	<b>7,450.74</b>	<b>8,354.25</b>	<b>-903.51</b>	<b>138,794.40</b>	<b>102,386.50</b>	<b>36,407.90</b>	<b>117,794.00</b>
507000 · WATER QUALITY							
507100 · INORGANICS	0.00	0.00	0.00	859.00	500.00	359.00	500.00
507200 · CHLORITES	90.00	0.00	90.00	360.00	300.00	60.00	400.00
507500 · ORGANIC	0.00	0.00	0.00	2,848.00	7,200.00	-4,352.00	7,200.00
507600 · RAW ALGAE ID	485.00	171.00	314.00	3,115.00	1,705.00	1,410.00	2,046.00
507800 · DISCHARGE	18.00	42.00	-24.00	216.00	417.00	-201.00	500.00
507900 · OTHER	2,641.00	188.00	2,453.00	3,486.50	1,875.00	1,611.50	2,250.00
<b>Total 507000 · WATER QUALITY</b>	<b>3,234.00</b>	<b>401.00</b>	<b>2,833.00</b>	<b>10,884.50</b>	<b>11,997.00</b>	<b>-1,112.50</b>	<b>12,896.00</b>

11/01/23

**CARTER LAKE FILTER PLANT  
Profit & Loss Budget Overview  
October 2023**

Accrual Basis

	Oct 23	Budget	\$ Over Bud...	Jan - Oct 23	YTD Budget	\$ Over Bud...	Annual Bud...
<b>508000 · OPERATIONS &amp; MAINTENANCE</b>							
508400 · GENERAL SERVICES	5,801.07	9,094.00	-3,292.93	61,228.11	90,942.00	-29,713.89	109,131.00
508700 · PARTS & SUPPLIES	8,565.10	6,209.00	2,356.10	71,441.74	62,092.00	9,349.74	74,511.00
508800 · TOOLS & EQUIPMENT	0.00	1,250.00	-1,250.00	0.00	5,000.00	-5,000.00	5,000.00
508900 · PROPERTY MAINTENANCE	18,037.50	0.00	18,037.50	21,443.59	23,034.00	-1,590.41	23,034.00
509000 · GARBAGE REMOVAL	263.20	202.00	61.20	2,570.87	2,017.00	553.87	2,420.00
<b>510000 · FUELS</b>							
510100 · DIESEL	0.00	1,125.00	-1,125.00	0.00	4,500.00	-4,500.00	4,500.00
510200 · GASOLINE	458.30	833.00	-374.70	5,238.75	8,333.00	-3,094.25	10,000.00
<b>Total 510000 · FUELS</b>	<b>458.30</b>	<b>1,958.00</b>	<b>-1,499.70</b>	<b>5,238.75</b>	<b>12,833.00</b>	<b>-7,594.25</b>	<b>14,500.00</b>
510300 · MILEAGE REIMBURSEMENT	22.27	21.00	1.27	58.96	208.00	-149.04	250.00
510700 · CLOTHING	2,998.64	5,000.00	-2,001.36	3,894.63	6,000.00	-2,105.37	6,000.00
510800 · SAFETY SUPPLIES	218.00	437.00	-219.00	4,038.01	4,369.00	-330.99	5,243.00
512000 · FILTER PLANT HOUSE	0.00	0.00	0.00	5,252.84	10,000.00	-4,747.16	10,000.00
<b>Total 508000 · OPERATIONS &amp; MAINTENANCE</b>	<b>36,364.08</b>	<b>24,171.00</b>	<b>12,193.08</b>	<b>175,167.50</b>	<b>216,495.00</b>	<b>-41,327.50</b>	<b>250,089.00</b>
<b>511500 · VEHICLE MAINTENANCE</b>							
511100 · JCB BACKHOE	0.00			520.22			
511300 · 2019 GMC	0.00			1,186.00			
511400 · SMALL VEHICLES & ATTACHMENTS	0.00			1,184.50			
511600 · 1997 FORD	0.00			25.00			
511900 · 2012 GMC	25.00			25.00			
511500 · VEHICLE MAINTENANCE - Other	0.00	833.00	-833.00	0.00	8,333.00	-8,333.00	10,000.00
<b>Total 511500 · VEHICLE MAINTENANCE</b>	<b>25.00</b>	<b>833.00</b>	<b>-808.00</b>	<b>2,940.72</b>	<b>8,333.00</b>	<b>-5,392.28</b>	<b>10,000.00</b>
<b>513000 · UTILITIES</b>							
<b>505000 · COMMUNICATIONS</b>							
505100 · TELEPHONE SERVICE	404.00	504.00	-100.00	4,352.38	5,041.00	-688.62	6,050.00
505200 · CELLULAR SERVICE	254.65	260.00	-5.35	2,541.75	2,600.00	-58.25	6,895.00
<b>Total 505000 · COMMUNICATIONS</b>	<b>658.65</b>	<b>764.00</b>	<b>-105.35</b>	<b>6,894.13</b>	<b>7,641.00</b>	<b>-746.87</b>	<b>12,945.00</b>
<b>513100 · ELECTRICITY</b>							
513600 · NORTH PLANT	8,743.08	9,500.00	-756.92	96,278.22	102,500.00	-6,221.78	120,000.00
513700 · SOUTH PLANT	4,952.27	5,600.00	-647.73	51,164.42	52,950.00	-1,785.58	63,250.00
513800 · PLANT HOUSE	110.94	150.00	-39.06	985.56	1,300.00	-314.44	1,550.00
<b>Total 513100 · ELECTRICITY</b>	<b>13,806.29</b>	<b>15,250.00</b>	<b>-1,443.71</b>	<b>148,428.20</b>	<b>156,750.00</b>	<b>-8,321.80</b>	<b>184,800.00</b>
<b>514000 · PROPANE</b>							
514100 · NORTH PLANT	0.00	1,100.00	-1,100.00	9,987.30	17,400.00	-7,412.70	19,608.00
514200 · SOUTH PLANT	0.00	0.00	0.00	10,209.21	13,100.00	-2,890.79	14,205.00
514300 · PLANT HOUSE	0.00	0.00	0.00	856.60	1,482.00	-625.40	1,782.00
<b>Total 514000 · PROPANE</b>	<b>0.00</b>	<b>1,100.00</b>	<b>-1,100.00</b>	<b>21,053.11</b>	<b>31,982.00</b>	<b>-10,928.89</b>	<b>35,595.00</b>
<b>Total 513000 · UTILITIES</b>	<b>14,464.94</b>	<b>17,114.00</b>	<b>-2,649.06</b>	<b>176,375.44</b>	<b>196,373.00</b>	<b>-19,997.56</b>	<b>233,340.00</b>
<b>515000 · PAYROLL</b>							
515500 · PAYROLL TAXES	80,623.30	81,748.38	-1,125.08	782,539.40	858,358.00	-75,818.60	1,062,729.00
515600 · STATE UNEMPLOYMENT	6,167.67	6,253.75	-86.08	59,861.74	72,837.80	-12,976.06	90,863.00
516100 · INSURANCE	468.45	797.00	-328.55	1,905.06	3,188.00	-1,282.94	3,188.00
505500 · PROPERTY & LIABILITY	0.00	0.00	0.00	222,992.00	200,000.00	22,992.00	200,000.00
505800 · WORKERS COMPENSATION	0.00	0.00	0.00	13,223.00	13,000.00	223.00	13,000.00
516000 · HEALTH	25,976.90	29,044.09	-3,067.19	240,247.86	290,440.82	-50,192.96	348,529.00
<b>Total 516100 · INSURANCE</b>	<b>25,976.90</b>	<b>29,044.09</b>	<b>-3,067.19</b>	<b>476,462.86</b>	<b>503,440.82</b>	<b>-26,977.96</b>	<b>561,529.00</b>
<b>516500 · RETIREMENT CONTRIBUTION</b>	<b>3,363.31</b>	<b>3,529.00</b>	<b>-165.69</b>	<b>33,977.71</b>	<b>35,290.00</b>	<b>-1,312.29</b>	<b>42,348.00</b>
<b>Total Expense</b>	<b>303,171.43</b>	<b>309,713.04</b>	<b>-6,541.61</b>	<b>3,099,118.21</b>	<b>3,413,591.44</b>	<b>-314,473.23</b>	<b>3,845,405.64</b>
<b>Net Income</b>	<b>30,864.95</b>	<b>-51,711.38</b>	<b>82,576.33</b>	<b>253,570.79</b>	<b>121,624.63</b>	<b>131,946.16</b>	<b>155,359.80</b>

**CARTER LAKE FILTER PLANT**  
**Invoices to Districts**  
**As of October 31, 2023**

<u>Date</u>	<u>Invoice #</u>	<u>District</u>	<u>Memo</u>	<u>Amount</u>	<u>Paid</u>
10/13/2023	1941	CWCWD	DRY CREEK PUMP STATION	905.00	✓
10/13/2023	1942	LTWD	DRY CREEK PUMP STATION	905.00	✓
10/13/2023	1943	CWCWD	PRETREATMENT DESIGN	9,690.12	✓
10/13/2023	1944	LTWD	PRETREATMENT DESIGN	9,690.12	✓
10/13/2023	1945	CWCWD	7MG TANK PROJECT	354.00	✓
10/13/2023	1946	LTWD	7MG TANK PROJECT	354.00	✓
10/30/2023	1947	CWCWD	DRY CREEK - ELECTRICAL	1,125.00	
10/30/2023	1948	LTWD	DRY CREEK - ELECTRICAL	1,125.00	
10/30/2023	1949	CWCWD	PRETREATMENT DESIGN	385.00	
10/30/2023	1950	LTWD	PRETREATMENT DESIGN	385.00	
10/31/2023	1951	CWCWD	OCTOBER WATER USAGE	182,560.44	
10/31/2023	1952	LTWD	OCTOBER WATER USAGE	151,042.78	

**TOTAL DISTRICT INVOICES** \$ 358,521.46

**TOTAL CURRENT ACCOUNTS RECEIVABLE** \$ 336,623.22



CARTER LAKE FILTER PLANT  
Check Register  
As of October 31, 2023

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
101000		CASHBANK ACCOUNT		
BILL PAY	10/2/2023	NOCO ENGINEERING CO	CAPITAL PROJECTS	\$55,166.75
BILL PAY	10/2/2023	EVOQUA WATER TECHNOLOGIES	CHEMICALS	\$48,621.60
BILL PAY	10/2/2023	CEBT	EMPLOYEE INSURANCE	\$25,976.90
BILL PAY	10/30/2023	NOCO ENGINEERING CO	CAPITAL PROJECTS	\$24,178.25
BILL PAY	10/30/2023	MARMAC WATER	CHEMICALS	\$20,172.00
BILL PAY	10/17/2023	MARMAC WATER	CHEMICALS	\$19,163.40
25529	10/24/2023	McDONALD FARMS	SLUDGE REMOVAL	\$18,037.50
BILL PAY	10/2/2023	HARCROS CHEMICALS INC.	CHEMICALS	\$15,699.25
BILL PAY	10/24/2023	HARCROS CHEMICALS INC.	CHEMICALS	\$15,477.75
BILL PAY	10/12/2023	POUDRE VALLEY REA	UTILITIES -ELECTRIC	\$13,806.29
25515	10/9/2023	LOGICAL SYSTEMS, LLC	CONTROL SYSTEM EXPENSE	\$11,210.19
25535	10/30/2023	DPC INDUSTRIES, INC.	CHEMICALS	\$10,568.18
25510	10/3/2023	FILMTEC CORPORATION	SPARE MODULES	\$7,504.00
25520	10/17/2023	DPC INDUSTRIES, INC.	CHEMICALS	\$6,421.58
BILL PAY	10/2/2023	ROCKY MTN ELECTRIC	ELECTRICAL SERVICES	\$6,233.70
BILL PAY	10/17/2023	ROCKY MTN ELECTRIC	ELECTRICAL SERVICES	\$4,573.61
25538	10/30/2023	VEOLIA WTS (SUEZ)	LABORATORY SERVICES	\$4,455.00
BILL PAY	10/24/2023	EVOQUA WATER TECHNOLOGIES	CLO2 SERVICE WORK & PARTS	\$4,435.32
25530	10/24/2023	ROOF RESTORATION	N. PLANT ROOF REPAIRS	\$3,441.49
25536	10/30/2023	JOHNSTOWN CLOTHING	CLOTHING	\$2,758.64
BILL PAY	10/24/2023	CARDMEMBER SERVICE	CREDIT CARD PURCHASES	\$2,373.22
BILL PAY	10/4/2023	POUDRE VALLEY REA	ELECTRICITY -DRY CREEK	\$2,250.00
BILL PAY	10/30/2023	COLORADO ANALYTICAL	WATER QUALITY	\$2,080.00
25527	10/24/2023	INGERSOLL RAND	PARTS & HARDWARE	\$1,842.98
25525	10/24/2023	CRANE & HOIST SALES INC.	ANNUAL INSPECTIONS	\$1,728.00
BILL PAY	10/30/2023	MUNICIPAL TREATMENT EQUIP	PARTS & HARDWARE	\$1,492.15
25513	10/3/2023	VEOLIA WTS (SUEZ)	TOC ANALYZER PARTS	\$1,360.44
25516	10/9/2023	USABLUEBOOK	PARTS & HARDWARE	\$1,280.77
25531	10/24/2023	T&T TIRE, INC	REPLACEMENT TIRES - 2019	\$1,186.00
BILL PAY	10/24/2023	CH DIAGNOSTIC/CONSULTING	WATER QUALITY	\$740.00
BILL PAY	10/24/2023	ELVINA AND YOUSAF LLC	FUELS -GASOLINE	\$574.24
BILL PAY	10/17/2023	KELLY SUPPLY COMPANY	PARTS & HARDWARE	\$535.16
25534	10/30/2023	CITY FORT COLLINS	WATER QUALITY	\$450.00
25524	10/24/2023	CINTAS CORPORATION	AED SERVICES/SAFETY SUPPLIES	\$414.09
25511	10/3/2023	GRAINGER, INC	PARTS & HARDWARE	\$363.43
25519	10/17/2023	CUMMINS ROCK MOUNTAIN LLC	PARTS & HARDWARE	\$343.55
25509	10/3/2023	BANNER OCCUPATIONAL HEALTH	NEW HIRE SCREENINGS	\$330.00
BILL PAY	10/4/2023	OFFICE DEPOT CREDIT PLAN	OFFICE SUPPLIES	\$285.06
BILL PAY	10/4/2023	CENTURYLINK	COMMUNICATIONS -TELEPHONE	\$273.27
BILL PAY	10/2/2023	SAFETY SERVICES	SAFETY TRAINING	\$270.00
BILL PAY	10/17/2023	NAPA OF BERTHOUD	PARTS & HARDWARE	\$266.12
BILL PAY	10/17/2023	REPUBLIC SERVICES	TRASH REMOVAL	\$263.20
BILL PAY	10/24/2023	VERIZON	COMMUNICATIONS -CELLULAR	\$254.65
25526	10/24/2023	GRAINGER, INC	PARTS & HARDWARE	\$238.13
25537	10/30/2023	MID STATES SUPPLY, INC	PARTS & HARDWARE	\$220.50
BILL PAY	10/13/2023	CORKAT DATA SOLUTIONS	IT SUPPORT	\$201.21
BILL PAY	10/17/2023	MUNICIPAL TREATMENT EQUIP	PARTS & HARDWARE	\$131.92
BILL PAY	10/13/2023	TECHNOLINK OF THE ROCKIES	PHONE REPAIRS	\$130.73
BILL PAY	10/18/2023	CLEARFLY	COMMUNICATIONS -TELEPHONE	\$130.73
BILL PAY	10/24/2023	BES BUSINESS EQUIPMENT	COPIER LEASE	\$127.23
25514	10/9/2023	DARRELL LARSON	CLOTHING REIMBURSEMENT 2023	\$120.00
25533	10/30/2023	BANNER OCCUPATIONAL HEALTH	CDOT PHYSICAL	\$95.00
25523	10/24/2023	BERTHOUD ACE HARDWARE	PARTS & HARDWARE	\$89.93

CARTER LAKE FILTER PLANT  
Check Register  
As of October 31, 2023

25522	10/17/2023	WELD COUNTY HEALTH DEPT	WATER QUALITY	\$59.00
25517	10/16/2023	AIR COLORADO ENVIRO TEST	EMISSIONS TEST 2012 GMC	\$25.00
	10/31/2023	ACCOUNT ANALYSIS CHARGE		\$24.11
25512	10/3/2023	RICK WHITTET	MILEAGE REIMBURSEMENT	\$22.27
25521	10/17/2023	WAGNER WELDING SUPPLY CO.	LABORATORY SUPPLIES	\$17.08
25532	10/24/2023	WAGNER WELDING SUPPLY CO.	LABORATORY SUPPLIES	\$15.73
<u>OPERATIONS TOTAL:</u>				<u>\$340,506.30</u>

CARTER LAKE FILTER PLANT  
Check Register  
As of October 31, 2023

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
DIRECT DEPOSIT	10/6/2023	DIRECT DEPOSIT	PAYROLL PERIOD 9/22/23-10/5/23	\$31,461.94
DIRECT DEPOSIT	10/20/2023	DIRECT DEPOSIT	PAYROLL PERIOD 10/6/23-10/19/23	\$30,393.79
DIRECT DEPOSIT	10/20/2023	LIND, ALBERT L	BOARD MEMBER REIMBURSEMENT	\$151.30
25518	10/20/2023	STROHAUER, KATIE	BOARD MEMBER REIMBURSEMENT	\$135.58
DIRECT DEPOSIT	10/20/2023	MEINING, T. SCOTT	BOARD MEMBER REIMBURSEMENT	\$131.65
DIRECT DEPOSIT	10/20/2023	BRANDENBURG, STEVEN	BOARD MEMBER REIMBURSEMENT	\$108.07
DIRECT DEPOSIT	10/20/2023	HEILAND, RYAN	BOARD MEMBER REIMBURSEMENT	\$100.21
DIRECT DEPOSIT	10/20/2023	BRANDT, LARRY	BOARD MEMBER REIMBURSEMENT	\$23.79
ACH PAYMENT	10/6/2023	FEDERAL PR TAX	PAYROLL TAXES	\$10,449.84
ACH PAYMENT	10/20/2023	FEDERAL PR TAX	PAYROLL TAXES	\$9,872.50
ACH PAYMENT	10/3/2023	COLORADO PAYROLL TAXES	PAYROLL TAXES	\$3,221.00
ACH PAYMENT	10/4/2023	COLORADO STATE TREASURER	UNEMPLOYMENT INSURANCE	\$468.45
25528	10/24/2023	LINCOLN NATIONAL LIFE	457 CONTRIBUTION	\$4,332.11
<u>PAYROLL TOTAL</u>				<u>\$90,850.23</u>
<u>TOTAL EXPENSES</u>				<u>\$431,356.53</u>

**Deposit Summary  
As of October 31, 2023**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Deposits</u>
101000 · CASHBANK ACCOUNT				
DIRECT DEPOSIT	10/4/2023	CWCWD	SEPTEMBER WATER, DRY CREEK ELEC	\$202,418.73
DIRECT DEPOSIT	10/5/2023	LTWD	SEPTEMBER WATER, DRY CREEK ELEC	\$168,023.33
DIRECT DEPOSIT	10/19/2023	LTWD	CAPITAL PROJECTS	\$10,949.12
	10/24/2023	COLORADO DEPT OF REVENUE	QTR 3 FUEL TAX REFUND	\$115.94
	10/24/2023	OVERTURF, MCGATH & HULL	REFUND OF UNUSED RETAINER	\$2,574.26
DIRECT DEPOSIT	10/25/2023	CWCWD	CAPITAL PROJECTS	\$9,690.12
DIRECT DEPOSIT	10/25/2023	CWCWD	CAPITAL PROJECTS	\$905.00
DIRECT DEPOSIT	10/25/2023	CWCWD	CAPITAL PROJECTS	\$354.00
	10/31/2023	INDEPENDENT FINANCIAL	INTEREST INCOME	\$332.79
<b><u>CHECKING TOTAL:</u></b>				<b><u>\$395,363.29</u></b>
<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Deposits</u>
105000 · COLOTRUST SAVINGS				
	10/31/2023	COLOTRUST	INTEREST INCOME	\$100.37
<b><u>SAVINGS TOTAL:</u></b>				<b><u>\$100.37</u></b>

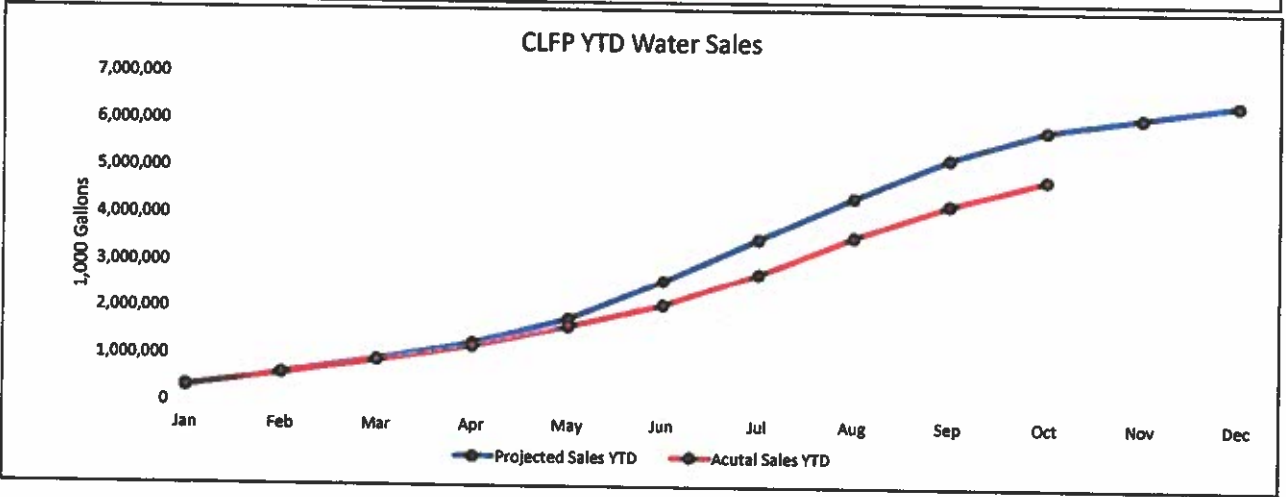
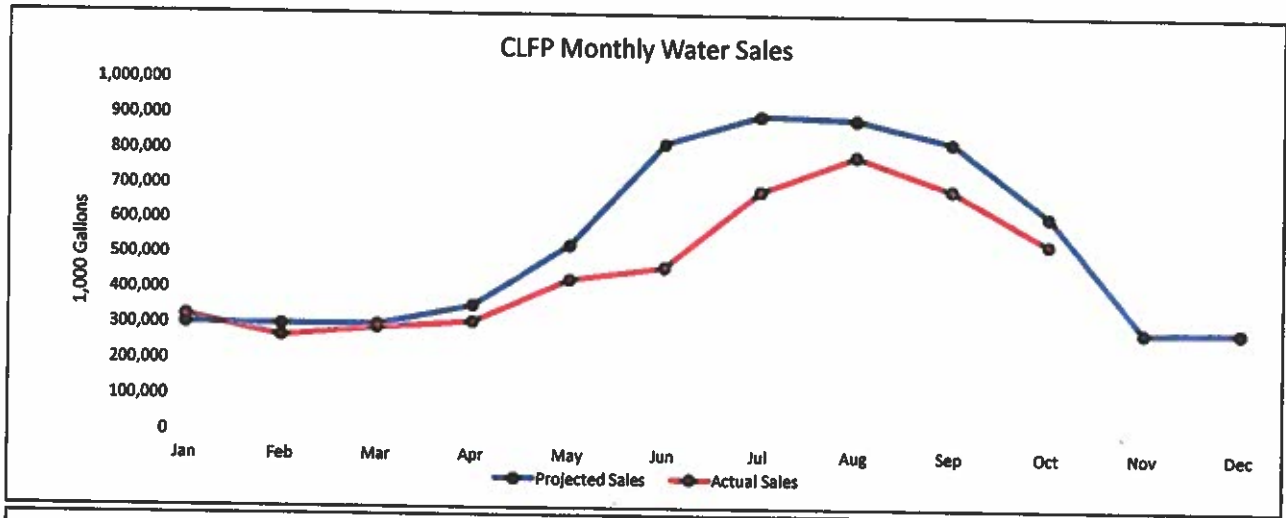
Carter Lake Filter Plant  
Credit Card Purchase Orders

<u>VISA - October Statement</u>				
<u>Date of Purchase</u>	<u>Vendor Name</u>	<u>Item(s)</u>	<u>Memo</u>	<u>Cost</u>
9/8	Amazon	Replacement decant pump		\$ 1,850.00
9/8	Amazon	Pipe fittings		\$ 10.67
9/8	USPS	Postage	Water sample	\$ 4.85
9/11	Amazon	Door hinge & light bulb		\$ 155.89
9/12	Amazon	Folders, air freshener		\$ 31.97
9/13	Amazon	Kitchen supplies		\$ 49.38
9/15	Amazon	Replacement step ladder		\$ 36.98
9/18	Amazon	Pipe fittings		\$ 21.34
9/19	King Soopers	Board snacks		\$ 8.33
9/26	Amazon	Replacement step ladder	Returned	\$ (36.98)
9/26	Amazon	Lube, gauge, replacement step ladder		\$ 167.73
9/26	Mi Cocina	Meal for workers	Tank Inspection/Cleaning	\$ 69.00
10/2	USPS	Postage	Water sample	\$ 4.06
<b>Total</b>				<b>\$ 2,373.22</b>

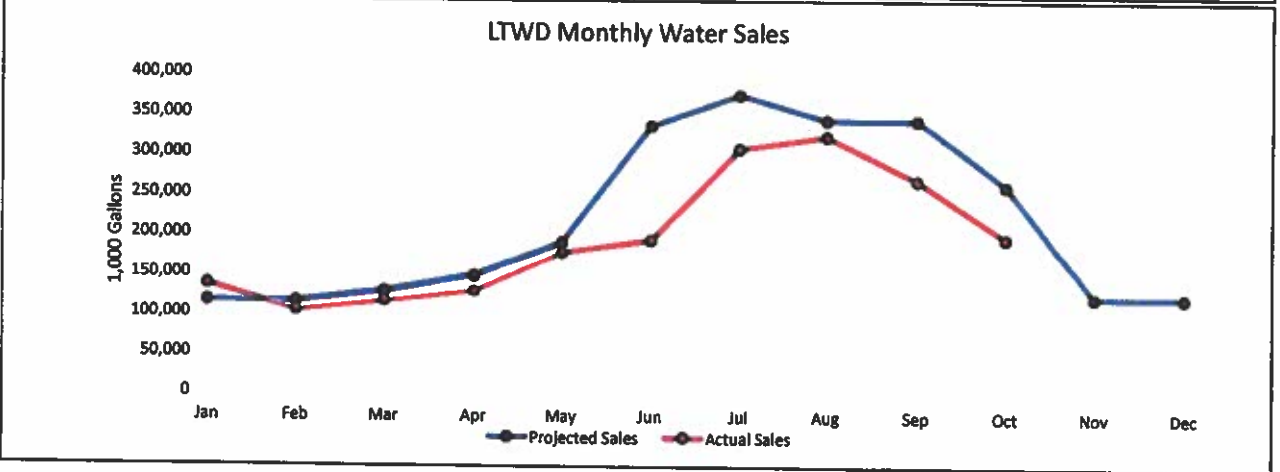
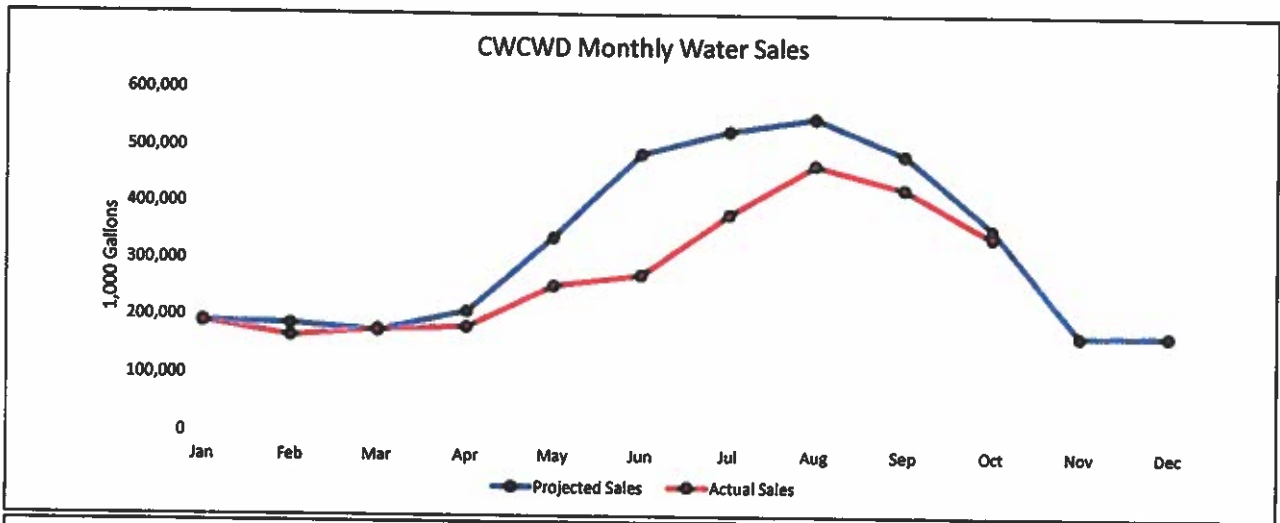
<u>Office Depot - September Statement</u>				
<u>Date of Purchase</u>	<u>Item(s)</u>	<u>Memo</u>	<u>Cost</u>	
8/28	Hard drives for backups		\$ 239.96	
8/23	File folders		\$ 23.11	
9/1	Batteries		\$ 21.99	
<b>Total</b>				<b>\$ 285.06</b>

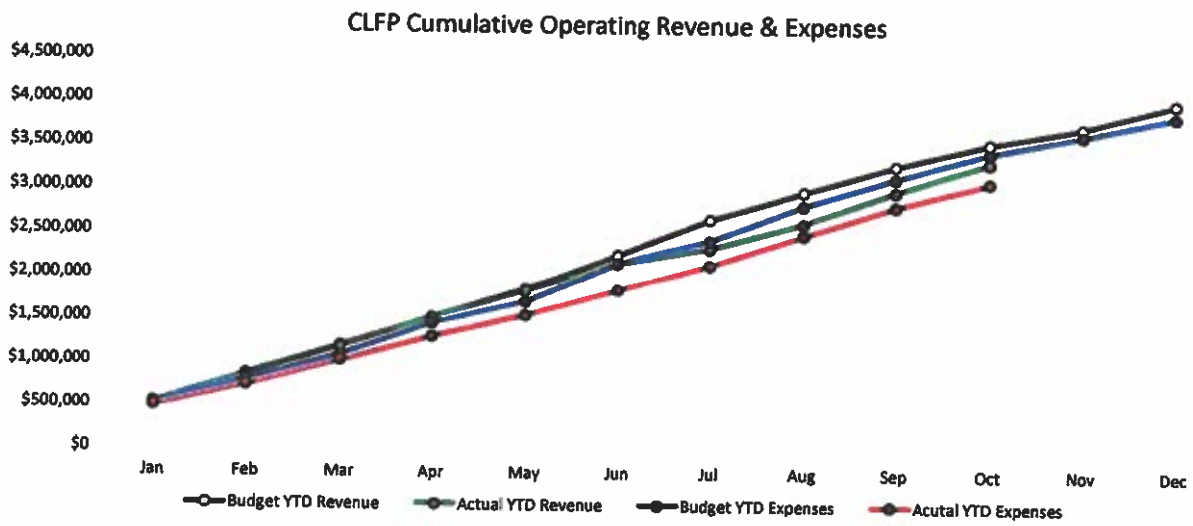
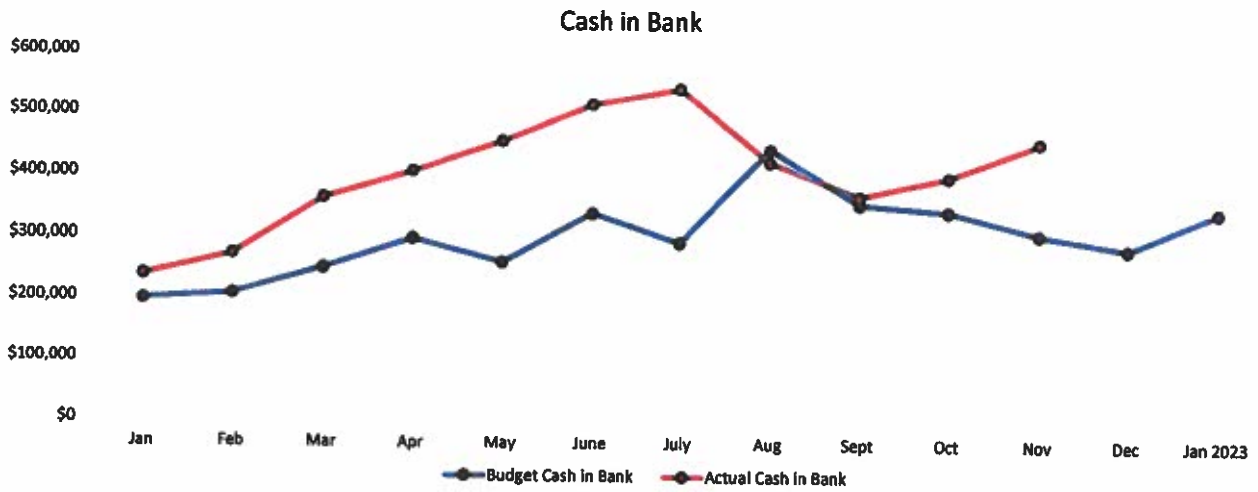
**Carter Lake Filter Plant Operations Fund Summary - 2023**

Month	Water Sales (1,000 Gallons)		Dollars Billed		Expenses		Net Gain / Loss	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Jan	301,553	323,369	\$511,754	\$516,553	\$501,584	\$481,726	\$10,170	\$34,827
Feb	297,843	265,675	\$333,379	\$333,379	\$291,004	\$242,587	\$42,375	\$90,792
Mar	298,803	290,216	\$333,379	\$333,379	\$285,203	\$289,880	\$48,176	\$43,499
Apr	353,066	307,079	\$333,379	\$333,379	\$371,167	\$283,255	(\$37,788)	\$50,124
May	526,125	428,941	\$331,748	\$310,367	\$252,481	\$250,108	\$79,267	\$60,259
Jun	819,659	464,456	\$396,325	\$318,180	\$442,667	\$291,697	(\$46,342)	\$26,484
Jul	898,861	684,377	\$413,749	\$170,715	\$262,470	\$289,944	\$151,279	(\$119,229)
Aug	890,551	787,838	\$318,768	\$291,400	\$407,031	\$345,959	(\$88,263)	(\$54,559)
Sep	826,024	691,782	\$304,572	\$368,192	\$315,336	\$336,359	(\$10,764)	\$31,833
Oct	614,259	534,560	\$257,984	\$333,603	\$293,781	\$276,819	(\$35,797)	\$56,784
Nov	0	0	\$0	\$0	\$0	\$0	\$0	\$0
Dec	0	0	\$0	\$0	\$0	\$0	\$0	\$0
<b>YTD Total</b>	<b>5,826,744</b>	<b>4,778,293</b>	<b>\$3,535,037</b>	<b>\$3,309,149</b>	<b>\$3,422,724</b>	<b>\$3,088,333</b>	<b>\$112,313</b>	<b>\$220,815</b>









**Carter Lake Filter Plant Actual Usage and Billing - 2023**

Little Thompson Water District									
Month	Water (1,000 Gallons)					Dollars		Dollars	
	Actual Sales	Actual Sales YTD	Actual Billed	Actual Billed YTD	Actual Credit Bal YTD	Fixed Rate Charges	Variable Rate Charges	Actual Dollars Billed	Actual Dollars Billed YTD
Jan	134,845	134,845	656,236	656,236	521,391	\$108,000.00	\$144,371.89	\$252,371.89	\$252,371.89
Feb	102,551	237,395	215,417	871,653	634,257	\$108,000.00	\$47,391.67	\$155,391.67	\$407,763.56
Mar	114,926	352,321	215,417	1,087,069	734,748	\$108,000.00	\$47,391.67	\$155,391.67	\$563,155.23
Apr	127,745	480,066	215,417	1,302,486	822,420	\$108,000.00	\$47,391.67	\$155,391.67	\$718,546.89
May	176,295	656,361	176,295	1,478,781	822,420	\$108,000.00	\$38,784.85	\$146,784.85	\$865,331.74
Jun	192,285	848,646	192,285	1,671,066	822,420	\$108,000.00	\$42,302.70	\$150,302.70	\$1,015,634.44
Jul	305,917	1,154,563	-105,293	1,565,773	411,210	\$108,000.00	-\$23,164.47	\$84,835.53	\$1,100,469.97
Aug	321,438	1,476,000	115,833	1,681,605	205,605	\$108,000.00	\$25,483.24	\$133,483.24	\$1,233,953.21
Sep	267,720	1,743,720	267,720	1,949,325	205,605	\$108,000.00	\$58,898.33	\$166,898.33	\$1,400,851.53
Oct	195,649	1,939,369	195,649	2,144,974	205,605	\$108,000.00	\$43,042.78	\$151,042.78	\$1,551,894.31
Nov	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Dec	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>1,939,369</b>		<b>2,144,974</b>			<b>\$1,080,000.00</b>	<b>\$471,894.31</b>	<b>\$1,551,894.31</b>	

Central Weld County Water District									
Month	Water (1,000 Gallons)					Dollars		Dollars	
	Actual Sales	Actual Sales YTD	Actual Billed	Actual Billed YTD	Actual Credit Bal YTD	Fixed Rate Charges	Variable Rate Charges	Actual Dollars Billed	Actual Dollars Billed YTD
Jan	188,524	188,524	709,915	709,915	521,391	\$108,000.00	\$156,181.33	\$264,181.33	\$264,181.33
Feb	163,124	351,649	318,125	1,028,040	676,392	\$108,000.00	\$69,987.54	\$177,987.54	\$442,168.86
Mar	175,290	526,939	318,125	1,346,165	819,226	\$108,000.00	\$69,987.54	\$177,987.54	\$620,156.40
Apr	179,334	706,273	318,125	1,664,291	958,017	\$108,000.00	\$69,987.54	\$177,987.54	\$798,143.94
May	252,646	958,919	252,646	1,916,937	958,017	\$108,000.00	\$55,582.17	\$163,582.17	\$961,726.11
Jun	272,171	1,231,090	272,171	2,189,108	958,017	\$108,000.00	\$59,877.62	\$167,877.62	\$1,129,603.73
Jul	378,460	1,609,550	-100,549	2,088,559	479,009	\$108,000.00	-\$22,120.72	\$85,879.28	\$1,215,483.01
Aug	466,400	2,075,951	226,896	2,315,455	239,504	\$108,000.00	\$49,917.06	\$157,917.06	\$1,373,400.07
Sep	424,062	2,500,013	424,062	2,739,517	239,504	\$108,000.00	\$93,293.73	\$201,293.73	\$1,574,693.81
Oct	338,911	2,838,924	338,911	3,078,428	239,504	\$108,000.00	\$74,560.44	\$182,560.44	\$1,757,254.25
Nov	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Dec	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>2,838,924</b>		<b>3,078,428</b>			<b>\$1,080,000.00</b>	<b>\$677,254.25</b>	<b>\$1,757,254.25</b>	



# **Carter Lake Filter Plant**

## **AGENDA ITEM SUMMARY**

**ITEM NUMBER:** 6

**SUBJECT:** Project Update

**STAFF:** Darrell Larson, Plant Superintendent

**ACTION REQUEST:** None, informational item

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### **Pretreatment/Plant Expansion Project**

We met with the architects concerning the upper-level office area expansion and there is ample space. I've attached the floor plan we liked of the options presented.

### **North Plant Valve Project**

We are still awaiting the arrival of the 16" and 18" valves. The 16" valves are in manufacture and the 18" valves are delayed due to supply chain issues.

### **Road Improvements**

NCC was selected to proceed with the road maintenance around the tank site and modifying existing old recycle pump station to use as irrigation for the grounds, along with minor repairs to the neutralization ponds and compaction work to the newer drying bed area.

### **South Plant Upflow Clarifier Removal Project**

Wesco began clarifier media and component removal on Monday 10/30/23 on Filter 16.

### **North Plant Effluent Piping Modifications**

Wesco completed the project in October. The new piping needs painting, which will be done in-house. So far, the modifications to the piping have eliminated the air issues we were encountering.

### **Control System Upgrade**

The agreement with LSI was signed and they are scheduled to begin work in December. Much of the work will occur off-site.



721 Imperial Way, Suite 6 100  
Berthoud, CO 80513  
970.533.8888  
www.alm.com

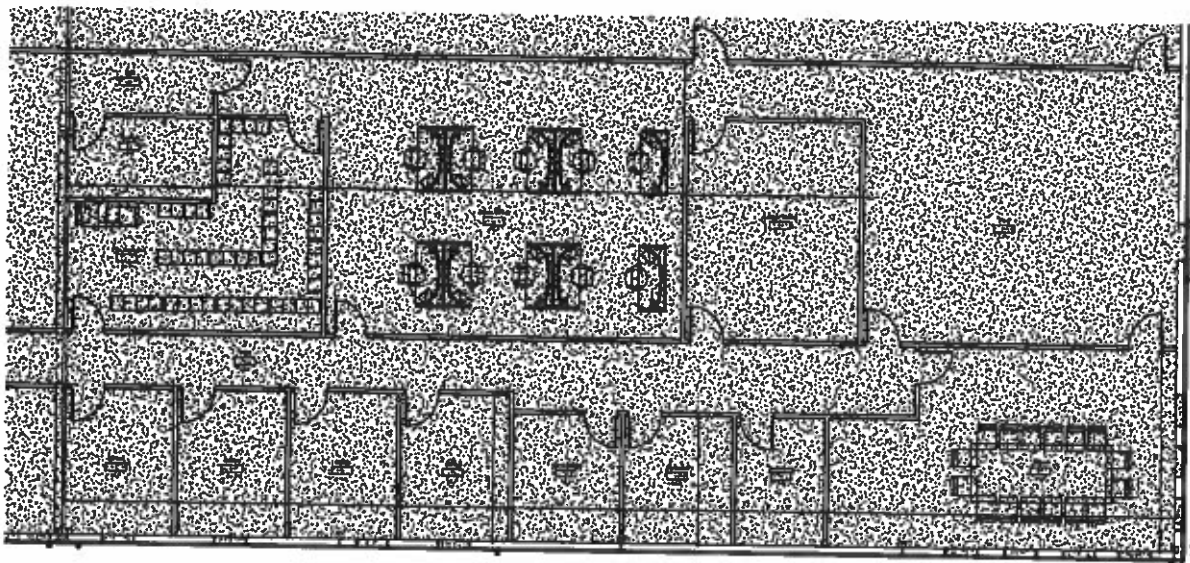
**DAF IMPROVEMENTS**  
**CARTER LAKE FILTER PLANT**  
71.00 W COUNTY ROAD 8e, BERTHOUD, CO 80513

**NOT FOR CONSTRUCTION**

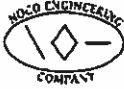
NO.	DATE	DESCRIPTION
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**P1.0**

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Main Level Plan 1



# Memorandum

To: Carter Lake Filter Plant  
From: Josh Cook, P.E.  
Subject: Engineer's Report

Attn: Board of Directors  
Date: November 2, 2023

## Projects:

### Dry Creek Pump Station

- Contractor has started work on the pump station. Dimension on the existing building have been taken for coordinating the new piping for the project.
- The contractor is working on getting a schedule for completion. He is waiting on pump delivery schedules to create his overall schedule.
- Some of the valves and other equipment have been ordered.

### Pretreatment

- Contractor has ordered piping for the South Plant piping modification. We are waiting delivery and fabrication of piping prior to starting construction.
- It is anticipated the contractor will be complete with the piping work in January of 2024.
- The contractor has removed the upflow clarifier media from one of the filters at the south plant. There will be an analysis done to see the difference between filter runs and water quality between the filters with and without the upflow clarifier media. When successful, the removal of the upflow clarifier media on the remaining filters will help increase the overall output of the plant by approximately 2 MGD and will decrease the recycle return rate.
- There will need to be a plant shutdown to connect to the existing piping and we are trying to minimize the shutdown to less than a week. The shutdown will be coordinated with CLFP.
- We received our first submittal for AWC that has overall dimension and several other components. The overall submittal was approximately 1000 pages and we have asked them to resubmit due to error and missing components. We have a new project manager who is helping greatly with the progress and quality of work from AWC.
- Overall we are a couple of month behind as AWC was supposed to have all of their submittal to us in September.
- Russ Sasakura P.E. who was our electrical engineer passed away a couple of weeks ago. We have found a local company who comes with good references. We complete an interview and are awaiting a proposal from them. NEC hired Kelly Garrod, P.E. who was assisting Russ on the controls to continue his work.

### Seven Million Gallon Tank

- Inspections on the tank have been completed. Overall the tank coating is in great shape. There are some minor areas on the inside and outside of the tank that will need to be recoated.

### Five Million Gallon Steel Tank

- Bids will be going out in January of 2024 for recoating of the 5 MG tank with Work starting in October of 2024.



# **Carter Lake Filter Plant**

## **AGENDA ITEM SUMMARY**

**ITEM NUMBER: 7**

**SUBJECT: October Operations and Maintenance Report**

**STAFF: Darrell Larson, Plant Superintendent/ Bryan Beberniss, Chief Operator**

**ACTION REQUEST: None, informational item**

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### **Carter Lake Reservoir**

- The Lake level as of 10/31/23 was ~94,000 acre-ft (information provided by northernwater.org)

### **Flows**

- The average daily demand for October was 15.3 MGD, up from 14.6 in 2022.

### **North Plant**

- We had a tree service come out to remove a couple of old dead trees off the property for fire mitigation.
- We had two separate power outages in October.

### **South Plant**

- All irrigation equipment was brought in and winterized for the season.
- The South Pond was winterized for the season.
- The state conducted an inspection of both generator fuel tanks, there were no violations.
- We received Diesel fuel with winter additive for both generators.
- The 2012 GMC passenger side window shattered due to the cold and was replaced.

### **Dry Creek**

- We sent 9 MGD a day to Dry Creek for about 9 days in October for Central Weld.

End of Report



**COLORADO**  
Division of Oil and Public Safety  
Department of Labor and Employment

**Petroleum Program - Compliance**  
633 17th Street, Suite 500  
Denver, CO 80202-3660  
(303) 318-8525 | [colorado.gov/ops](http://colorado.gov/ops) | [cdle\\_oi\\_inspection@state.co.us](mailto:cdle_oi_inspection@state.co.us)

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## Certificate of Inspection

10/19/2023

On **10/19/2023**, The Division of Oil and Public Safety (OPS) conducted an inspection of the regulated petroleum storage tank system at **Carter Lake Filter Plant** (Facility ID 14620) located at **6981 W CR 8e** in **Berthoud**. A copy of this certificate was emailed to Rick Whittet at [rick@clfpwater.org](mailto:rick@clfpwater.org).

No violations were identified during our inspection.

Please contact your inspector, Orren Doss, at [orren.doss@state.co.us](mailto:orren.doss@state.co.us) or [303-918-6307](tel:303-918-6307) if you have questions.





# Carter Lake Filter Plant

## AGENDA ITEM SUMMARY

**ITEM NUMBER:** 8

**SUBJECT:** October 2023 Water Quality Report

**STAFF:** Darrell Larson – Plant Superintendent

**ACTION REQUEST:** None, informational item.

<b>CLFP Finished Water Quality Summary</b>					
All parameters were within acceptable limits					
Test Parameter/Sample Location	Units of Measure	CLFP Goal	Average of Results		Regulated Level (MCL)
			Avg.	Low	
Free Chlorine – Mariana Pumphouse	mg/L	1.2	1.2	1.1	0.2 - 4.0
Free Chlorine – 7 MG Tank	mg/L	1.2	1.2	1.2	0.2 - 4.0
pH – Mariana Pumphouse	su	7.4	7.5		TT
pH – 7 MG Tank	su	7.4	7.5		TT
Fluoride – North Plant Clearwell	mg/L	0.8	0.7		4
Fluoride – 7 MG Tank	mg/l	0.8	0.6		4
Orthophosphate – Mariana Pumphouse	mg/L	0.2	0.2		n/a
Orthophosphate – 7 MG Tank	mg/L	0.2	0.2		n/a
TOC – North Plant CFE	mg/L	< 2.0	1.9		n/a
TOC – South Plant Clearwell	mg/L	< 2.0	1.9		n/a
Chlorite – North Plant Clearwell	mg/L	< 0.5	0.4		1.0 mg/L
Chlorite – 7 MG Tank	mg/L	< 0.5	0.3		1.0 mg/L
Chlorine Dioxide – North Plant Clearwell	mg/L	n/a	0.2		0.8 mg/L
Chlorine Dioxide – 7 MG Tank	mg/L	n/a	0.1		0.8 mg/L
Combined Temperature	°F	n/a	55		n/a

### **Synthetic Organic Compound Testing**

We conducted our required SOC sampling for 4<sup>th</sup> Quarter testing. We are on a 3-year monitoring schedule (two samples every 3 years).

*Synthetic Organic compounds are man-made and do not occur naturally in the environment. Examples include pesticides, paints, and fuel additives.*

Results of the 4<sup>th</sup> Quarter 2023 testing were all below detectable limits. A total of 31 SOC parameters were tested.

End of Report



# Carter Lake Filter Plant

## AGENDA ITEM SUMMARY

**ITEM NUMBER:** 9

**SUBJECT:** Manager's Report

**STAFF:** Rick Whittet, Plant Manager

**ACTION REQUEST:** Approve 2024 Proposed Board Meeting Schedule

---

**Safety Training** – October's safety training class was concerning Fall Protection. Our last on the job injury occurred on: March 21, 2017.

### **Staff Update**

1. **Performance Reviews** – 1 review was given in October. I had to push one review back to November due to the operator being on overnight shifts through October. 2 reviews will be given in November.
2. One of the employees had covid in October. He has recovered and returned to work.

**2024 Health Insurance Renewal** – The signed renewal was sent to CEBT on October 12<sup>th</sup>.

**Holiday Bonus/Party** – The holiday bonus the Board approved last month will be issued to the employees in mid-November. This year, I am planning to have a staff party in-house on Monday December 11<sup>th</sup>.

**Manager's Review** – The manager review is scheduled to occur at the December board meeting. I will have Lisa send the review form to the board members.

### **Property & Liability Insurance 2024 Update**

We received the renewal from the Colorado Special District Pool. The renewal is: \$224,647. TCW Risk Management and Flood & Peterson anticipate having a quote to provide coverage early in November.

**2024 Board Meeting Schedule** – Attached on the next page for your review and approval is the proposed meeting schedule for 2024. For the 2024 schedule, we have used the 2<sup>nd</sup> Wednesday of each month at 4:30 p.m. every month except for September to not coincide with the annual SDA conference.

**2023 Audit Engagement Letter** – Randy Watkins of BDO is finalizing the engagement letter to conduct the 2023 audit. There is an increase in fees of ~ 13%.



**Colorado Special Districts  
Property and Liability Pool**

## Property and Liability Coverage Invoice

**Named Member:**  
Carter Lake Filter Plant  
7100 West County Road 8-E  
Berthoud, CO 80513

**Broker of Record:**  
NO BROKER

Coverage No.	Entity ID	Effective Date	Expiration Date	Invoice Date
24PL-54643-2404	54643	1/1/2024	EOD 12/31/2024	10/27/2023

Coverage	Contribution
Auto Liability	\$2,385.00
Auto Physical Damage	\$1,676.00
General Liability	\$10,497.00
Property	\$180,198.00
Crime	\$284.00
Non-Owned Auto Liability	\$132.00
Hired Auto Physical Damage	\$65.00
Equipment Breakdown	\$22,967.00
No-Fault Water Intrusion & Sewer Backup	\$1,529.00
Public Officials Liability	\$1,276.00
Excess	\$3,638.00
Pollution	\$0.00
<b>Total Contribution</b>	<b>\$224,647.00</b>

Estimated Annualized Contribution (for budgeting purposes only) \$224,647.00

**Please note: where included above, Hired Auto Physical Damage and Non-Owned Auto Liability are mandatory coverages and may not be removed. No-Fault Water Intrusion & Sewer Backup coverage may only be removed with completion of the No-Fault Opt Out Endorsement.**

**The following discounts are applied (Not applicable to minimum contributions):**

- 6.73% Continuity Credit Discount
- 10% Direct Discount
- 8% Multi Program Discount for WC Program Participation
- 10% Training Credit

**Payment Due Upon Receipt**

Payment evidences "acceptance" of this coverage. The terms of the Intergovernmental Agreement (IGA) require timely payment to prevent automatic cancellation of coverage. Please return this invoice and reference the coverage number on your check to help us apply your payment correctly. Only prior notice to the board of directors of the Colorado Special Districts Property and Liability Pool and subsequent approval may extend cancellation provision.

**Remit checks to:** Colorado Special Districts Property and Liability Pool  
c/o McGriff Insurance Services, LLC  
PO Box 1539  
Portland, OR 97207-1539

We accept online payments at [E-Bill Express](#)  
Refer to Payment Instructions page for additional options  
[billing@csdpool.org](mailto:billing@csdpool.org)  
800-318-8870 ext. 3



# Carter Lake Filter Plant

7100 W. County Rd 8-E Berthoud, Colorado 80513

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## PROPOSED MONTHLY BOARD MEETING DATES

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Below are the proposed meeting dates and times for 2024. None of the meeting days conflict with Plant scheduling.

Wednesday	January 10, 2024	4:30 pm
Wednesday	February 14, 2024	4:30 pm
Wednesday	March 13, 2024	4:30 pm
Wednesday	April 10, 2024	4:30 pm
Wednesday	May 8, 2024	4:30 pm
Wednesday	June 12, 2024	4:30 pm
Wednesday	July 10, 2024	4:30 pm
Wednesday	August 14, 2024	4:30 pm
Wednesday	September 18, 2024	4:30 pm
Wednesday	October 9, 2024	4:30 pm
Wednesday	November 13, 2024	4:30 pm
Wednesday	December 11, 2024	4:30 pm



# **Carter Lake Filter Plant**

## **AGENDA ITEM SUMMARY**

**ITEM NUMBER:** 10

**SUBJECT:** 2024 Budget Hearing

**STAFF:** Rick Whittet, Plant Manager

**ACTION REQUEST:** Set 2024 Water Rates, Adopt 2024 Budget, Approve 2024 Appropriation of Funds, Approve updated Joint Capital Improvement Plan

---

The Notice of Budget was advertised in the local newspapers in Larimer, Weld, and Boulder counties in October and on our website.

I have updated 2024 Budget Proposal to include the directives received from the Board at the October Board meeting detailed on the revised budget proposal.

In addition, I have updated the figures for the 2024 Property & Liability insurance as the renewal has since been received and the estimated cost to conduct the annual audit.

**Carter Lake Filter Plant**  
 2024 Budget Proposal Revised 10/31/23

November 8, 2023

**Carter Lake Filter Plant**  
**2024 Operations and Maintenance Budget Summary**

Revenues:	Actual 2022	Budget 2023	Projected 2023	Budget 2024
Beginning Cash Reserves	\$ 463,891	\$ 145,225	\$ 284,772	\$ 621,609
Operations	3,167,519	4,000,551	3,885,349	4,172,634
Misc	49,277		190,000	0
Interest Earned	387	215	3,506	215
<b>Total Revenues</b>	<b>\$ 3,681,074</b>	<b>\$ 4,145,991</b>	<b>\$ 4,363,627</b>	<b>\$ 4,794,458</b>

Expenditures:	Actual 2022	Budget 2023	Projected 2023	Budget 2024
Salaries and Benefits	\$ 1,239,346	\$ 1,552,491	\$ 1,434,731	\$ 1,662,006
Chemicals	1,380,405	1,393,259	1,369,596	1,510,807
Utilities	205,144	220,395	212,350	227,001
Insurance	194,365	213,000	236,215	239,647
Maintenance, fuel, supplies	185,684	259,839	220,444	244,219
Professional Services	99,831	117,794	163,628	141,276
Water Quality Analysis	47,967	41,965	58,654	62,781
Administrative/Office	21,693	25,550	30,218	34,214
Training	10,052	14,000	7,627	11,800
Communications	11,815	12,945	8,555	12,853
<b>Total Expenses</b>	<b>\$ 3,396,302</b>	<b>\$ 3,851,238</b>	<b>\$ 3,742,018</b>	<b>\$ 4,146,604</b>
Ending Cash Reserves	\$ 284,772	\$ 294,753	\$ 621,609	\$ 647,854
<b>Total Expenses &amp; Reserves</b>	<b>\$ 3,571,440</b>	<b>\$ 4,145,991</b>	<b>\$ 4,363,627</b>	<b>\$ 4,794,458</b>

I hereby certify that the above is a true and correct copy of the 2024 budget, approved and passed by the Board of Directors of the Carter Lake Filter Plant Authority, Larimer County, Colorado, this 8th day of November, 2023

x \_\_\_\_\_

x \_\_\_\_\_

Carter Lake Filter Plant  
 2024 Budget Proposal Revised 10/31/23

November 8, 2023

**Carter Lake Filter Plant  
 2024 Operations and Maintenance Budget  
 Section 1 - Payroll & Training**

Detailed Accounts	Budget 2023	Projected 2023	Budget 2024
<b>Payroll</b>			
5150 Salaries. PTO, Bonus	\$ 1,020,325	\$ 970,494	\$ 1,100,099
5150 Board of Director Salaries	7,200	7,000	7,200
5150 On-call Compensation	14,550	13,870	16,932
5150 Overtime & Holiday	20,654	16,341	23,008
5155 FICA / SUTA	90,863	77,090	88,150
5165 Retirement Contribution	42,348	42,008	49,607
5160 Health Benefits	348,529	300,155	368,507
5156 Unemployment Insurance	3,188	3,013	3,456
5150 Retention Bonus	4,833	4,760	5,047
<b>Total</b>	<b>\$ 1,552,491</b>	<b>\$ 1,434,731</b>	<b>\$ 1,662,006</b>
<b>Training</b>			
5016 Seminar & Fees	\$ 9,000	\$ 2,500	\$ 7,800
5018 Safety	5,000	5,127	4,000
<b>Total</b>	<b>\$ 14,000</b>	<b>\$ 7,627</b>	<b>\$ 11,800</b>



Carter Lake Filter Plant  
 2024 Budget Proposal Revised 10/31/23

November 8, 2023

**Carter Lake Filter Plant**  
**2024 Operations and Maintenance Budget**  
**Section 2 - Insurance and Administration/Office**

Detailed Accounts	Budget 2023	Projected 2023	Budget 2024
<b>Insurance</b>			
5055 Property and Liabilities	\$ 200,000	\$ 222,992	\$ 224,647
5058 Workman's Comp.	13,000	13,223	15,000
<b>Total</b>	<b>\$ 213,000</b>	<b>\$ 236,215</b>	<b>\$ 239,647</b>
<b>Administrative &amp; Office</b>			
5011 NCWCD 16" Line Fees	\$ 1,500	\$ 1,500	\$ 1,500
5013 Fees, Licenses, Dues	8,500	12,668	13,000
5062 Mileage (Board of Dir.)	2,000	2,258	2,484
5103 Mileage (employee)	250	250	250
5066 Office Expense	9,500	9,500	12,500
5067 Custodial	1,800	1,800	1,980
5069 Furniture	2,000	4,500	2,500
<b>Total</b>	<b>\$ 25,550</b>	<b>\$ 32,476</b>	<b>\$ 34,214</b>

November 8, 2023

**Carter Lake Filter Plant  
 2024 Operations and Maintenance Budget  
 Section 3 - Utilities and Communication**

Detailed Accounts	Budget 2023	Projected 2023	Budget 2024
<b>Electric Service</b>			
5136 North Plant	\$ 120,000	\$ 118,235	\$ 126,000
5137 South Plant	63,250	61,812	66,413
5138 Filter House	1,550	1,325	1,628
<b>Total Electric</b>	<b>\$ 184,800</b>	<b>\$ 181,372</b>	<b>\$ 194,041</b>
<b>Propane</b>			
5141 North Plant	\$ 19,608	\$ 15,987	\$ 17,355
5142 South Plant	14,205	13,209	13,790
5143 Filter House	1,782	1,782	1,815
<b>Total Propane</b>	<b>\$ 35,595</b>	<b>\$ 30,978</b>	<b>\$ 32,960</b>
<b>Total Utilities</b>	<b>\$ 220,395</b>	<b>\$ 212,350</b>	<b>\$ 227,001</b>
<b>Communications</b>			
5051 Phone	\$ 6,050	\$ 5,505	\$ 5,373
5052 Cellular	6,895	3,050	7,480
<b>Total Communications</b>	<b>\$ 12,945</b>	<b>\$ 8,555</b>	<b>\$ 12,853</b>

Carter Lake Filter Plant  
2024 Budget Proposal Revised 10/31/23

November 8, 2023

**Carter Lake Filter Plant  
2024 Operations and Maintenance Budget  
Section 4 - Chemicals**

Detailed Accounts		Budget 2023	Projected 2023	Budget 2024
<b>Dry Creek Reservoir</b>				
5034-02	Copper Sulfate	\$ 0	\$ 0	\$ 55,000
<b>North Membrane Plant</b>				
5033-02	Coagulant	\$ 110,484	\$ 95,084	\$ 104,592
5033-03	SeaQuest	117,189	90,816	99,898
5033-04	Chlorine	46,528	49,500	56,925
5033-05	Fluoride	22,198	40,000	44,000
5033-06	Caustic Soda	18,992	13,239	14,563
5033-07	Ferric Sulfate	225,426	208,185	229,004
5033-08	Soda Ash	82,676	105,385	115,924
5033-09	Sodium Chlorite	97,235	126,321	138,954
5033-10	Clean-In-Place	170,858	129,500	142,450
	<b>Total North Plant</b>	<b>\$ 891,584</b>	<b>\$ 858,030</b>	<b>\$ 946,309</b>
<b>South Treatment Plant</b>				
5032-02	Coagulant	\$ 151,957	\$ 202,879	\$ 168,167
5032-03	SeaQuest	75,283	60,544	66,598
5032-04	Chlorine	36,100	35,500	40,825
5032-05	Fluoride	18,788	27,086	29,795
5032-06	Floculant	2,442	2,220	2,442
5032-07	Ferric Sulfate	91,940	63,548	69,903
5032-08	Soda Ash	63,246	57,301	63,031
5032-09	Sodium Chlorite	61,919	62,488	68,737
	<b>Total South Plant</b>	<b>\$ 501,675</b>	<b>\$ 511,566</b>	<b>\$ 509,498</b>
	<b>Total Chemicals</b>	<b>\$ 1,393,259</b>	<b>\$ 1,369,596</b>	<b>\$ 1,510,807</b>

November 8, 2023

**Carter Lake Filter Plant  
 2024 Operations and Maintenance Budget  
 Section 5 - Professional & Technical Services**

Detailed Accounts	Budget 2023	Projected 2023	Budget 2024
<b>Professional Services</b>			
5046    Accounting	\$ 19,800	\$ 21,640	\$ 24,500
5048    Engineering	33,419	46,226	37,835
5049    Legal	8,850	4,083	4,500
<b>Total Prof. Services</b>	<b>\$ 62,069</b>	<b>\$ 71,949</b>	<b>\$ 66,835</b>
<b>Technical Services</b>			
5041    Control System	\$ 26,400	\$ 41,934	\$ 35,000
5042    Electrician	22,550	33,019	28,083
5043    Fire/Security	2,500	8,285	5,206
5044    Generator Service	3,000	4,300	3,802
5045    IT/Networking	1,275	4,141	2,350
<b>Total Tech. Services</b>	<b>\$ 55,725</b>	<b>\$ 91,679</b>	<b>\$ 74,441</b>
<b>Total Professional &amp;         Technical Services</b>	<b>\$ 117,794</b>	<b>\$ 163,628</b>	<b>\$ 141,276</b>

November 8, 2023

**Carter Lake Filter Plant  
 2024 Operations and Maintenance Budget  
 Section 6 - Water Quality Analysis**

Detailed Accounts	Budget 2023	Projected 2023	Budget 2024
<b>Laboratory Services</b>			
5071 Inorganics/Nitrates	\$ 500	\$ 859	\$ 946
5072 Chlorite	400	400	396
5073 Radiological	0	0	0
5074 LT-2	0	0	0
5075 Organic	7,200	5,696	0
5076 Raw Algae ID	2,046	3,850	4,235
5077 MPA	0	0	0
5078 Discharge/Solids	500	252	238
5079 Other	2,250	1,689	2,521
<b>Total Laboratory Services</b>	<b>\$ 12,896</b>	<b>\$ 12,746</b>	<b>\$ 8,336</b>
<b>Laboratory Supplies &amp; Instrument Maintenance</b>			
5025 Lab Supplies	\$ 15,959	\$ 19,421	\$ 17,147
5027 Professional Services	8,500	21,000	11,360
5028 Replacement Instruments	4,610	5,487	25,938
5029 New Instruments	0	0	0
<b>Total Laboratory Maintenance</b>	<b>\$ 29,069</b>	<b>\$ 45,908</b>	<b>\$ 54,445</b>
<b>Total Water Quality Analysis</b>	<b>\$ 41,965</b>	<b>\$ 58,654</b>	<b>\$ 62,781</b>

Carter Lake Filter Plant  
 2024 Budget Proposal Revised 10/31/23

November 8, 2023

**Carter Lake Filter Plant**  
**2024 Operations and Maintenance Budget**  
**Section 7 - Maintenance**

Detailed Accounts	Budget 2023	Projected 2023	Budget 2024
<b>Operations and Maintenance</b>			
5086 General Services	\$ 109,131	\$ 80,000	\$ 84,912
5087 Parts and Supplies	74,511	77,000	84,700
5088 Tools	5,000	1,000	4,202
5089 Property Maintenance	23,034	21,051	27,400
5090 Trash Removal	2,420	3,150	3,500
5115 Vehicles and Tractors	10,000	4,000	7,293
5120 Filter Plant House	10,000	11,000	10,000
<b>Total General Maintenance</b>	<b>\$ 234,096</b>	<b>\$ 197,201</b>	<b>\$ 222,007</b>
<b>Fuels</b>			
5101 Diesel	\$ 4,500	\$ 5,000	\$ 4,000
5102 Gasoline	10,000	7,000	7,205
<b>Total Fuels</b>	<b>\$ 14,500</b>	<b>\$ 12,000</b>	<b>\$ 11,205</b>
<b>Clothing and Safety Supplies</b>			
5107 Clothing	\$ 6,000	\$ 6,000	\$ 5,240
5108 Safety	5,243	5,243	5,767
<b>Total Clothing Supplies</b>	<b>\$ 11,243</b>	<b>\$ 11,243</b>	<b>\$ 11,007</b>
<b>Total O&amp;M</b>	<b>\$ 259,839</b>	<b>\$ 220,444</b>	<b>\$ 244,219</b>

**Proposed Joint Capital Improvement Plan**  
 Last Updated: October 12, 2023

<b>Project Name</b>	<b>Location</b>	<b>2024</b>
<b>Chlorine Scrubber Replacement</b>	North Plant	\$ 0
<b>Filter Rehabilitation</b>	South Plant	\$ 10,000
<b>Plant Expansion Design</b>	Both Plants	\$ 1,000,000
<b>Plant Expansion Construction</b>	Both Plants	\$ 5,000,000
<b>West 5 MG Tank Painting</b>	Tank Site	\$ 775,000
<b>East 5 MG Tank Painting</b>	Tank Site	\$ 0
<b>Membrane Rehabilitation</b>	North Plant	\$ 600,000
<b>Vehicles &amp; Equipment</b>	Both Plants	\$ 150,000
<b>Low Flow Pump</b>	Dry Creek	\$ 500,000
<b>Subtotal</b>		<b>\$ 8,135,000</b>

End of Proposal



**BUDGET MESSAGE**  
(Pursuant to 29-1-103(1)(e), C.R.S.)

Carter Lake Filter Plant

\_\_\_\_\_  
**Name of Local Government**

**(INSTRUCTIONS: Pursuant to section 29-1-103(1)(e), C.R.S., the budget must include the Budget Message. Fill in blank spaces and check any items that are applicable.)**

The attached 2024 Budget for Carter Lake Filter Plant includes these *important features*:\*

Fixed monthly water rate: from \$108,000.00 increased to \$110,000.00 per district.  
Variable monthly water rate: from \$0.22 per 1,000 gallons increased to \$0.24 per 1,000 gallons per district.

\**“important features”* are not defined in statute; however, important features of the budget would include starting/ending a service; increases or decreases in levels of services, increases/decreases to revenues (taxes/rates) and/or expenditures; acquisition of new equipment; start or end of capital project; etc.

The budgetary basis of accounting timing measurement method used is:

- Cash basis
- Modified accrual basis
- Encumbrance basis
- Accrual

The services to be provided/delivered during the budget year are the following:

Operation and Maintenance of 2 water treatment facilities to provide drinking water to the Central Weld County and Little Thompson Water Districts.

# RESOLUTION/ORDINANCE TO ADOPT BUDGET

(Pursuant to 29-1-108, C.R.S.)

A RESOLUTION/AN ORDINANCE SUMMARIZING EXPENDITURES AND REVENUES FOR EACH FUND AND ADOPTING A BUDGET FOR THE Carter Lake Filter Plant, Berthoud

COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2024, AND ENDING ON THE LAST DAY OF DECEMBER, 2024.

WHEREAS, the Board of Directors of Carter Lake Filter Plant has appointed Richard Hunter Whittet II, General Manager to prepare and submit a proposed budget to said governing body at the proper time; and

WHEREAS, Richard Hunter Whittet II, General Manager has submitted a proposed budget to this governing body on October 11, 2023, for its consideration, and;

WHEREAS, upon due and proper notice, published or posted in accordance with the law, said proposed budget was open for inspection by the public at a designated place, a public hearing was held on November 8, 2023, and interested taxpayers were given the opportunity to file or register any objections to said proposed budget, and;

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Directors of the Carter Lake Filter Plant, Berthoud, Colorado:

Section 1. That the budget as submitted, amended, and summarized by fund, hereby is approved and adopted as the budget of the Carter Lake Filter Plant for the year stated above.

Section 2. That the budget hereby approved and adopted shall be signed by President and Secretary/Treasurer and made a part of the public records of the County/City/Town/District.

ADOPTED, this 8th day of November, A.D., 2023

Attest:

Albert Lind, Jr.

President

Secretary/Treasurer

Rev. 6/16

# RESOLUTION/ORDINANCE TO APPROPRIATE SUMS OF MONEY

(Pursuant to Section 29-1-108, C.R.S.)

A RESOLUTION/AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES, IN THE AMOUNT AND FOR THE PURPOSE AS SET FORTH BELOW, FOR THE Carter Lake Filter Plant, Berthoud, COLORADO, FOR THE 2024 BUDGET YEAR.

WHEREAS, the Board of Directors has adopted the annual budget in accordance with the Local Government Budget Law, on November 8, 2023, and;

WHEREAS, the Board of Directors has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget, and;

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues and reserves or fund balances provided in the budget to and for the purposes described below, thereby establishing a limitation on expenditures for the operations of the Carter Lake Filter Plant.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE Board of Directors OF THE Carter Lake Filter Plant, Berthoud, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, for purposes stated:

## GENERAL FUND:

Current Operating Expenses	\$	<u>4,146,604</u>
Cash Reserves	\$	<u>647,854</u>
Debt Service	\$	<u>-</u>
<b>TOTAL GENERAL FUND</b>	<b>\$</b>	<b><u>4,794,458</u></b>

(List all funds or spending agencies by name and give breakdown as shown above.)

ADOPTED THIS 8th day of November, A.D. 2023.

Albert Lind, Jr.      President

Attest: \_\_\_\_\_  
Secretary/Treasurer

NOTE: The abbreviated General Fund appropriations shown above assume a small government and uncomplicated operation. In the case of larger governments, the appropriations can be designed by spending agencies in major functions, such as General Government, Public Safety, Enterprise, etc. These functions can also be subdivided. For example:

Public Safety	Enterprise
Police	Water
Fire	Sewer
Correction	Electrical
Protective Inspection	

In certain instances a governing body may want to appropriate in even greater detail, but this is a management decision that must be tailored to the specific needs and desires of an individual government as expressed by its governing body in such a decision.

# CARTER LAKE FILTER PLANT PRETREATMENT UPDATES

ITEM NO. 6D

NOVEMBER 16, 2023

## Background Summary:

### Pretreatment

- Contractor has ordered piping for the South Plant piping modification. We are waiting delivery and fabrication of piping prior to starting construction.
- It is anticipated the contractor will be complete with the piping work in January of 2024.
- The contractor has removed the upflow clarifier media from one of the filters at the south plant. There will be an analysis done to see the difference between filter runs and water quality between the filters with and without the upflow clarifier media. When successful, the removal of the upflow clarifier media on the remaining filters will help increase the overall output of the plant by approximately 2 MGD and will decrease the recycle return rate.
- There will need to be a plant shutdown to connect to the existing piping and we are trying to minimize the shutdown to less than a week. The shutdown will be coordinated with CLFP.
- We received our first submittal for AWC that has overall dimension and several other components. The overall submittal was approximately 1000 pages and we have asked them to resubmit due to error and missing components. We have a new project manager who is helping greatly with the progress and quality of work from AWC.
- Overall we are a couple of month behind as AWC was supposed to have all of their submittal to us in September.
- Russ Sasakura P.E. who was our electrical engineer passed away a couple of weeks ago. We have found a local company who comes with good references. We complete an interview and are awaiting a proposal from them. NEC hired Kelly Garrod, P.E. who was assisting Russ on the controls to continue his work.

**BOARD ACTION SUGGESTED:** As appropriate by Board.

# TAP FEE AGREEMENTS

## ITEM NO. 7A

**NOVEMBER 16, 2023**

### Summary:

The following have applied for new meter sets and need Board execution on the Tap Fee Agreement.

	OWNER	TAP SIZE	LOCATION
1	Claudio Saucedo	5/8"	Lot 13 Thunder Valley
2	Firestone Cattle Ranch LP	Budget 5/8"	CR 24/19-21
3			
4			

### District taps sold in 2023:

	Qtr	Budget	5/8"	3/4"	1"	1.5"	2"		Qtr	Budget	5/8"	3/4"	1"	1.5"	2"
January	0	1	0	0	0	0	0	July	1	0	1	0	0	0	0
February	0	0	1	0	0	0	0	August	0	1	0	0	0	0	0
March	4	0	0	0	0	0	0	September	0	1	0	0	0	0	0
April	0	0	1	0	0	0	0	October	0	0	0	0	0	0	0
May	0	1	0	0	0	0	0	November							
June	1	0	0	0	0	0	0	December							
<b>TOTAL</b>	<b>5</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>TOTAL</b>	<b>6</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

### The following taps have been purchased in the Towns for 2023:

TOWN TAPS	5/8"	3/4"	1"	1.5"	2"	3"	4"
Dacono	61						
Firestone				1			
Frederick	99	2	1	1	1		1
Kersey	1						
<b>TOTAL</b>	<b>161</b>	<b>2</b>	<b>1</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>1</b>

\*Dacono = used 43 prepaid taps\*

SOLD HISTORY	2023	2022	2021	2020	2019	2018
CW Quarter	6	9	3	0	0	0
CW Budget	4	7	23	36	27	25
CW 5/8"	3	7	17	16	35	47
CW 3/4"	0	0	1	1	4	5
CW 1"	0	0	0	0	1	3
CW 2"	0	0	0	1	1	1
CW 4"	0	0	0	0	0	1
SOLD HISTORY	2023	2022	2021	2020	2019	2018
TOWN 5/8"	161	229	389	410	373	162
TOWN 3/4"	2	1	8	6	2	7
TOWN 1"	1	2	10	1	7	4
TOWN 1.5"	2	2	4	1	10	24
TOWN 2"	1	0	0	2	2	0
TOWN 3"+	1	0	0	0	0	1

**BOARD ACTION SUGGESTED:** Approve Tap Fee Agreements.

# **2022 AUDIT PRESENTATION**

## **ITEM NO. 7B**

**NOVEMBER 16, 2023**

A representative from BDO will be here to give the 2022 audit presentation.

### **BOARD ACTION SUGGESTED:**

- 1) Approve the 2022 Audit

# **2024 NOTICE OF MEETINGS**

**ITEM NO. 7C**

**NOVEMBER 16, 2023**

## **Background Summary:**

### **CENTRAL WELD COUNTY WATER DISTRICT NOTICE OF MONTHLY MEETINGS**

Notice is hereby given that the regular monthly meetings of the Board of Directors of the Central Weld County Water District for the calendar year 2024 will be held at the District office located at 2235 2nd Avenue; Greeley, Colorado, at 1:30 P.M., on the following dates shown:

January 18, 2024  
February 15, 2024  
March 21, 2024  
April 18, 2024  
May 16, 2024  
June 20, 2024  
July 18, 2024  
August 15, 2024  
September 19, 2024 - Proposed Budget  
October 17, 2024  
November 21, 2024  
December 19, 2024

Persons desiring notification of special meetings of the Board should advise the District Manager of their desire to be notified of any such special meeting.

Stan Linker, District Manager



# 2024 PROPOSED BUDGET

ITEM NO. 7D

NOVEMBER 16, 2023

## Background Summary:

Included for your review is the 2024 Proposed Budget.

## BOARD ACTION SUGGESTED:

*As appropriate by Board.*

NEW BUSINESS

7D

2024 BUDGET  
Item No. 7D (1-2)  
November 16, 2023

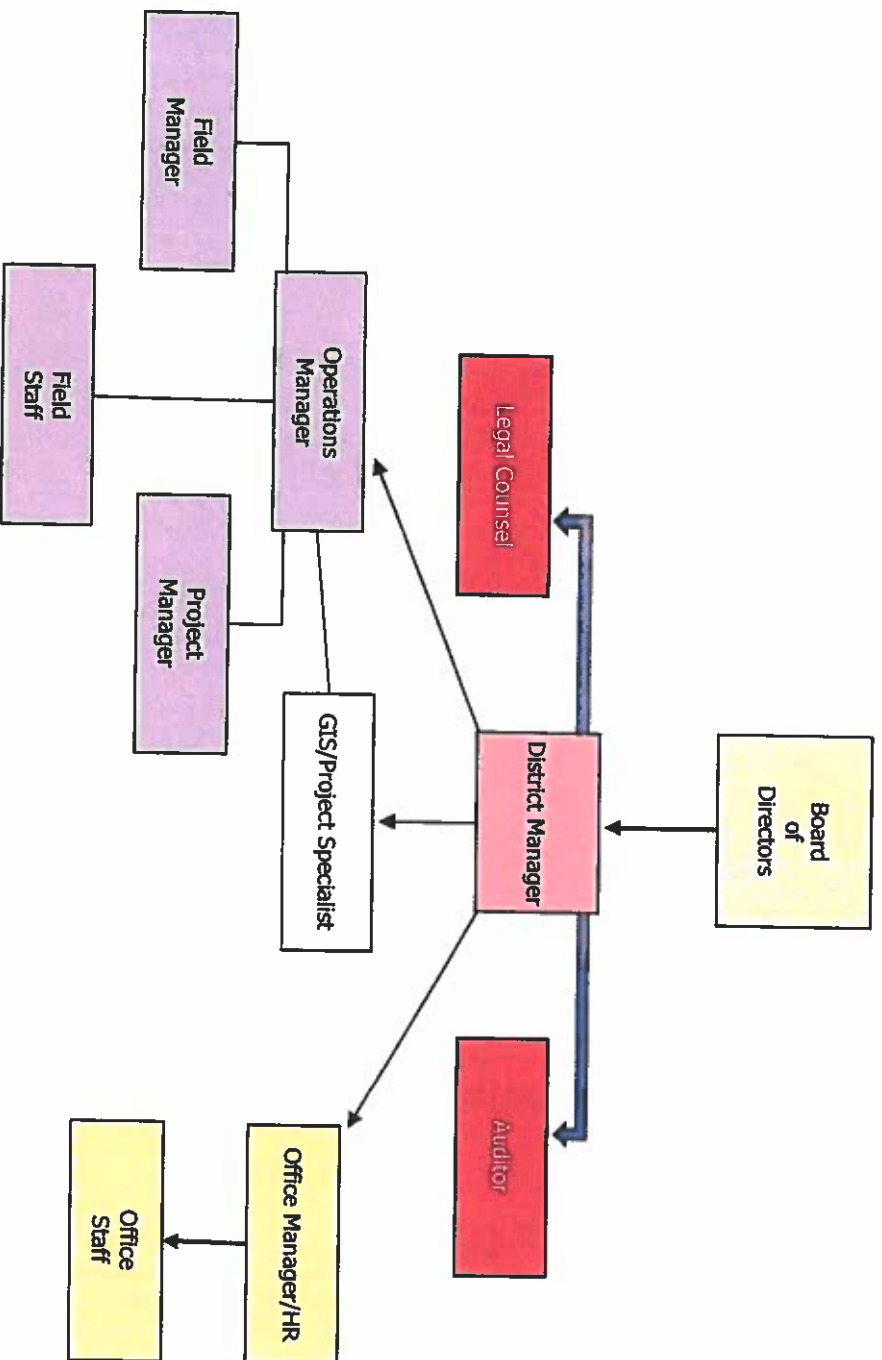
ITEMS	ACTUAL TO	PROJECTED	BUDGET	PROPOSED BUDGET
BEGINNING BALANCE	10/31/2023	12/31/2023	2023	2024
Reserves	32,246,359	32,075,000	13,996,117	32,075,000
Restricted	825,000	825,000	825,000	825,000
<b>TOTAL</b>	<b>33,071,359</b>	<b>32,900,000</b>	<b>14,821,117</b>	<b>32,900,000</b>
<b>OPERATING REVENUES:</b>				
Water Service Rates Rec'd	7,710,432	8,700,000	11,000,000	11,000,000
Surcharge Rates Billed	2,368,428	2,368,428	2,400,000	3,200,000
Bulk Water Sales	231,190	250,000	221,000	250,000
Miscellaneous	912,789	1,050,000	100,000	175,000
<b>TOTAL</b>	<b>11,222,839</b>	<b>12,368,428</b>	<b>13,721,000</b>	<b>14,625,000</b>
<b>Non-Operating Revenues:</b>				
Remaining Revenue from Bond	11,750,467	7,115,000	40,000,000	7,115,000
Water Storage Revenue	1,050,000	1,050,000	1,100,000	1,150,000
Interest	1,516,029	1,750,000	450,000	1,050,000
<b>TOTAL</b>	<b>14,316,496</b>	<b>9,915,000</b>	<b>41,550,000</b>	<b>9,315,000</b>
<b>Contributions:</b>				
Tap Fees	2,610,000	2,675,000	4,500,000	750,000
Raw Water	6,290,000	6,290,000	300,000	2,000,000
Advance for Construction	885,010	920,000	275,000	275,000
<b>TOTAL</b>	<b>9,785,010</b>	<b>9,885,000</b>	<b>5,075,000</b>	<b>3,025,000</b>
<b>TOTAL REVENUES</b>	<b>35,324,345</b>	<b>32,168,428</b>	<b>60,346,000</b>	<b>26,965,000</b>
<b>OPERATING EXPENSES:</b>				
Salaries	935,078	1,089,070	1,150,000	1,175,000
Overtime/Sick/Bonus pay	0	100,000	100,000	100,000
Office/Warehouse Expense	238,511	309,000	255,000	270,000
Office/Field Utilities	49,148	57,000	35,000	55,000
Professional Fees	272,495	380,000	300,000	250,000
Insurance	322,882	360,000	385,000	398,000
Director Fees/Board Expense	4,491	6,500	7,000	7,000
Payroll Taxes	74,956	82,000	85,000	87,250
Water Assessments	410,686	425,000	425,000	435,000
Operations and Maintenance	1,873,831	1,900,000	1,200,000	1,600,000
Carter Lake Filter Plant	1,489,977	1,900,000	2,100,000	2,300,000
Water Rental	39,200	39,200	100,000	100,000
Automotive	69,881	101,000	93,000	80,000
Dry Creek Reservoir	40,269	42,000	300,000	55,000
Depreciation	2,200,000	2,200,000	2,100,000	2,532,000
<b>TOTAL</b>	<b>8,021,405</b>	<b>8,990,770</b>	<b>8,635,000</b>	<b>9,444,250</b>
<b>DEBT RETIREMENT:</b>				
Revenue Bond Repayment	928,925	3,511,600	3,507,850	3,510,350
<b>TOTAL</b>	<b>928,925</b>	<b>3,511,600</b>	<b>3,507,850</b>	<b>3,510,350</b>

2024 BUDGET  
Item No. 7D (1-2)  
November 16, 2023

ITEMS	ACTUAL TO 10/31/2023	PROJECTED 12/31/2023	BUDGET 2023	PROPOSED BUDGET 2024
<b>CAPITAL IMPROVEMENTS:</b>				
New Construction	597,217	850,000	500,000	430,000
Filter Plant	507,489	650,000	1,000,000	5,000,000
Chlorine Booster Station	0	0	500,000	500,000
Frederick 30" WL design/construction	65,441	100,000	2,000,000	2,000,000
Rate Study/Master Plan	752	1,500	24,000	15,000
SCADA System - Telemetry	0	42,000	75,000	5,000
NISP	2,022,650	2,022,650	3,118,900	3,300,000
GIS/GPS Map Updates	92,072	102,000	123,000	100,000
Windy Gap Firming	0	75,000	75,000	75,000
Easements/Land/Building	84,389	100,000	100,000	100,000
Water Rights	13,744,330	18,379,330	1,500,000	1,500,000
Office/Field/Tank Equipment	314,787	375,000	125,000	100,000
<b>TOTAL</b>	<b>17,429,127</b>	<b>22,697,480</b>	<b>9,140,900</b>	<b>13,125,000</b>
<b>TOTAL EXPENSES</b>	<b>26,379,457</b>	<b>35,199,850</b>	<b>21,283,750</b>	<b>26,079,600</b>

Depreciation	-2,532,000
Exp less Depr	23,547,600
Less Revenue	26,965,000
<b>Exp vs Revenue</b>	<b>3,417,400</b>

# CWCWD Organizational chart



# **SALARY DISCUSSION**

**ITEM NO. 7E**

**NOVEMBER 16, 2023**

## **Background Summary:**

Stan would like to propose a salary increase of 4% to be effective January 2023. The District's workers comp and insurance reports that require salary updates need to be turned in by December 1<sup>st</sup> with any new values.

The 2024 salary budget is \$1,175,000. One additional employee is needed in the office at this time and included in this budget. The full time field replacement is also included in this budget.

Stan would like to discuss a holiday bonus for each employee to be disbursed in early December as a thank you for their hard work throughout the year. The employees have done a great job learning new procedures and have continued to work on and complete required project. In 2022, a \$3,000 bonus was given to the office staff and field technicians, a \$5,000 bonus was given for the Operations and Office managers, and a \$10,000 bonus for the District Manager.

Accumulated overtime and sick time for all applicable employees will also be paid in December pursuant to the current policy.

## **BOARD ACTION SUGGESTED:**

As appropriate by Board.