

**BOARD AGENDA FOR  
CENTRAL WELD COUNTY WATER DISTRICT**

Meeting Time: 1:30 P.M., Thursday, November 18, 2021

Location: Central Weld County Water District – 2235 2<sup>nd</sup> Avenue, Greeley, CO

\*\*\*\*\*

ITEM 1:       ROLL CALL:                Directors                               Staff  
                  James W. Park               Scott Meining                               Stan Linker  
                  Katie Strohauer               Peter Ulrich                               Roxanne Garcia  
                  Albert L. Lind, Jr.

ITEM 2:       Public Comment on Non-Agenda Items

ITEM 3:       MINUTES  
                  A.       Approval of Minutes dated October 28, 2021

ITEM 4:       FINANCIAL REPORTS  
                  A.       Approval of Current Bills  
                  B.       Fund Investment  
                  C.       Budget Reports

ITEM 5:       STAFF REPORTS  
                  A.       Incoming Correspondence  
                  B.       Outgoing Correspondence  
                  C.       Field Report  
                  D.       Consumption & Comparison Report  
                  E.       Revenue & Usage Report  
                  F.       NISP  
                  G.       Windy Gap  
                  H.       Manager's Report

ITEM 6:       CARTER LAKE FILTER PLANT REPORT  
                  A.       Minutes  
                  B.       Agenda  
                  C.       Project Updates  
                  D.       PreTreatment Updates

ITEM 7:       NEW BUSINESS  
                  A.       Tap Fee Agreements  
                  B.       2022 Proposed Budget  
                  C.       2022 Meeting Notice  
                  D.       Salary Adjustments and Holiday Bonus  
                  E.       **Executive Session** - §24-6-402(4)(e)(I), C.R.S. concerning matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiations and C.R.S. 24-6-402(4)(b) for a conference with legal counsel for the District to receive legal advice on specific legal questions concerning litigation regarding the Town of Firestone.

ITEM 8:       ADJOURNMENT

**MINUTES FOR  
CENTRAL WELD COUNTY WATER DISTRICT  
REGULAR BOARD MEETING  
OCTOBER 28, 2021**

The Regular meeting of the Board of Directors of Central Weld County Water District was held on Thursday, October 28, 2021, at approximately 1:30 P.M. The meeting was called to order by James W. Park.

Present: James W. Park, Albert L. Lind, T. Scott Meining, Peter Ulrich, and Katie Strohauer; Board Members; Stan Linker, District Manager and Roxanne Garcia. Absent: none  
Guests Present: none

**PUBLIC COMMENTS:** None

**MINUTES:**

The Minutes of the September 23, 2021 meeting were reviewed by the Board. T. Scott Meining moved and Albert L. Lind seconded to approve the Minutes as written. Motion Passed.

**FINANCIAL REPORTS:**

The financial reports were reviewed for the month of October. NCC was for new construction on County Road 19 & 26 and the 20" waterline at County Road 13 & 42; leak repairs, meter sets, and GIS. OJ Watson was for air bag repair. Peter Ulrich moved and Katie Strohauer seconded to approve the financial reports and current bills for payment. Motion Passed.

**INCOMING CORRESPONDENCE:**

The Board reviewed the Incoming Correspondence.

**OUTGOING CORRESPONDENCE:**

The Board reviewed the Outgoing Correspondence.

**FIELD REPORT:**

The Board reviewed and noted the Field Report. The 20" waterline replacement is underway at County Road 13 & 42.

**CONSUMPTION REPORT:**

The Board reviewed and noted the Consumption Report.

Regular Board Meeting October 28, 2021

**USAGE & REVENUE REPORT:**

The Board reviewed and noted the Usage and Revenue Report. The YTD surcharges billed were \$1,612,902 due to an overage of 1022 AF of water by customers. There were approximately 12 – Budget 5/8” taps that had surcharges.

Account #	Meter Size	Annual Allocation		YTD Surcharge	
		Allotment	YTD Usage	YTD Surchg	Excess Usage
003399-01	Budget 5/8"	114000	231000	\$1,638.00	117000
003410-01	Budget 5/8"	114000	174000	\$840.00	60000
006149-02	Budget 5/8"	114000	136000	\$308.00	22000
003323-01	Budget 5/8"	130000	282000	\$2,128.00	152000
003342-02	Budget 5/8"	130000	217000	\$1,218.00	87000
003330-01	Budget 5/8"	130000	215000	\$1,190.00	85000
003307-01	Budget 5/8"	130000	155000	\$350.00	25000
003293-03	Budget 5/8"	130000	153000	\$322.00	23000
003366-02	Budget 5/8"	130000	148000	\$252.00	18000
003204-03	Budget 5/8"	150000	224000	\$1,036.00	74000
003268-01	Budget 5/8"	150000	181000	\$434.00	31000
003202-02	Budget 5/8"	150000	178000	\$392.00	28000

**NISP:**

To date the District has paid \$7,959,615.00 for it’s portion of engineering and fees. The 2022 budgeted amount will be \$1,750,000.

**WINDY GAP REPORT:**

Chimney Hollow groundbreaking was August 6, 2021. Construction has begun at the site and can be monitored via the live stream provided by NCWCD.

**MANAGER’S REPORT:**

1.) The 20” waterline relocation at County Road 13 & 42 has begun and Stan showed some pictures of the progress 2.) A temporary line has been installed at the Dacono Tank Yard that is connected to the old pump station that will be used to empty the 5MG tank for the 2 year warranty inspection of the paint. 3.) The mediation is scheduled via zoom on November 16<sup>th</sup>.

Regular Board Meeting October 28, 2021

**CARTER LAKE FILTER PLANT:**

Connell Resources has been proceeding with the 7 MG tank construction. The fill date of the new tank is still on track for 2021. The engineer, Burns and McDonnell, wanted a few changes for the pretreatment contract and those are under review with legal counsel and management from LTWD and CWCWD. A new operator has been hired. The 2022 proposed budget is being reviewed.

**TAP FEE AGREEMENTS:**

The following Tap Fee Agreements were reviewed to approve:

	<b>OWNER</b>	<b>TAP SIZE</b>	<b>LOCATION</b>
1	Frederick & Leticia Sanchez	Budget 5/8"	Lot 8 Beebe Draw
2	Gregory & Karla Reider	Budget 5/8"	Lot 1 Moorea Manor

Katie Strohauer moved and T. Scott Meining seconded to approve the Tap Fee Agreements. Motion Passed.

**2022 PROPOSED BUDGET:**

The Board reviewed the 2022 Proposed Budget. The Operating Revenues include revenue generated by the surcharge rate increases and the Dry Creek storage agreement. The Expenses will include NISP, Bond Debt, a proposed 6% increase in salaries that will include an additional office position, Carter Lake Filter Plant expenses, land purchase, chlorine booster changes, field equipment purchases, and a 30" waterline extension that will include reimbursement from the Town of Frederick. The budget will continue to be evaluated.

**PETITIONS FOR INCLUSION:**

The Board reviewed the list of property owners who have completed the Petitions for Inclusion to receive water service from Central Weld County Water District.

**NOTICE OF MEETING  
AND FILING PETITIONS FOR INCLUSION**

TO THE BOARD OF DIRECTORS OF THE CENTRAL WELD COUNTY WATER DISTRICT, AND TO ALL OTHER PERSONS TO WHOM IT MAY BE OF CONCERN:

NOTICE IS HEREBY GIVEN that a regular meeting of the Board of Directors of the Central Weld County Water District will be held at 2235 2nd Avenue in Greeley, Colorado, on Thursday the 28th day of October, 2021, at 1:30 P.M. at which meeting the Board will consider Petitions for Inclusion by the following individuals:

Regular Board Meeting October 28, 2021

**LEGAL DESCRIPTION  
IN THE CENTRAL WELD COUNTY WATER DISTRICT**

Legal Description	Parcel No.	Name	Address
PT E2SW4 10 4 65 LOT A REC EXEMPT RECX20- 0079	105510300001	Jeffery & Felicia Boyer	22011 County Road 43.5 LaSalle, CO 80645
11458 SW4 20-3-65 (2R)	121320000005	Roy T Wardell Living Trust	TBD County Road 39 Platteville, CO 80651
PT W2NE4 35-2-67 LOT A REC EXEMPT RECX18- 0086	131135100010	Deborah Howe	TBD County Road 14.5 Fort Lupton, CO 80621
N2 SE4 30 3 65 (1R)	121330400013	Kevin & Nancy Brunson	13471 County Road 39 Platteville, CO 80651
PT SE4 26-5-65 LOT B CORR REC EXEMPT RECX20-0134	096126400014	C-Investments LLC Topgun Investment Management LLC	TBD County Road 52 Greeley, CO 80631
PT SW4 35-4-66 LOT A REC EXEMPT RECX16- 0172	105735300006	AU Development LLC	18110 County Road 33 Platteville, CO 80651
PT NE4 16-2-67 LOT A REC EXEMPT RECX20-0087	131116100016	Don & Nancy Matheson	TBD County Road 22 Fort Lupton, CO 80621
Lot 17 PANORAMA ESTATES PUD	131108401017	James & Kristi Paredes	10428 Panorama Cir Longmont, CO 80504
PT SE4 26-5-65 LOT A CORR REC EXEMPT RECX20-0134	096126400013	C-Investments LLC Topgun Investment Management LLC	TBD County Road 52 Greeley, CO 80631
PTSW4 18-2-67 LOT A REC EXEMPT RE-3463	131118300067	John S Jaquish Jr & Jennifer Jaquish	9350 County Road 13 Longmont, CO 80504
PT SW4 26-4-66 proposed Lot A RLDK21-0001	TBD	Richard & Patricia Stahl	TBD County Road 33 LaSalle, CO 80645

Also excepting from all above listed properties included in the District, all railroad and public road right of way and property owned by ditch, canal and reservoir companies. The individuals have prayed in their petition that their land be included in the District. The Board will also take up any other business to come before it. Given under my hand and the seal of said District the 28th day of October, 2021.

(SEAL) Stan Linker, District Manager

Katie Strohauer moved and Albert L. Lind seconded to approve the Petitions for Inclusion. Motion passed. Peter Ulrich moved and T. Scott Meining seconded to Adopt the Resolution granting Petitions for Inclusion. Motion passed.

Regular Board Meeting October 28, 2021

**PETITIONS FOR EXCLUSION:**

The Board reviewed the list of property owners who have completed the Petitions for Exclusion from Central Weld County Water District.

**NOTICE OF MEETING  
AND FILING PETITIONS FOR EXCLUSION**

TO THE BOARD OF DIRECTORS OF THE CENTRAL WELD COUNTY WATER DISTRICT, AND TO ALL OTHER PERSONS TO WHOM IT MAY BE OF CONCERN:

NOTICE IS HEREBY GIVEN that a regular meeting of the Board of Directors of the Central Weld County Water District will be held at 2235 2nd Avenue in Greeley, Colorado, on Thursday the 28th day of October, 2021, at 1:30 P.M. at which meeting the Board will consider Petitions for Exclusion by the following individuals:

**LEGAL DESCRIPTION  
IN THE CENTRAL WELD COUNTY WATER DISTRICT**

Legal Description	Parcel No.	Name	Address
Lot 2 EAGLE BUSINESS PARK FG NO. 4B	131326406002	Town of Frederick	PO Box 435 Frederick, CO 80530
FRE KS L3 KELLOGG SUB	131324201003	Town of Frederick	PO Box 435 Frederick, CO 80530
Lot 2 715 WEST FIRST AVENUE PUD	096131300045	Town of LaSalle	128 N 2 <sup>nd</sup> St LaSalle, CO 80645
L1 HALL MINOR	105728303001	Town of Gilcrest	PO Box 128 Gilcrest, CO 80623
Tract P VILLAGE EAST COMMUNITY	131130430213	Town of Frederick	PO Box 435 Frederick, CO 80530

Also excepting from all above listed properties included in the District, all railroad and public road right of way and property owned by ditch, canal and reservoir companies. The individuals have prayed in their petition that their land be excluded from the District. The Board will also take up any other business to come before it. Given under my hand and the seal of said District the 28th day of October, 2021.

(SEAL) Stan Linker, District Manager

Katie Strohauser moved and T. Scott Meining seconded to approve the Petitions for Exclusion. Motion passed. Albert L. Lind moved and Peter Ulrich seconded to Adopt the Resolution granting Petitions for Exclusion. Motion passed.

Regular Board Meeting October 28, 2021

**BACKFLOW FINES:**

The District began tracking backflow devices in 2012. In 2015 we ramped up efforts to survey properties and contracted with Aqua Backflow to manage our backflow program. The board approved a backflow prevention policy in 2016 that allowed for the possibility of issuing a fine to customers who were noncompliant with backflow device installation and testing requirements. Item (10)b on the current policy (attached) indicates that a fine and/or disconnection of water service are potential penalties for noncompliance. Our current fine is \$100 per month for each tap with devices out of compliance, regardless of how many devices are untested. After 6 years of administering the tracking requirements required by CDPHE, we are finding that the noncompliant customers tend to be the same ones year after year. Unfortunately, if our compliance percentage is below 90% at the end of the calendar year, (for devices, not sites) we are required to file an additional report to CDPHE. Additionally, beginning with the 2020 annual report to CDPHE, for any device that isn't tested within a calendar year, we were required to provide the location, steps taken to gain compliance up to and including disconnection, as well as dates and methods of contact with the customer. While our goal is to comply with CDPHE requirements and avoid disconnection of service, we find we are making numerous contacts by various means to gain compliance with the same few customers year after year. After discussion with Stan, we are questioning whether the fine amount may need to be reconsidered, increased and/or assessed per device, rather than per site. Because large companies seem to be the most difficult to gain compliance with, and many have 3-4 devices, our current compliance rate is 93%. We are finding that in some cases, customers remain noncompliant and continue to have fines assessed for 2-3 months before resolving the issue. T. Scott Meining moved and Peter Ulrich seconded to increase the fine to \$500 effective immediately. Motion passed.

**EXECUTIVE SESSION:**

*At 3:30 pm it was moved by Katie Strohauer, seconded by Albert L. Lind, to go into Executive Session regarding §24-6-402(4)(a), C.R.S. concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest. Motion passed. The Board went into Executive Session at 3:30pm and returned at 3:35pm.*

**CBT PURCHASE:**

The District has been purchasing CBT water. The District is purchasing **2 unit of CBT** water for a total purchase price of \$110,000 or \$55,000 per unit. The Board reviewed the Corporate Contracts, the Base Water Supply Affidavit forms, and the Base Water Supply Affidavit Class BC forms from Northern Colorado Water Conservancy District. Peter Ulrich moved and Katie Strohauer seconded to approve the NCWCD Corporate Contract for the purchase of CBT. Motion passed. T. Scott Meining moved and Albert L. Lind seconded to approve the Base Water Supply Affidavit Class BC form. Motion passed.

MINUTES  
Item No. 3A (1-7)  
November 18, 2021

Regular Board Meeting October 28, 2021

Katie Strohauer moved and Peter Ulrich seconded to Certify the Base Water Supply Affidavit form.  
Motion passed.

There being no further business to be brought before the Board, the meeting was adjourned at approximately 4:10 P.M.

(SEAL)

---

Katie Strohauer - Secretary/Treasurer



**RECURRING BILLS:**

**NOVEMBER 2021**

Aflac	Insurance	779.61
Always An Answer	Answering Service	159.00
Atmos Energy	Office/Field Utilities (est.)	200.00
B&C Refuse	Office/Warehouse maint	73.00
Carter Lake Filter Plant	OP - 110,490.62; Dry Creek-1,123.56; NC -98,947.16	210,322.34
CEBT	Health Insurance (est.)	19,843.75
City of Greeley	Office Utility (est)	200.00
Colorado Dept. of Revenue	Taxes	2,561.00
Colorado Network Management	Office Exp	1,977.71
Colorado State Treasurer	Unemployment Insurance (Quarterly)	686.98
Comcast	Office Utilities	1,285.78
CorKat	Office Exp	4,468.71
CWCWD Employees	Salaries (est.)	50,000.00
Data Print	UB Bills Postage	1,306.90
First Class Security	Alarm Monitoring (Quarterly)	63.00
First National Bank	Fed/Wholding 5,800;Med-1,600; SS-7,300 (Est)	14,942.08
Greeley Gopher	Office Expense	284.05
JG Cleaning	Office Cleaning	900.00
Lincoln National	Retirement:Dis-3,074.93; Emp-3,074.93	6,149.86
NCR Payment Solutions	Office Exp	591.51
Poudre Valley REA	Field Utilities (est.)	250.00
United Power	Field Utilities (est.)	1,000.00
UNCC	M&R	1,011.12
Verizon Wireless	M&R	1,379.14
Xcel Energy	Office/Field Utilities (est.)	1,000.00
Xerox Corporation	Office Exp	591.14
	<b>SUB TOTAL</b>	<b>322,026.68</b>

Ace Hardware	M&R	66.54
Aqua Backflow	M&R	360.00
Badger Meter	M&R	21,483.86
Buckeye Welding	M&R	30.60
Clear Water Solutions	Prof Fees	391.82
CorKat Data Solutions	Field Equip - \$4,839.00; Office Exp - 437.50	5,276.50
DataWest Corp	Office Exp	8,625.87
Derek Anderson	Water Service Refund - closing	189.31
Drew Sevcik	Water Service Refund - closing	43.53
DPC Industries	Chlorine Exp	50.00
First National Bank	Auto Exp - 64.99; M&R - 1,407.93; Office Exp - 743.12	2,216.04
Greeley Loveland	Water Assessment	16.50
Jeremy & Nicole Long	Line Ext Refund	17,500.00
Jerry Arnold	Water Service Refund - closing	50.93
LaSalle Oil	Auto Exp	2,894.31
Lohr Inc	M&R	220.00
Lois DeRaadt	Water Service Refund - closing	43.53
Lube on the Move	Auto Exp	155.97
Lyons Gaddis	M&R	264.00
M&O Tires	Auto Exp	1,065.00
NCC	NC-333,654.59; M&R-38,048.78; Office-3,500; GIS-8,000	382,203.37
NOCO Engineering	NC-117,786.50; Prof Fees-12,024.25	129,810.75

CURRENT BILLS  
Item No. 4A (1-4)  
November 18, 2021

Prairie Mountain Media	Office Exp	9.68
Spradley Barr Ford	Auto Exp	559.40
Starr & Westbrook	Prof Fees	1,530.00
Stevens Automotive	Auto Exp	295.96
Tribune	Office Exp	72.80
TimberLine Electric	NC	1,473.30
Treatment Technology	Chlorine Exp	550.00
WEL Consulting	Prof Fees	4,030.75
Weld County Garage	Auto Exp	187.33
Weld County Health Dept	Water Samples	452.25
Weld County Planning	NC	157.50
Wex Bank (fleet)	Auto Exp	2,881.80
Whitesides	Office Exp	337.93

**SUB TOTAL** **585,497.13**

**TOTAL** **907,523.81**

I have compared the Current Bills with the Checks and recommend payment be made to vendors.  
Any Bills that are questioned will be called out in the Minutes.

---

**Board Member**

**PAID BILLS OCTOBER 2021**

BEG. BALANCE OCTOBER 1, 2021	\$ 71,953.91
FUNDS TRANSFER	\$ (2,500,000.00)
DEPOSITS	\$ 3,009,017.18
<b>SUB TOTAL</b>	<b>\$ 580,971.09</b>

Recurring Utilities

Aflac	Insurance	779.61
Always an Answer	Office Exp	159.00
Atmos Energy	Office/Field Utilities	34.74
B&C Refuse	Office/Whrs	73.00
Carter Lake Filter Plant	OP - 133,147.70; Dry Creek-1,123.56; NC -29,762.72	164,033.98
CEBT	Health Insurance	19,843.75
City of Greeley	Office Utility	178.74
Colorado Dept. of Revenue	Taxes	3,725.28
Comcast	Office Utilities	1,285.78
CorKat Data	Office Exp	4,468.71
CWCWD Employees	Salaries	53,945.00
DataPrint	Office Exp	1,509.26
First Class Security	Alarm Monitoring (Quarterly)	63.00
First National Bank	Fed/Wholding;Medicare; SS	20,700.94
Greeley Gopher	Office Expense	284.70
JG Cleaning	Office Cleaning	900.00
Lincoln National	Retirement	6,683.98
NCR Payment Solutions	Office Exp	547.72
Poudre Valley REA	Field Utilities	182.41
United Power	Field Utilities	607.12
UNCC	M&R	887.04
Verizon Wireless	M&R	103.08
Xcel Energy	Office/Field Utilities	1,778.88
Xerox	Office Exp	632.59
	<b>SUB TOTAL</b>	<b>283,408.31</b>

Badger Meter	M&R	16,578.70
Barrett, Lee	Water Service Refund	865.69
Buckeye Welding	M&R	30.60
Cintas	Office Exp	117.34
Clear Water Solutions	Prof Fees	2,473.09
DPC Industries	Chlorine Exp	587.58
Energy Management	M&R	2,473.15
First National Bank	Auto Exp - 335.04; M&R - 2,212.75; Office Exp - 4,966.54	7,514.33
Freedom Fire Protection	Chlorine Exp	250.00
GCR Tires	Auto Exp	404.40
Home Depot	M&R	59.47
John Deer Financial	M&R	94.63
Kepner	NC	17,112.40
LaSalle Oil	Auto Exp	3,106.88
Little Thompson Water	Dry Creek Exp	1,843.75
Lohr Inc/ Country Johns	M&R	220.00
Lube on the Move	Auto Exp	51.99
M&O Tires	Auto Exp	1,025.00
Municipal Treatment	Chlorine Exp	668.97
NCC	Auto-371.88; Office-2,500.00; M&R-78,383.13; NC-74,320.29	150,575.30

CURRENT BILLS  
Item No. 4A (1-4)  
November 18, 2021

Northern Colo Water Cons District	Transfer Fee CBT purchase	500.00
Office Depot	Office Exp	261.82
OJ Watson	Auto Exp	1,296.00
Prairie Mnt Media	Office Exp	283.12
Remington	Bulk Water Refund	550.00
Starr & Westbrook	Prof Fees	2,205.00
Valley Fire	Office/Whrs Exp	218.00
Varra	M&R	121.15
Warehouse Supply	M&R	136.90
WEL Consulting	Prof Fees	4,000.00
Weld County Garage	Auto Exp	1,501.86
Weld County Public Works	NC	177.00

\*Denotes Bills paid after Board meeting\*

Subtotal 217,304.12

**BANK BALANCE OCTOBER 31, 2021**

**\$ 80,258.66**

FUNDS INVESTMENT  
FOR  
FINANCIAL REPORTS

FUNDS

FNBO - Checking Balance	\$ 80,258.66
FNBO - Savings Balance	\$ 3,268,206.70
CD Balance	\$ 495,000.00
Colotrust Balance	\$ 10,571,509.56
CSAFE Balance	\$ 47,905,113.80
<b>TOTAL REVENUE</b>	<b>\$ 62,320,088.72</b>

Less Projected Expenses	\$ 31,618,812.96
Less Bond Payment	\$ 2,449,425.00
<b>PROJECTED EXPENSES</b>	<b>\$ 34,068,237.96</b>

<b>BALANCE:</b>
<b>\$ 28,251,850.76</b>

Date	Debit	Credit	Amount	Balance
				<b>0.00</b>
	<b>CSAFE - 2020 Bond Series</b>			
01/04/2021	Opening Balance		57,000,000.00	57,000,000.00
01/31/2021	Interest		7,284.28	57,007,284.28
02/28/2021	Interest		6,492.40	57,013,776.68
03/31/2021	Interest		6,078.66	57,019,855.34
04/30/2021	Interest		5,310.92	57,025,166.26
05/31/2021	Interest		4,634.34	57,029,800.60
06/30/2021	Interest		4,331.02	57,034,131.62
07/31/2021	Interest		3,922.28	57,038,053.90
08/06/2021	346 units Windy Gap @ \$6588.88/unit WGFP Financing	2,279,752.48	-2,279,752.48	54,758,301.42
08/27/2021	Funds Transfer - CBT purchases	2,500,000.00	-2,500,000.00	52,258,301.42
08/31/2021	Interest		3,314.30	52,261,615.72
09/30/2021	Interest		1,663.88	52,263,279.60
10/04/2021	Funds Transfer - CBT Purchases	4,360,000.00	-4,360,000.00	47,903,279.60
10/31/2021	Interest - 0.04%		1,834.20	47,905,113.80
	<b>57,044,866.28</b>	<b>9,139,752.48</b>	<b>47,905,113.80</b>	<b>47,905,113.80</b>

Projected Expenses	SPENT	PROJECTED	BALANCE
7 MG Tank	1,816,611.54	3,500,000.00	1,683,388.46
NISP Design	1,277,500.00	3,832,500.00	2,555,000.00
NISP Construction	0.00	2,625,000.00	2,625,000.00
Windy Gap Construction	2,279,753.00	2,300,000.00	20,247.00
Windy Gap Water Purchase	0.00	5,500,000.00	5,500,000.00
CBT Purchases	21,061,595.00	18,900,000.00	-2,161,595.00
Frederick Waterline Design	3,227.50	300,000.00	296,772.50
Frederick Waterline Construction	0.00	2,700,000.00	2,700,000.00
CLFP PreTreatment Design	0.00	1,200,000.00	1,200,000.00
CLFP PreTreatment Construction	0.00	15,000,000.00	15,000,000.00
Eastern Regional Treatment Plant Design	0.00	200,000.00	200,000.00
Eastern Regional Treatment Plant Land Purchase	0.00	2,000,000.00	2,000,000.00
	<b>26,438,687.04</b>	<b>58,057,500.00</b>	<b>31,618,812.96</b>

<b>12/01/2021</b>	<b>ColoTrust - Water Rev Bond Pay</b>		<b>0.00</b>
	<b>Bond Payment Due</b>	<b>2,449,425.00</b>	

FUNDS INVESTMENT  
FOR  
FINANCIAL REPORTS

FUNDS INVESTMENT SUMMARY:

Name	Beg Balance	Fund Transfers	Interest	Rate	Current Balance
First Nat'l Checking	\$ 71,953.91	\$ 8,304.75			\$ 80,258.66
First Nat'l Savings	\$ 2,968,074.63	\$ 300,000.00	\$ 132.07	0.05%	\$ 3,268,206.70
CSAFE Bond Series	\$52,263,279.60	\$ (4,360,000.00)	\$ 1,834.20	0.07%	\$ 47,905,113.80
Colotrust Prime	\$ 477,888.73	\$ 2,000,000.00	\$ 2.12	0.0051%	\$ 2,477,890.85
Colotrust Plus	\$ 26,909.46		\$ 0.35	0.0167%	\$ 26,909.81
Colotrust Assessments	\$ 294,630.75		\$ 1.24	0.0051%	\$ 294,631.99
Colotrust NISP	\$ 5,652,926.89		\$ 80.23	0.0167%	\$ 5,653,007.12
Colotrust Water Rights	\$ 2,749.16		\$ 0.01	0.0167%	\$ 2,749.17
Colotrust Bond Series	\$ 9,736.05	\$ 60,800.00	\$ 11.56	0.0167%	\$ 70,547.61
Colotrust Flood	\$ 2,045,743.98	\$ -	\$ 29.03	0.0167%	\$ 2,045,773.01
2013 Paid Flood Expenses	\$ (3,335,011.24)				
YTD Accumulated Flood Interest	\$ 136,773.01				
Flood Exp vs. Reimbursed	\$ (1,289,238.23)	Still awaiting approximately \$300,000 +/- to be reimbursed			

Bank Name	Maturity Date	Amount	Term
Advantage Bank	12/25/2022	\$ 95,000.00	15-month term 0.35% previous 0.75%
First Farm Bank	7/20/2022	\$100,000.00	12-month term 0.20% previous 0.35%
First Farm Bank	4/24/2022	\$300,000.00	13-month term 0.20% previous 1.39%
TOTAL		\$495,000.00	

\* Interest Quotes will be taken in April for re-investment.

Monthly Revenue Comparison	OCT 2021	2021 YTD	OCT 2020	2020 YTD
CBT Water Service Billed*	\$ 913,248	\$ 7,147,139	\$ 751,706	\$ 6,133,846
WG Water Service Billed*	\$ -	\$ -	\$ -	\$ -
CBT Tap Fees Received	\$ 81,500	\$ 1,229,200	\$ (30,500)	\$ 2,162,950
Bulk Water Sales	\$ 31,920	\$ 225,550	\$ 24,946	\$ 241,805
Misc Water Svc - (LHWD, Verizon, Studies,	\$ 4,586	\$ 368,466	\$ 2,455	\$ 108,642
Non-district Tap Fees Received	\$ 133,700	\$ 4,159,360	\$ 611,300	\$ 3,579,500
Line Extension	\$ 14,620	\$ 138,895	\$ (50,866)	\$ 96,111
TOTALS	\$ 1,179,574	\$ 13,268,610	\$ 1,309,041	\$ 12,322,854

CENTRAL WELD COUNTY WATER DISTRICT  
2020 YTD vs. 2021 YTD  
BUDGET REPORTS  
JANUARY 1 - DECEMBER 31, 2021

BUDGET REPORTS  
Item No. 4C (1-2)  
November 18, 2021

ITEMS	ACTUAL TO 10/31/2020	BUDGET 2021	ACTUAL TO 10/31/2021	2021 in Comparison to Prior Year 2020
BEGINNING BALANCE				
Reserves	22,392,683	21,300,000	13,590,175	-8,802,508
Restricted	825,000	825,000	825,000	0
<b>TOTAL</b>	<b>23,217,683</b>	<b>22,125,000</b>	<b>14,415,175</b>	<b>-8,802,508</b>
<b>REVENUES:</b>				
<b>Operating Revenues:</b>				
Water Service	4,433,280	4,600,000	5,082,126	648,846
Surcharge Rates Billed	1,700,568	1,750,000	1,889,464	188,896
Bulk Water Sales	241,807	195,000	225,550	-16,257
Miscellaneous (30120,30150,30160)	108,642	70,000	68,469	-40,173
<b>TOTAL</b>	<b>6,484,297</b>	<b>6,615,000</b>	<b>7,265,609</b>	<b>781,312</b>
<b>Non-Operating Revenues:</b>				
Revenue from Bond	0	57,000,000	47,905,113	47,905,113
Water Storage Revenue	0	0	300,000	300,000
Interest	159,789	225,000	55,693	-104,096
<b>TOTAL</b>	<b>159,789</b>	<b>57,225,000</b>	<b>48,260,806</b>	<b>48,101,017</b>
<b>Contributions:</b>				
Tap Fees incl. Towns	5,742,980	6,000,000	5,388,560	-354,420
Raw Water Transfers/Capital Advance for Construction (MM; fire hyd.; etc. pd. for by others)	0	500,000	0	0
	96,111	215,000	138,895	42,784
<b>TOTAL</b>	<b>5,839,091</b>	<b>6,715,000</b>	<b>5,527,455</b>	<b>-311,636</b>
<b>TOTAL REVENUES</b>	<b>12,483,177</b>	<b>70,555,000</b>	<b>61,053,870</b>	<b>48,570,693</b>
<b>OPERATING EXPENSES:</b>				
Salaries	734,118	896,000	819,221	85,103
Overtime/Sick/Bonus Pay	0	55,000	0	0
Office/Warehouse Expense	228,495	271,000	198,829	-29,666
Office/Field Utilities	43,302	52,000	43,342	40
Professional Fees	128,734	225,000	177,555	48,821
Insurance	208,404	259,000	181,867	-26,537
Director Fees/Board Expense	4,282	6,500	4,633	351
Payroll Taxes	59,663	71,000	65,398	5,735
Water Assessments	335,067	335,000	354,709	19,642
Operations and Maintenance	795,945	900,000	784,604	-11,341
Carter Lake Filter Plant	1,165,985	1,460,000	1,265,301	99,316
Water Rental	0	100,000	0	0
Automotive	54,567	71,000	61,925	7,358
Dry Creek Reservoir	35,606	50,000	22,715	-12,891
Depreciation	2,010,000	2,100,000	2,100,000	90,000
<b>TOTAL</b>	<b>5,804,168</b>	<b>6,851,500</b>	<b>6,080,099</b>	<b>275,931</b>
<b>DEBT RETIREMENT:</b>				
Bond Loan Repayment	0	3,510,000	926,303	926,303
<b>TOTAL</b>	<b>0</b>	<b>3,510,000</b>	<b>926,303</b>	<b>926,303</b>
<b>CAPITAL IMPROVEMENTS:</b>				
Distribution System (new const.)	1,486,445	850,000	1,025,235	-461,210
Frederick 30" Waterline design	0	300,000	0	0
Rate Study/Master Plan	0	24,000	0	0
NISP	0	1,277,500	1,277,500	1,277,500
Filter Plant	2,430,274	3,000,000	1,986,183	-444,091
GIS/GPS Map Updates	113,589	140,000	114,226	637
Windy Gap Firming	43,219	2,352,000	2,605,168	2,561,949
Country Estates MM	140,007	0	0	-140,007
SCADA/Telemetry	2,965	100,000	0	-2,965
Easements/Land/Building	0	5,000	6,066	6,066
Water Rights	3,944,600	6,000,000	19,536,595	15,591,995
Office/Field/Tank Equipment	37,958	100,000	137,364	99,406
<b>TOTAL</b>	<b>8,199,057</b>	<b>14,148,500</b>	<b>26,688,337</b>	<b>18,489,280</b>
<b>TOTAL EXPENSES</b>	<b>14,003,225</b>	<b>24,510,000</b>	<b>33,694,739</b>	<b>19,691,514</b>

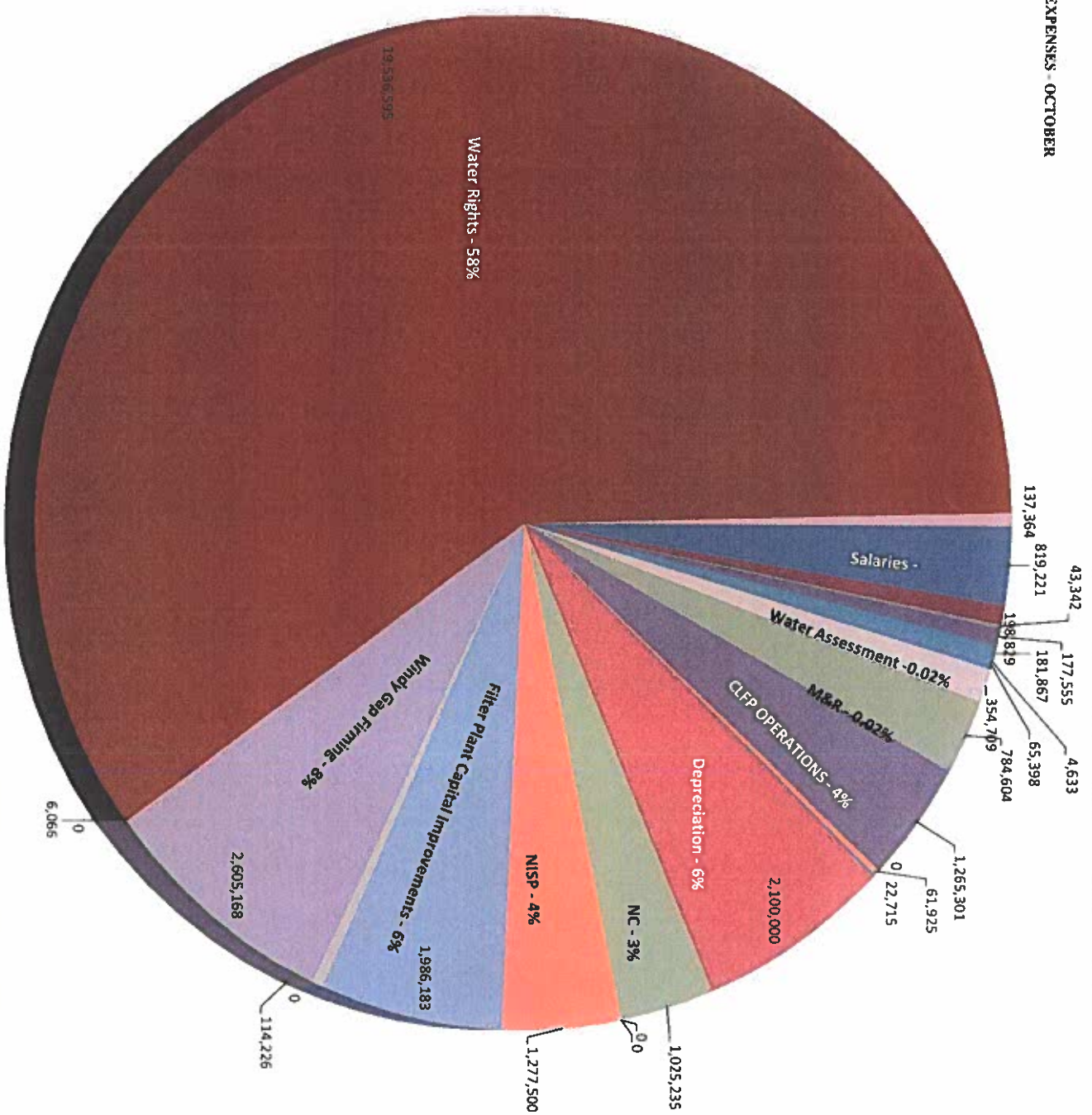
CENTRAL WELD COUNTY WATER DISTRICT  
2021 BUDGET vs. 2021 ACTUAL  
BUDGET REPORTS  
JANUARY 1 - DECEMBER 31, 2021

BUDGET REPORTS  
Item No. 4C (1-2)  
November 18, 2021

ITEMS	ACTUAL	BUDGET	ACTUAL TO	OVER OR (UNDER) BUDGET	% OF BUDGET
BEGINNING BALANCE	2020	2021	10/31/2021	2021	2021
Reserves	22,755,185	21,300,000	13,590,175	-7,709,825	
Restricted	825,000	825,000	825,000	0	
<b>TOTAL</b>	<b>23,580,185</b>	<b>22,125,000</b>	<b>14,415,175</b>	<b>-7,709,825</b>	
<b>REVENUES</b>					
<b>Operating Revenues:</b>					
Water Service	3,794,122	4,600,000	5,082,126	482,126	110%
Surcharge Rates Billed	1,340,404	1,750,000	1,889,464	139,464	108%
Bulk Water Sales	338,897	195,000	225,550	30,550	116%
Miscellaneous	1,199,988	70,000	68,469	-1,531	98%
<b>TOTAL</b>	<b>6,673,411</b>	<b>6,615,000</b>	<b>7,265,609</b>	<b>650,609</b>	<b>110%</b>
<b>Non-Operating Revenues:</b>					
Revenue from Bond	0	57,000,000	47,905,113	-9,094,887	84%
Water Storage Revenue	0	0	300,000	300,000	0%
Interest	531,531	225,000	55,693	-169,307	25%
<b>TOTAL</b>	<b>531,531</b>	<b>57,225,000</b>	<b>48,260,806</b>	<b>-8,964,194</b>	<b>84%</b>
<b>Contributions</b>					
Tap Fees	6,048,192	6,000,000	5,388,560	-611,440	90%
Raw Water/Capital	4,630,812	500,000	0	-500,000	0%
Advance for Construction	-895,217	215,000	138,895	-76,105	65%
<b>TOTAL</b>	<b>9,783,787</b>	<b>6,715,000</b>	<b>5,527,455</b>	<b>-1,187,545</b>	<b>82%</b>
<b>TOTAL REVENUES</b>	<b>16,988,729</b>	<b>70,555,000</b>	<b>61,053,870</b>	<b>-9,501,130</b>	<b>87%</b>
<b>OPERATING EXPENSES:</b>					
Salaries	837,272	896,000	819,221	-76,779	91%
Overtime/Sick/Bonus Pay	0	55,000	0	-55,000	0%
Office/Warehouse Expense	288,517	271,000	198,829	-72,171	73%
Office/Field Utilities	46,857	52,000	43,342	-8,658	83%
Professional Fees	222,021	225,000	177,555	-47,445	79%
Insurance	289,047	259,000	181,867	-77,133	70%
Director Fees/Board Expense	7,247	6,500	4,633	-1,867	71%
Payroll Taxes	70,208	71,000	65,398	-5,602	92%
Water Assessments	297,639	335,000	354,709	19,709	106%
Operations and Maintenance	817,007	900,000	784,604	-115,396	87%
Carter Lake Filter Plant	1,255,625	1,460,000	1,265,301	-194,699	87%
Water Rental	0	100,000	0	-100,000	0%
Automotive	89,813	71,000	61,925	-9,075	87%
Dry Creek Reservoir	71,175	50,000	22,715	-27,285	45%
Depreciation	2,010,000	2,100,000	2,100,000	0	100%
<b>TOTAL</b>	<b>6,302,428</b>	<b>6,851,500</b>	<b>6,080,099</b>	<b>-771,401</b>	<b>89%</b>
<b>DEBT RETIREMENT:</b>					
Bond Loan Repayment	-	3,510,000	926,303	-2,583,697	0%
<b>TOTAL</b>	<b>-</b>	<b>3,510,000</b>	<b>926,303</b>	<b>-2,583,697</b>	<b>0%</b>
<b>CAPITAL IMPROVEMENTS:</b>					
Distribution System (new const.)	1,118,391	850,000	1,025,235	175,235	121%
Frederick 30" Waterline design	0	300,000	0	-300,000	0%
Rate Study/Master Plan	33,637	24,000	0	-24,000	0%
NISP	3,412,500	1,277,500	1,277,500	0	0%
Filter Plant	604,940	3,000,000	1,986,183	-1,013,817	66%
GIS/GPS Map Updates	145,827	140,000	114,226	-25,774	82%
Windy Gap FIRMING	46,133	2,352,000	2,605,168	253,168	111%
Country Estates MM	0	0	0	0	0%
SCADA/Telemetry	0	100,000	0	-100,000	0%
Easements/Land/Building	0	5,000	6,066	1,066	121%
Water Rights	3,900,495	6,000,000	19,536,595	13,536,595	326%
Office/Field/Tank Equipment	170,432	100,000	137,364	37,364	137%
<b>TOTAL</b>	<b>9,432,355</b>	<b>14,148,500</b>	<b>26,688,337</b>	<b>12,539,837</b>	<b>189%</b>
<b>TOTAL EXPENSES</b>	<b>15,734,783</b>	<b>24,510,000</b>	<b>33,694,739</b>	<b>9,184,739</b>	<b>137%</b>



EXPENSES - OCTOBER



- Salaries
- Office/Warehouse Expense
- Office/Field Utilities
- Professional Fees
- Insurance
- Director Fees/Board Expense
- Payroll Taxes
- Water Assessments
- Operations and Maintenance
- Carter Lake Filter Plant
- Water Rental
- Automotive
- Dry Creek Reservoir
- Depreciation
- Distribution System (new const.)
- CR 49 Relocation
- Rate Study/Master Plan
- NISP
- Filter Plant
- PRV Building CR 19 & 26
- GIS/GPS Map Updates
- Windy Gap Firming
- Country Estates MM
- Easements/Land/Building
- Water Rights
- Office/Field/Tank Equipment

INCOMING  
CORRESPONDENCE  
Item No. 5A (1)  
November 18, 2021

INCOMING CORRESPONDENCE

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>DESCRIPTION</i>
1	NOCO Engineering		10/4/21	Received request for easements to the existing 12" DIP waterline along I25 & CR 9.5
2	Lot Holdings		10/4/21	Received request for the District's Service Plan and Rules & Regulations in regards to Tap #935
3	NOCO Engineering		10/15/21	Received fire flow requirements of 2100 gpm from the existing 8" waterline on CR 44 & 35
4	BDO		10/27/21	Received the final audit report for 2020

OUTGOING  
CORRESPONDENCE  
Item No. 5B (1)  
November 18, 2021

OUTGOING CORRESPONDENCE

**Water Service:**

Responded that water service can be made available provided all requirements of NCWCD and the Bureau are satisfied to the following:

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>PRICE</i>	<i>DESCRIPTION</i>
1	Lane Newby	CR 16/17-19	10/6/2021	\$73,000	House
2	Town of Frederick	L1A/FWBP	10/6/2021	\$29,620	Upsize to 1" tap for existing business
3	Harrison Bldrs/Vue	CR 13/6-8	10/6/2021	\$73,000	House
4	Teresa Anderson	CR 21/16-18	10/13/2021	\$73,000	House
5	John Jaquish	CR 13/20-22	10/13/2021	\$24,000	Fire Hydrant
6	Juan Lopez	L73 Beebe Draw	10/20/2021	\$69,000	House
7	Derek Barnes	CR 24 & 23	10/21/2021	\$109,500	House w/ line ext
8	Bella Farms	CR 36/27-29	10/26/2021	\$161,000	Relocate Tap #148

**Additional Water Service:**

Responded that water service is currently available and additional service can be provided to property, provided all requirements of NCWCD and the Bureau are satisfied.

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>PURPOSE</i>	<i>DESCRIPTION</i>
1					

**Non-Opp Letters:**

Responded that the District will not approve or disapprove the installation of any water well to serve land within the service area of the District unless there is a direct impact from the drilling of the well.

	<i>NAME</i>	<i>LOCATION</i>	<i>DATE</i>	<i>PRICE</i>	<i>DESCRIPTION</i>
1					

**Additional Notifications:**

	<i>Name and Company</i>	<i>Date</i>	<i>Transmittal</i>
1	Mountain TRAX	10/6/21	Transmitted tenant authorization form and termination policy to tenant for non-payment at 22744 CR 33
2	River Road Holdings	10/21/21	Transmitted meter report for Beacon tamper
3	Starr & Westbrook	10/28/21	Transmitted Petitions for Exclusion and Inclusion to be filed through the courts

**FIELD REPORT**

Item No. 5C

November 18, 2021

**BACKGROUND SUMMARY:**

The following is a summary of field activities:

LOCATES:	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC
Received	525	572	682	749	693	738	627	838	692	792		
Cleared	311	373	483	490	471	459	282	317	228	454		
Standby	66	59	50	40	34	66	35	40	34	79		
Completed	31	96	142	148	158	153	101	108	115	149		
WORKORDERS:												
Past Due Accts	134	111	118	127	144	71	91	155	81	62		
Terminations	0	0	0	0	0	12	7	9	4	0		
Restorations	0	0	0	0	0	12	7	8	4	0		
Service Calls	55	94	74	51	62	96	88	94	128	67		

**New Meter Sets:**

3435	Budget 5/8"	22410 County Road 46
3438	Budget 5/8"	11620 Harpenden Lane
6164	5/8"	16486 Burghley Court
6165	5/8"	16475 Essex Road South
6166	5/8"	16473 Essex Road South
6168	5/8"	16474 Essex Road South
6169	5/8"	16472 Essex Road South
6170	5/8"	16462 Essex Road South
6171	5/8"	16469 Essex Road South
6172	Budget 5/8"	16518 Fairbanks Road North
9413	5/8"	Sovereign - 600 Latham St

1. Completed 16 final reads.
2. Repaired leaks at the following locations: *Tap #712 Address of: 9952 Sierra Vista Road, Longmont* - Replaced Service Line. *Tap #713 Address of: 9932 Sierra Vista Road, Longmont* - Replaced Service Line, *Tap #19 Address of: 28881 County Road 46, Kersey* - Broken Saddle, *Tap #1219 Address of: 19450 County Road 46, LaSalle* -
3. Maintenance and daily checks @ vaults, pump stations and tanks.
4. Checked chlorine & pH levels throughout the District.
5. Verifying GIS/GPS Mapping to actual infrastructure.
6. Fire hydrant maintenance & repair throughout the District.
7. PRV Surveys throughout the District and Tank surveys.
8. Continuing to work on Backflow Program.
9. Chlorine Station maintenance.
10. 20" waterline replacement at County Road 42 & 13, tie-ins & flushing, & back in service
11. Turned water off on 42" line for Air Vac Leak and removed Air Vac
12. 6" pipe to pump at Dacono 5 MG tank pumping water out of tank

**BOARD ACTION SUGGESTED:**

Information only.

**SUBMITTED BY: Stan Linker****5C**

**CONSUMPTION REPORT**

Item No. 5D (1-2)

November 18, 2021

**BACKGROUND SUMMARY:**

Attached is a copy of the Consumption Report and Consumption Comparison Report for the month of October.

**BOARD ACTION SUGGESTED:**

Information only.

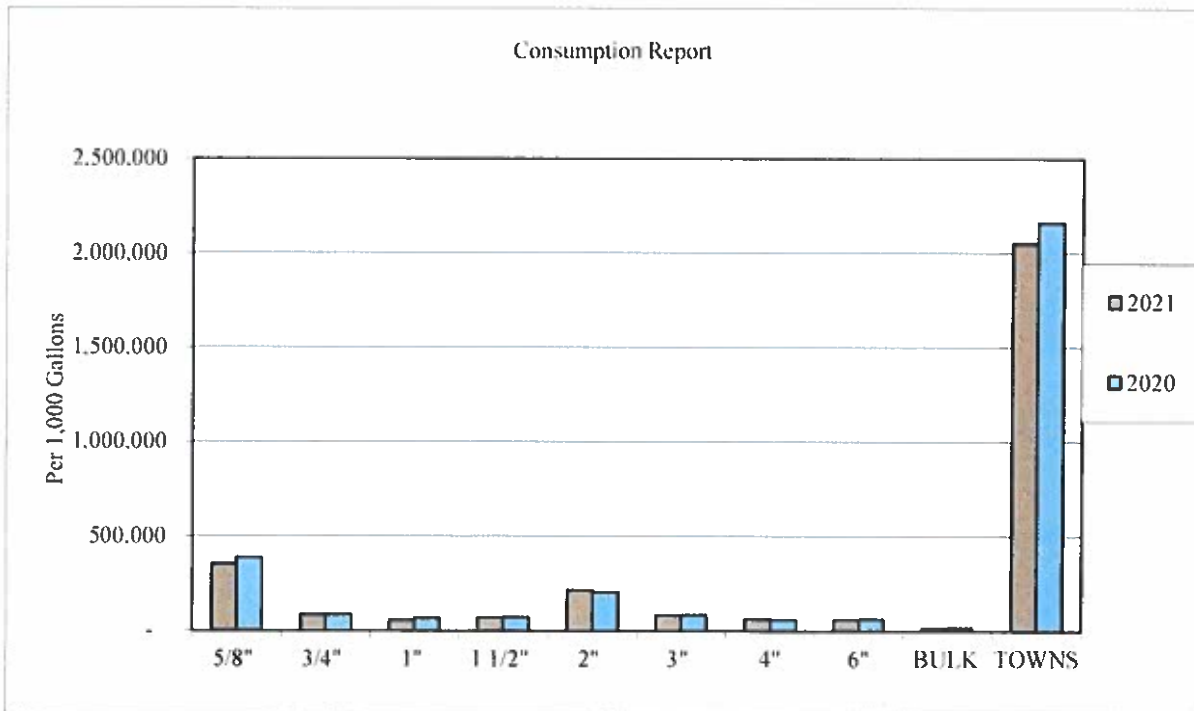
**SUBMITTED BY: Stan Linker**

**5D**

Consumption Report

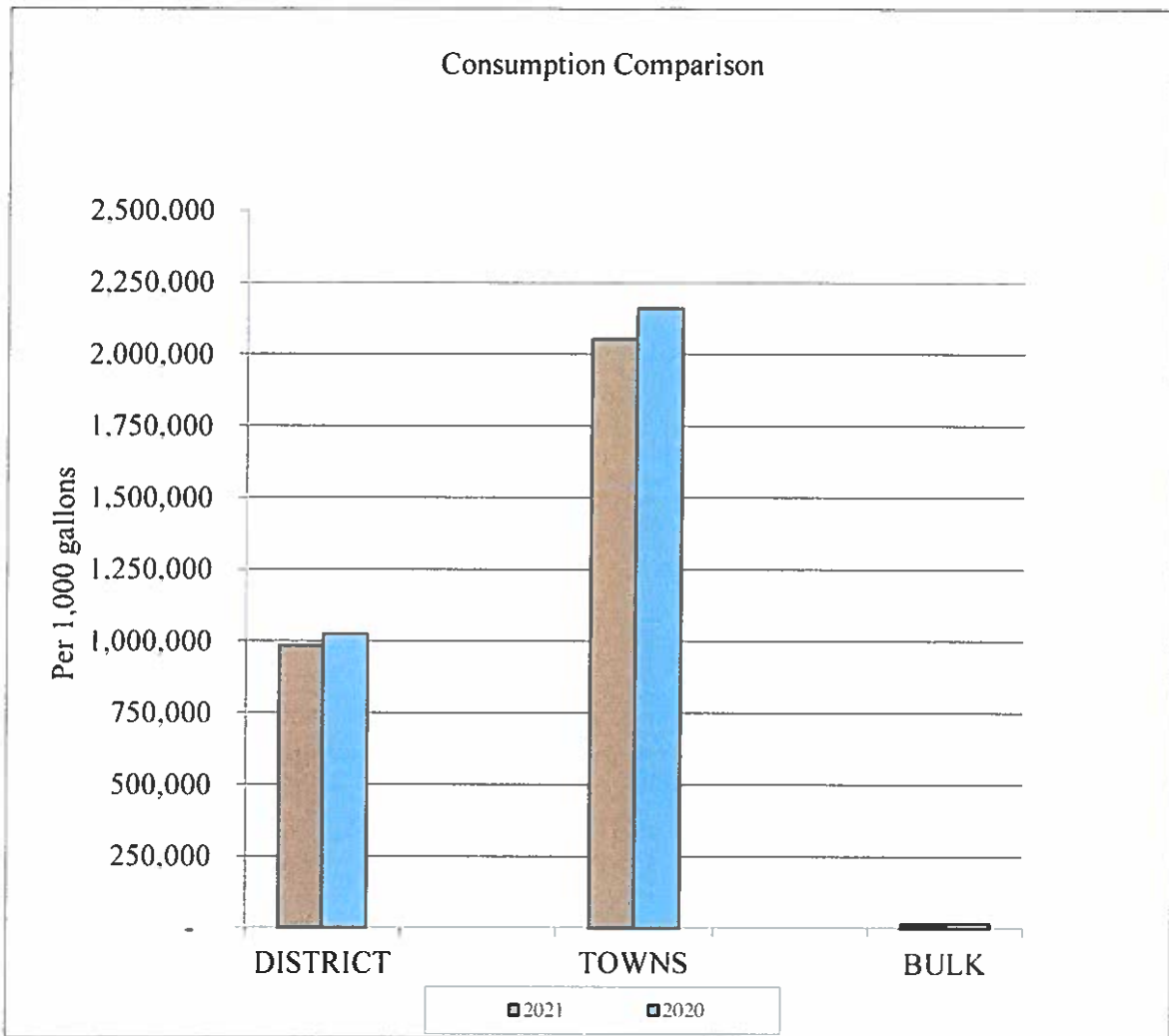
	YTD 2020	YTD 2021	DIFF.	%
172 DACONO	249,701	236,579	-13,122	-5%
147 FIRESTONE	737,761	721,164	-16,597	-2%
939 FREDERICK	655,249	629,850	-25,399	-4%
1377 GILCREST	32,277	30,666	-1,611	-5%
176 KERSEY	52,318	51,522	-796	-2%
1361 LASALLE	90,164	87,748	-2,416	-3%
1011 MILLIKEN	165,442	132,358	-33,084	-20%
1411 PLATTEVILLE	138,709	116,423	-22,286	-16%
1675 ARISTOCRAT	33,743	32,129	-1,614	-5%
9800 JOHNSTOWN	4,376	13,600	9,224	0%
<b>TOTAL</b>	<b>2,159,740</b>	<b>2,052,039</b>	<b>-107,701</b>	

	YTD 2020	YTD 2021	DIFF.	%
5/8"	387,100	352,624	-34,476	-9%
3/4"	86,993	83,981	-3,012	-3%
1"	67,120	56,592	-10,528	-16%
1 1/2"	70,985	69,530	-1,455	-2%
2"	204,569	214,582	10,013	5%
3"	84,525	82,542	-1,983	-2%
4"	59,812	63,478	3,666	6%
6"	63,393	59,817	-3,576	-6%
BULK	17,146	14,406	-2,740	-16%
TOWNS	2,159,740	2,052,039	-107,701	-5%
<b>TOTAL</b>	<b>3,201,383</b>	<b>3,049,591</b>	<b>-151,792</b>	



CONSUMPTION COMPARISON REPORT

	YTD <u>2020</u>	YTD <u>2021</u>	<u>DIFF.</u>
DISTRICT	1,024,497	983,146	(41,351)
TOWNS	2,159,740	2,052,039	(107,701)
BULK	17,146	14,406	(2,740)



**REVENUE & USAGE REPORT**

Item No. 5E (1-2)

November 18, 2021

**BACKGROUND SUMMARY:**

Attached is a copy of the Monthly Revenue Report and Usage Report for the month of October.

**BOARD ACTION SUGGESTED:**

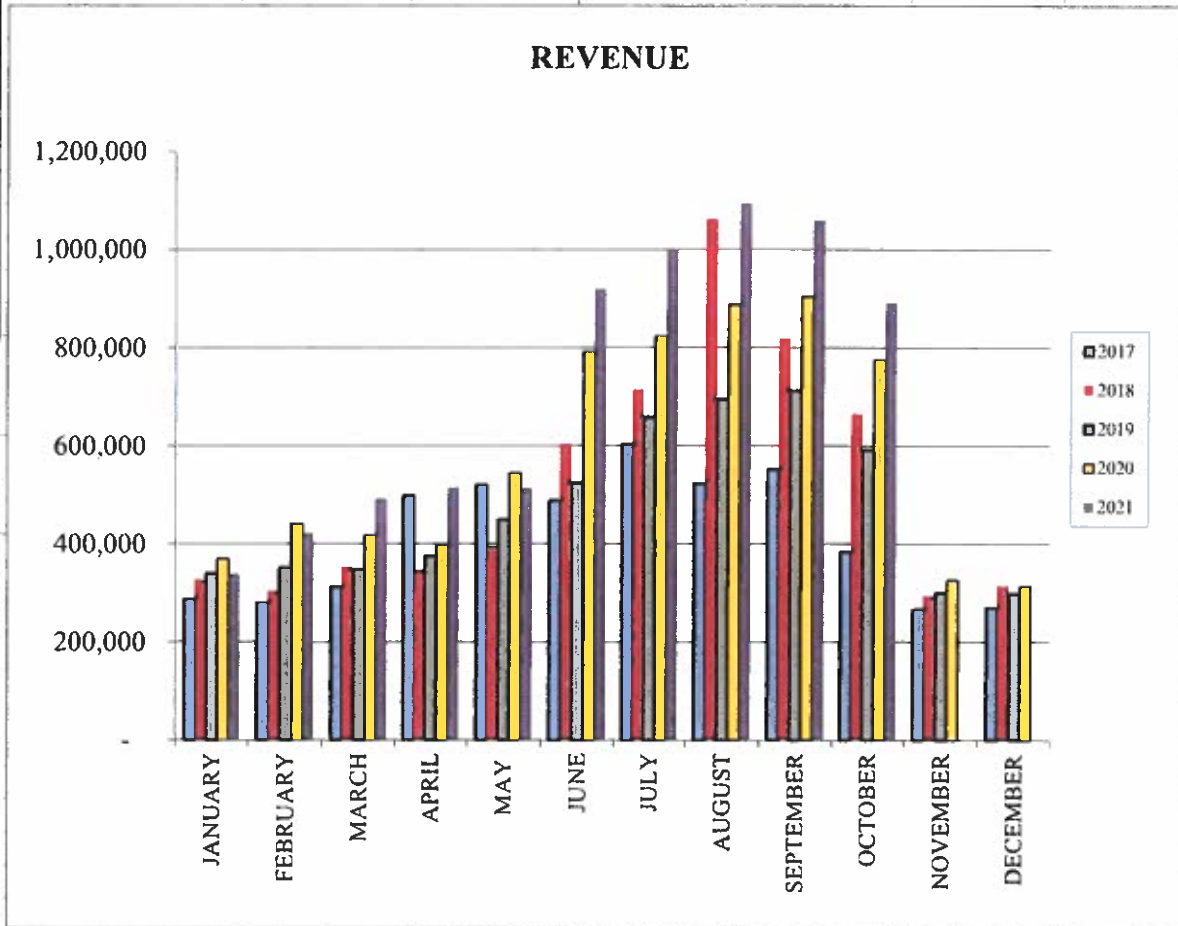
Information only.

**SUBMITTED BY: Stan Linker**

**5E**

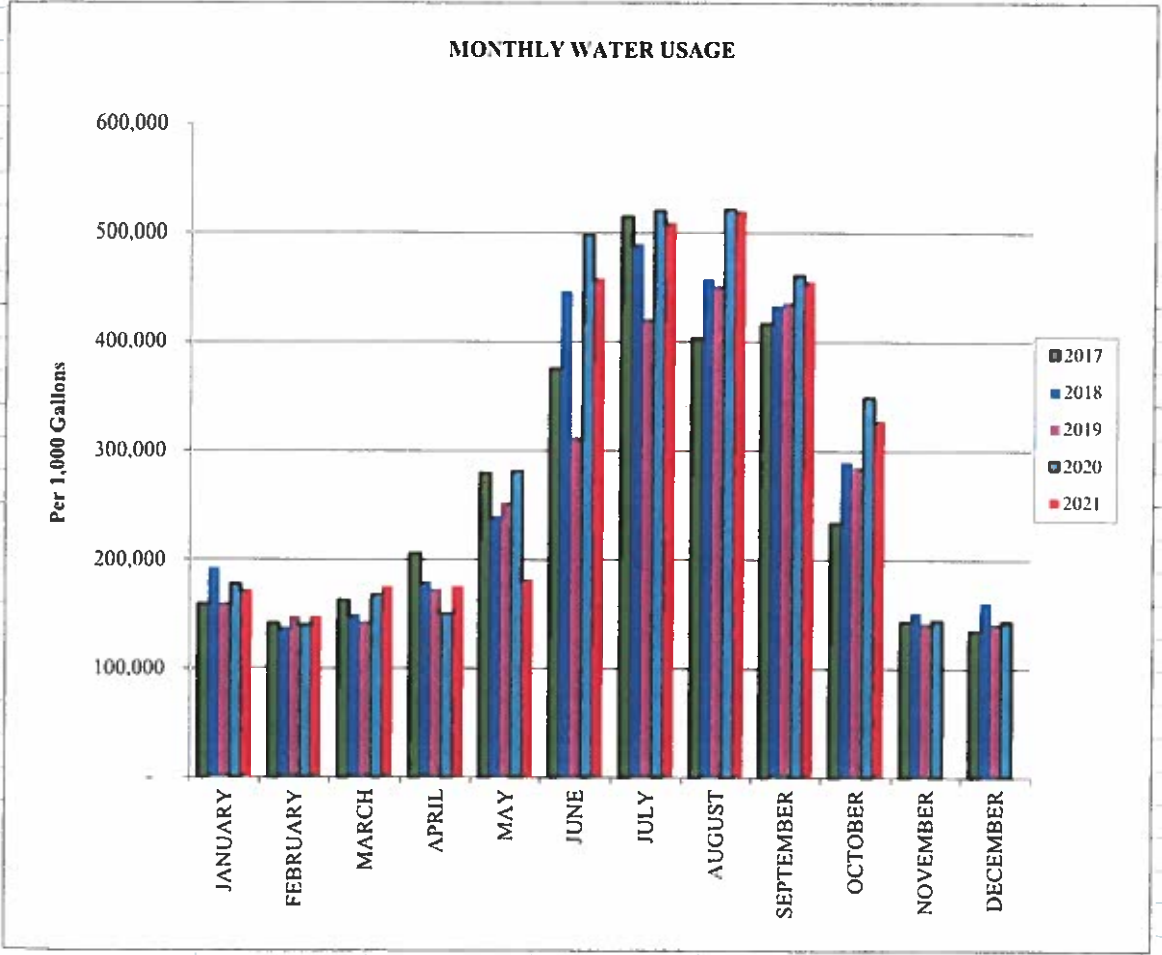


MONTHLY WATER REVENUE					
	2017	2018	2019	2020	2021
JANUARY	287,567	325,862	340,194	369,893	338,025
FEBRUARY	279,868	303,189	350,792	440,763	421,523
MARCH	312,126	351,825	348,589	417,841	492,163
APRIL	498,135	345,487	374,965	397,674	514,711
MAY	520,322	395,885	449,561	544,741	513,378
JUNE	489,032	603,929	524,721	792,738	920,110
JULY	604,261	714,555	659,280	824,558	1,002,430
AUGUST	523,424	1,063,103	694,813	888,285	1,095,425
SEPTEMBER	552,412	817,921	713,120	904,971	1,060,557
OCTOBER	384,359	664,550	591,757	775,240	892,756
NOVEMBER	266,361	293,891	300,487	326,092	
DECEMBER	270,346	314,618	299,061	313,952	
YTD TOTAL	4,988,213	6,194,815	5,647,340	6,996,748	7,251,078
YTD AVERAGE	415,684	516,235	470,612	583,062	725,108



5E(1)

MONTHLY WATER USAGE						5 YEAR AVERAGE
	2017	2018	2019	2020	2021	
JANUARY	158,742	192,071	159,766	177,413	171,669	171,932
FEBRUARY	141,231	136,992	147,362	140,273	147,275	142,627
MARCH	162,492	149,156	142,658	167,439	174,891	159,327
APRIL	205,483	179,348	172,736	149,984	175,079	176,526
MAY	278,996	239,528	252,075	281,045	181,329	246,595
JUNE	375,720	446,312	312,030	498,727	458,385	418,235
JULY	514,981	489,679	421,019	520,402	509,655	491,147
AUGUST	402,770	457,092	451,036	522,034	520,590	470,704
SEPTEMBER	416,741	432,882	435,756	460,979	455,713	440,414
OCTOBER	233,828	289,723	284,954	349,211	327,275	296,998
NOVEMBER	143,006	151,247	141,496	144,354		145,026
DECEMBER	134,253	160,480	141,239	143,306		144,820
YTD TOTAL	3,168,243	3,324,510	3,062,127	3,555,167	3,121,861	4,057,977
YTD AVERAGE	264,020	277,043	255,177	296,264	312,186	



5E(2)

**BACKGROUND SUMMARY:**

The cost estimate for the NISP project had been updated to a total amount of nearly \$1.1 billion. To date, the District has spent \$7,959,615.00.

The participants of NISP have agreed to spend more than \$16 million to develop the recreation site, and they have purchased the former KOA campground nearby to create camping opportunities.

Participant	Project Yield (Acre-ft)	Percent of Project	ORIGINAL BUDGETS 2022 Budget	WITH PIPELINE DESIGN ADD 2022 Budget
Central Weld Co. W.D.	3,500	8.75%	\$ 2,003,750	\$ 1,750,000

The State 401 Certification has been received from CDPHE and has been upheld by the Colorado Water Quality Control Commission.

Thirty percent designs of Glad Reservoir and HWY 287 are complete.

**BOARD ACTION SUGGESTED:**

Information Only



**PROJECT UPDATE REPORT**  
**DATE:** November 2021

**PROJECT:** *Northern Integrated Supply Project*

**CONTACT:** *Carl Brouwer*

**PURPOSE:** Complete NISP National Environmental Policy Act (NEPA) phase and begin implementation.

**PROJECT STATUS SUMMARY:**

- Participation for the 15 participants is 40,000 acre-ft of permitted yield.
- The State 401 Certification has been received from CDPHE and has been upheld by the Colorado Water Quality Control Commission.
- Larimer County 1041 Application for Glade Reservoir and conveyance has been approved.
- Larimer County Location and Extent for HW 287 has been approved.
- The State Fish and Wildlife State Mitigation Plan has been approved by both the Colorado Parks and Wildlife Board and the Colorado Water Conservation Board.
- Thirty percent designs of Glade Reservoir and HW 287 are complete.

**BUDGET ACTIVITY**

Category	NW	TR	Mitigation	WQ	Glade CMGC	B&V	HW 287	Dewberry	Pinyon/Paleo	Other/PA	Total
Budget	\$ 1,600,000	\$ 500,000	\$ 2,200,000	\$ 200,000	\$ 2,050,000	\$ 4,900,000	\$ 1,000,000	\$ 1,465,000	\$ 300,000	\$ 3,615,000	\$ 17,830,000
January	\$ 58,245	\$ 56,763	\$ -	\$ 1,206	\$ -	\$ 142,782	\$ 19,124	\$ 79,083	\$ 27,241	\$ 27,212	\$ 411,655
February	\$ 94,488	\$ 55,602	\$ -	\$ 465	\$ -	\$ 277,845	\$ 88,246	\$ 199,020	\$ 18,519	\$ 79,904	\$ 814,088
March	\$ 144,899	\$ 35,096	\$ -	\$ 10,679	\$ -	\$ 204,230	\$ 34,279	\$ 118,971	\$ 19,772	\$ 12,444	\$ 580,369
April	\$ 94,511	\$ 39,272	\$ -	\$ 3,986	\$ -	\$ 352,946	\$ 27,158	\$ 208,183	\$ 28,451	\$ 54,444	\$ 808,952
May	\$ 89,738	\$ 32,315	\$ -	\$ 5,711	\$ -	\$ 297,163	\$ 27,947	\$ 176,188	\$ 17,849	\$ 23,165	\$ 670,075
June	\$ 80,851	\$ 42,541	\$ -	\$ 7,203	\$ 150,080	\$ 513,473	\$ 28,559	\$ 175,921	\$ 6,211	\$ 18,729	\$ 1,023,568
July	\$ 96,691	\$ 35,209	\$ -	\$ 5,766	\$ 240,127	\$ 400,843	\$ 24,036	\$ 112,838	\$ 36,390	\$ 16,503	\$ 968,404
August	\$ 101,694	\$ 43,855	\$ 610,280	\$ 5,711	\$ 242,999	\$ 366,145	\$ 22,181	\$ 65,581	\$ 816	\$ 17,321	\$ 1,476,584
September	\$ 87,533	\$ 67,009	\$ 1,586,728	\$ 7,695	\$ 267,905	\$ 309,794	\$ 28,477	\$ -	\$ -	\$ 13,510	\$ 2,368,652
October	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
November	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
December	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Expenditure to Date	\$ 848,648	\$ 407,662	\$ 2,197,008	\$ 48,421	\$ 901,111	\$ 2,865,222	\$ 300,007	\$ 1,135,786	\$ 155,248	\$ 263,232	\$ 9,122,345
Budget Remaining	\$ 751,352	\$ 92,338	\$ 2,992	\$ 151,579	\$ 1,148,889	\$ 2,034,778	\$ 699,993	\$ 329,214	\$ 144,752	\$ 3,351,768	\$ 8,707,655
% Spent	53%	82%	100%	24%	44%	58%	30%	78%	52%	7%	51%

Budget Note: Budget includes \$14.6M Participant 2021 contribution plus \$3.16M carryover from 2020.

**PREVIOUS MONTH ACTIVITY:**

**PERMITTING:**

*Federal*

- *Corps continues to work on activities leading up to the 404 Permit and ROD. Final details on Programmatic Agreement for Cultural Resources and response to comments are being wrapped up by the Corps. Biological Opinion by US Fish and Wildlife is complete.*

#### **Larimer County**

- *Discussed County Road 21C and HW287 intersection requirements with Larimer County and CDOT.*

#### **Glade Unit**

- *Construction Manager/General Contractor (CM/GC). Kiewit has prepared a borrow management plan, work breakdown structure and initial schedule. They are presently preparing the 30% level cost estimate due November 1. The Independent Cost Estimating team is also preparing the 30% cost estimate. A reconciliation of these estimates will be made later in November.*
- *Muller Engineering working with CDOT and Northern Water on various HW 287 access requirements.*
- *Met with concerned property owners along the HW287 alignment.*
- *CDOT has requested that NISP take over the contracting for HW287 construction. Determining the appropriate path forward to minimize risk and costs to the project.*
- *Conveyance - Meetings continue to occur with landowners and developers along the County-line, Poudre-delivery, and Poudre-diversion alignments. Evaluating potential for using a CM/GC approach to construction. Early construction of time-sensitive segments will not occur in 2022 but may be evaluated for 2023.*
- *Coordinating installation of a pipe casing with a land developer in Windsor.*

#### **Mitigation and Environmental Planning**

- *Table Top Conservation Bank for Preble's Mouse has been approved by US Fish and Wildlife Service. Payment in full has been made to the bank for mitigation credits.*
- *Moving forward with wetland credit payment for the Park Creek Station wetland bank.*
- *Discussing implementation of the Eastman Park wetland creation with the Town of Windsor.*

#### **Financial Planning**

- *WIFIA Loan. A re-application was submitted to EPA on July 23.*

#### **Galeton Unit**

- *Continue conversations with farmers under the two ditches.*
- *Evaluating use of recently state law allowing water conservancy districts to purchase conservation easements and hold the tax credits.*
- *Continue to work on messaging for Water Secure program with Raftelis.*

#### **Land and ROW**

- *The Adams' Property (a larger portion of Galeton) has been purchased and an appraisal from the property owner has been received. A valuation hearing will occur in early 2022 if negotiations cannot be successfully concluded.*
- *Approximately 95 percent of the Galeton reservoir site has been obtained.*
- *The KOA property below Glade has been purchased by NISP.*
- *Continue conversations with other local landowners at and near Glade Reservoir.*

#### **Legal**

- *Assisting with challenges made to the Larimer County 1041 permit and the Fort Collins SPAR permit.*
- *Assisting with NEPA process.*
- *Assisting with filing of in-stream flow protection water right via CWCB.*
- *Assisting in agreement development with New Cache Irrigation Company.*

*Other*

- *Meetings with various interest groups, newspapers, and other media.*

*NEAR TERM FUTURE ACTION:*

- *Obtain Corps Record of Decision and 404 Permit.*

**PRELIMINARY – SUBJECT TO CHANGE**

NORTHERN INTEGRATED SUPPLY PROJECT  
PARTICIPANTS COMMITTEE  
**MINUTES OF MEETING**  
HELD AT NORTHERN WATER HEADQUARTERS  
October 4, 2021

**1. PRELIMINARY ITEMS**

**A. Call to Order**

Chair Chris Smith called the meeting to order at 9 a.m. Northern Integrated Supply Project (NISP) Participants Committee (Committee) members attending the meeting in person or remotely via audio/visual conference call were:

- Central Weld County Water District: Stan Linker
- Eaton: Faith Smith and Wes LaVanchy
- Erie: Alison Gorsevski
- Evans: Rick Pickard
- Firestone: Dave Lindsay
- Fort Collins-Loveland Water District: Chris Matkins
- Fort Lupton: Leann Perino and Matt Poznanovic
- Fort Morgan: Brent Nation and Eleazar Ocanas
- Frederick: Sarah Watson
- Lafayette: Melanie Asquith
- Left Hand Water District: Vicki Santos and Chris Smith
- Windsor: Leif Lesoing, Dean Moyer, and John Thornhill

Also attending the meeting remotely via audio/visual conference call were: General Manager Brad Wind; Project Management Department Manager Carl Brouwer; and Legal Counsel Deb Freeman and Bennett Raley. See the attached list of additional staff in attendance.

**B. Introduction of Visitors**

Chair Smith welcomed Committee members, staff, legal counsel, and visitors, including Ms. Melissa Elliott and Mr. Matt Wittern, both representing Raftelis, communications consultants for NISP.

**2. ROUTINE ITEMS**

**A. Acceptance of August 30, 2021, Meeting Minutes**

Chair Smith requested a review of the August 30, 2021, Committee meeting minutes. Mr. Pickard moved acceptance of the August 30, 2021, Committee meeting minutes as submitted. Ms. Asquith seconded the motion and it passed unanimously. Chair Smith stated that the minutes would stand accepted as submitted.

**B. NISP Update**

Chair Smith next asked for a NISP update. Mr. Brouwer discussed: (1) Larimer County's review and approval of the pending relocation of a portion of U.S. Highway 287 at the Glade Reservoir site; (2) the status of the U.S. Army Corps of Engineers (Corps) Section 404 Permit under the Clean Water Act for NISP; (3) the status of the U.S. Fish and Wildlife Service's (FWS) biological opinion for NISP; (4) the FWS's recent approval of a mitigation bank for the Preble's Meadow Jumping Mouse; (5) the status of the programmatic agreement between the Corps and the State Historic Preservation Office (SHPO); (6) the status of the 2021 and 2022 NISP budgets and proposed application and implementation of indirect costs to Northern Water and Northern Water Municipal Subdistrict water activity enterprises (WAEs) in 2022; and (7) the status and timeline of the Corps' pending release of the NISP Record of Decision (ROD).

A discussion and questions ensued regarding the proposed application and implementation of indirect costs to Northern Water's WAEs. Chair Smith and several other participants requested additional meeting time and discussions with staff regarding Northern Water's Indirect Cost Allocation Study. Mr. Wind noted that Financial Services Department staff would be scheduling additional meetings with WAE participants during the month of November. Additional discussion followed regarding the timing of several participants' budget preparations for fiscal year FY 2023.

**C. NISP Conveyance**

Chair Smith next requested a discussion of NISP conveyance. Mr. Brouwer reported that design of NISP conveyance features would continue, however construction of NISP conveyance pipelines will occur following the Corps' pending release of the ROD. A brief discussion followed regarding ongoing and future right-of-way and easement activities for NISP conveyance pipelines.

**D. NISP Financing and Allotment Contract Discussion**

Chair Smith next asked for a discussion of NISP financing and allotment contracts. Mr. Jonathan Hernandez, Project Analyst, noted that the NISP Legal Committee would soon begin discussions and drafting/development of a NISP allotment contract. He also reported that staff is awaiting a response and guidance from the U.S. Environmental Protection Agency's (EPA) Water Infrastructure Finance and Innovation Act (WIFIA) program regarding the NISP 2022 application. A brief discussion followed.

**E. South Platte Water Conservation Project Update**

Chair Smith next requested an update on the South Platte Water Conservation Project (SPWCP). Mr. Greg Dewey, Project Manager and Water Resources Engineer, briefly discussed: (1) ongoing NISP WaterSecure Program outreach efforts; and (2) the status of discussions and potential agreements with the New Cache la Poudre Irrigating Company (New Cache) and the Larimer and Weld Irrigation Company. Mr. Dewey noted an upcoming New Cache Board meeting in November.



**F. NISP Operations**

Chair Smith next requested an overview of NISP operations. Mr. Luke Shawcross, Water Resources Department Manager, referred to a PowerPoint presentation and continued a discussion of future NISP operations that he began during the Committee's August 2, 2021, meeting. He discussed: (1) proposed Glade Reservoir accounting principles; (2) proposed Glade Reservoir inflow allocation principles; (3) Glade Reservoir withdrawals; (4) protected mitigation releases; (5) conveyance capacity; (6) operating framework possibilities; (7) the NISP Operations Committee (which will begin meeting in early 2022); and (8) the interrelationship between the NISP allotment contract and the NISP operating plan. Mr. Shawcross stated that staff recommends putting most NISP operational details in the NISP operating plan rather than in the NISP allotment contract. Additional discussion and questions followed.

**3. INFORMATIONAL ITEMS****A. Public Affairs Report**

Chair Smith next asked for a public affairs update. Mr. Jeff Stahla, Public Information Officer, briefly discussed: (1) Northern Water's Fall Symposium, scheduled for Wednesday, November 3, 2021 (virtual/remote meeting format due to the ongoing COVID-19 pandemic); (2) several recent NISP-related news articles; and (3) ongoing development of a NISP conveyance video.

Mr. Stahla next introduced Ms. Melissa Elliott and Mr. Matt Wittern, both representing Raftelis, communications consultants for NISP. Mr. Wittern referred the Committee to a PowerPoint presentation and discussed NISP ROD communications, including: (1) communication goals and vision of success; (2) core plan elements; (3) participant outreach; (4) supporter outreach; (5) Northern Water internal communications; and (6) tools (NISP webpage widget, social posts, video, news release, stakeholder email). Following a brief discussion, Chair Smith thanked Ms. Elliott and Mr. Wittern for their presentation and presence at the meeting.

**B. Northern Water Informational Items**

Chair Smith next requested a discussion of Northern Water matters. Mr. Wind briefly previewed the October 7, 2021, Board Planning Session agenda.

**C. Other Matters**

Chair Smith asked if there were any other matters to discuss. There were no additional matters to discuss.

**D. Participant Committee Roundtable**

There were no additional Committee roundtable matters to discuss.

**4. ADJOURN MEETING**

Chair Smith stated the next Committee meeting is scheduled for Monday, November 1, 2021, at 9 a.m. There being no further business to come before the Committee, Chair Smith adjourned the meeting.

**ADDITIONAL STAFF AND GUESTS IN ATTENDANCE ON OCTOBER 4, 2021**

**STAFF**

*Note: Staff and guests listed below attended the meeting remotely via audio/visual teleconference call.*

Stephanie Cecil	Water Resources Project Engineer
Greg Dewey	Project Manager - Water Resources Engineer
Jonathan Hernandez	Project Analyst
Liz Larmon	Administrative Support Specialist
Luke Shawcross	Water Resources Department Manager
Greg Silkensen	Communications Department Assistant Manager
Jeff Stahla	Public Information Officer

**GUESTS**

Melissa Elliott	Raftelis
Matt Wittern	Raftelis

**BACKGROUND SUMMARY:**

*Crews from Barnard Construction Co. Inc. and its subcontractors are working 11 hours a day, six days a week, now that the Notice to Proceed has been given for construction of Chimney Hollow Reservoir in southern Larimer County.*

*Since the ceremonial groundbreaking at the site on Aug. 6, crews have worked to transform the site into one where a 350-foot-tall dam will be built. Tasks such as assembling necessary equipment, placement of security systems and building haul roads for quarried rock will be critical for the future construction of the project.*

*About 70 workers are at the site now, but that will increase as work continues on the main dam, the saddle dam to the south and other infrastructure at the site.*

**Per the executed WGFP Allotment Contract, CWCWD has a Capital C&E Funding Obligation in the amount of \$2,279,752.48 paid on August 6, 2021.**

Chimney Hollow Reservoir, the key component to the Windy Gap Firming Project, will bring a reliable water supply to the 12 municipalities, water providers and utilities paying for its construction, as well as provide a much-needed recreation area to be managed by the Larimer County Department of Natural Resources. Chimney Hollow Reservoir will be located in a dry valley just west of Carter Lake in southwest Larimer County and will store 90,000 acre-feet of water from the Windy Gap Project for use by 12 participants, including Broomfield, Platte River Power Authority, Longmont, Loveland, Greeley, Erie, Little Thompson Water District, Superior, Louisville, Fort Lupton, Lafayette and Central Weld County Water District. Chimney Hollow Reservoir will make the Windy Gap water supply serving those participants more reliable and meet a portion of their long-term water supply needs.

Attached for your review and records are the Windy Gap Firming Project Quarterly Financial Report and PFM's Investment Program Report, both for the quarter ending September 30, 2021.

Construction is anticipated to take four years and water will begin to be stored in the reservoir in 2025.

**BOARD ACTION SUGGESTED:**

As appropriate by Board.

Windy Gap Firming Project  
 Quarterly Financial Report  
 Period Ended September 30, 2021

CASH AND INVESTMENT BALANCES, September 30, 2021

Account Description	City and County of					Central Weid		Total
	Broomfield	City of Fort Lupton	City of Loveland	City of Longmont	County Water District			
Cash	\$ 21,684,163	\$ 975,195	\$ 8,194,917	\$ 6,146,188	\$ 283,544	\$ 37,284,008		
Investments	148,386,374	6,572,453	56,071,030	42,053,272	1,940,058	255,123,186		
Interest Receivable	293,397	13,193	110,866	83,150	3,836	504,442		
<b>Total Cash Funded Balances, September 30, 2021</b>	<b>\$ 170,363,934</b>	<b>\$ 7,660,841</b>	<b>\$ 64,376,814</b>	<b>\$ 48,282,610</b>	<b>\$ 2,227,438</b>	<b>\$ 292,911,636</b>		
<b>CASH FUNDED BALANCE ACTIVITY, Quarter Ended September 30, 2021</b>								
Original Contributions	\$ 174,368,120	\$ 7,840,767	\$ 65,888,800	\$ 49,416,600	\$ 2,279,752	\$ 299,794,040		
Draws	(3,818,925)	(171,725)	(1,443,064)	(1,082,298)	(49,930)	(6,565,941)		
Interest earnings (prior to bond offering closing)	1,000	174	1,461	1,096	51	3,782		
Interest earnings	31,676	1,424	11,969	8,977	414	54,460		
Unrealized market value adjustment of investments	(217,938)	(9,800)	(82,353)	(61,764)	(2,849)	(374,704)		
<b>Total Cash Funded Balances, September 30, 2021</b>	<b>\$ 170,363,934</b>	<b>\$ 7,660,841</b>	<b>\$ 64,376,814</b>	<b>\$ 48,282,610</b>	<b>\$ 2,227,438</b>	<b>\$ 292,911,636</b>		



## Windy Gap Firming Project - Cash Funded Portfolio

September 30, 2021

### Account Information

Investment Advisor: PFM Asset Management LLC  
Trustee: BOK Financial

### Investment Considerations: Pending

The Windy Gap Firming Project Cash Funded portfolio was fully invested in September 2021. The portfolio is invested based upon the initial project spending plan and in compliance with the District's investment policy. It is estimated that gross earnings will total approximately \$1.9 million. Generally, securities will be held to maturity, however, the portfolio will be actively managed to accommodate changes in the spending plan over the life of the project.

### Investment Strategy

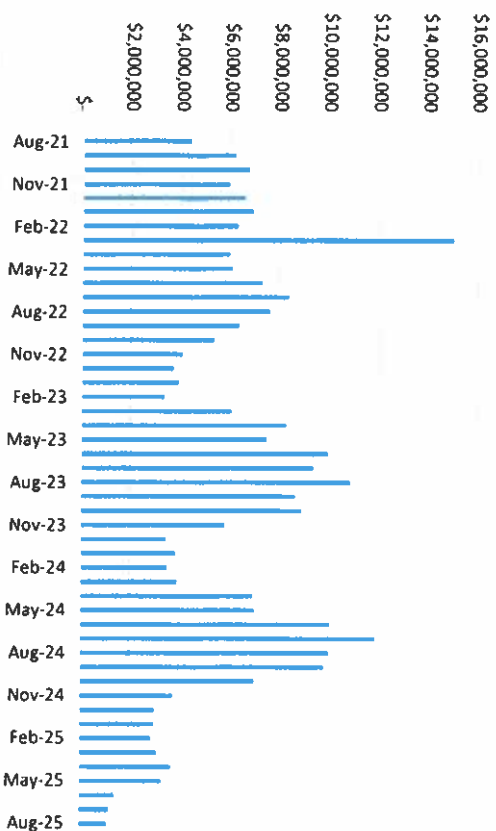
Invest assets as permitted by the District's Investment Policy.  
Match investment maturities to project spending schedule.

### Interest Earnings

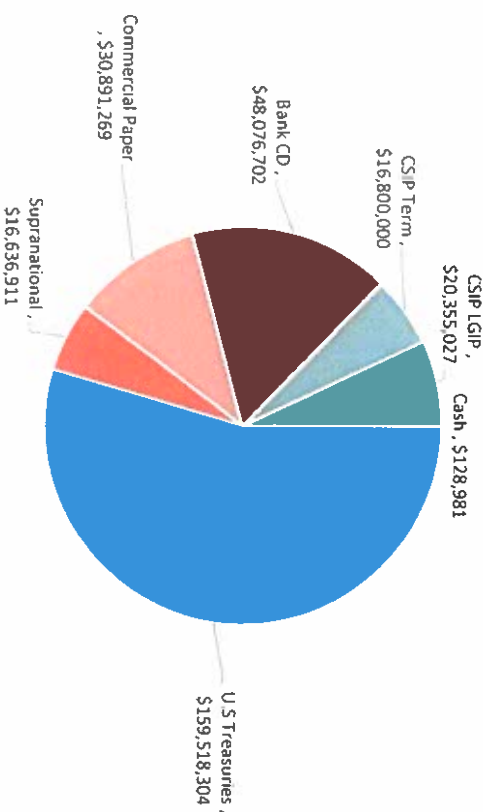
Total Estimated Gross Earnings (Aug 2021 estimate)

\$1.9 million

### Estimated Monthly Project Spending



### Portfolio Holdings



Sources: PFM statements. Municipal Subdistrict of Northern Colorado Water Conservancy District

Estimated interest earnings and portfolio holdings: PFM Portfolio, August 2021

The project spending plan will be updated periodically over the life of the project.

**BACKGROUND SUMMARY:**

Stan will present information at the meeting.

- 1 6" line relocation at County Road 44 & Highway 85
- 2 20" line relocation complete and back in service
- 3 Air Vac leak on 42" waterline had to shut down temporarily
- 4
- 5

**BOARD ACTION:**

Information Only.

**CARTER LAKE FILTER  
PLANT MINUTES**  
Item No. 6A (1-2)  
November 18, 2021

**BACKGROUND SUMMARY:**

Please review the CLFP Minutes from October.

**BOARD ACTION:**

Information Only.

**SUBMITTED BY: Stan Linker**

**6A**



**MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS  
OF CARTER LAKE FILTER PLANT**

The regular monthly meeting of the Board of Directors was held at the Carter Lake Filter Plant Office on Wednesday, October 13, 2021. Attendance was as follows:

**Board of Directors**

Ed Martens, President	Present
Al Lind, Jr., Vice President	Present
Emily McMurtrey, Treasurer/Secretary	Present
Steven Brandenburg	Present
Scott Meining	Present
Katie Strohauer	Present

**Staff/Guests in Attendance**

Rick Whittet	CLFP General Manager
Darrell Larson	CLFP Plant Superintendent
Stan Linker	
Amber Kauffman	
Josh Cook	

**CALL TO ORDER:**

President Lind called the meeting to order at 4:30 p.m.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:**

There were no public comments.

**APPROVAL OF THE MINUTES FROM THE PREVIOUS BOARD MEETING:**

A motion to approve the meeting minutes of the September 15, 2021 Board meeting as presented was made by Director Martens and seconded by Director Meining. The motion carried.

**FINANCIAL REVIEW:**

The financial reports from September were reviewed.

A motion to approve the September 2021 financials as presented was made by Director Brandenburg and seconded by Director McMurtrey. The motion carried unanimously.

**PROJECT UPDATE:**

- Mr. Cook updated the Board on the progress of the 7-Million Gallon Storage Tank Project. The Tank is nearing completion.
- Mr. Cook reported the Plant had received a time extension from the CDPHE on the 7MG Storage Tank in regard to compliance with the Disinfection Outreach and Verification Effort. The new deadline is December 1, 2021.

**OPERATIONS AND MAINTENANCE REPORT:**

- Mr. Larson reviewed the O & M report for the month of September.
- Mr. Larson reported the operators were sending carry-over water to Dry Creek Reservoir.

**WATER QUALITY REPORT:**

- Mr. Larson reviewed the Water Quality report for September. All parameters were within acceptable limits.

**MANAGER'S REPORT:**

Mr. Whittet reviewed the Manager's Report for September.

- The Board reviewed the proposed Carrying of Weapons policy update in Section 7.80 of the Employee Handbook.

**A motion was made by Director Brandenburg to adopt the updated Carrying of Weapons Policy. The motion was seconded by Director Meining, the motion carried.**

- Mr. Whittet reported he had hired Mathew Smith of Berthoud, Colorado.
- The Board reviewed the Health Insurance Plan for 2022.

**A motion was made by Director Brandenburg to approve the CEBT Health Insurance Plan Renewal. The motion was seconded by Director McMurtrey. The motion carried.**

**BUDGET PROPOSAL**

The Board reviewed the 2022 Budget Proposal and the proposed water rates. Mr. Whittet answered questions regarding chemical supply and anticipated price increases.

**A motion was made by Director McMurtrey to temporarily approve the 2022 Budget Proposal and proposed rate increases, pending advertisement in the local newspapers. The motion was seconded by Director Brandenburg. The motion carried.**

**DISTRICT MANAGER'S QUESTIONS AND COMMENTS:**

There were no questions or comments.

**DIRECTOR REPORTS:**

There were no Director Reports.

**There being no other business, the meeting was adjourned at 5:20 p.m.**

Respectfully Submitted,

---

Secretary

**CARTER LAKE FILTER  
PLANT AGENDA  
Item No. 6B(1)  
November 18, 2021**

**BACKGROUND SUMMARY:**

The agenda for November is attached.

**BOARD ACTION:**  
Information Only.



# Carter Lake Filter Plant

7100 W. County Rd 8-E Berthoud, Colorado 80513

**Directors:** Al Lind Jr. | Ed Martens | Steven Brandenburg | Scott Meining | Katie Strohauer

**Plant Manager:** Rick Whittet

---

## Regular Board Meeting Agenda November 10, 2021 – 4:30 P.M.

---

1. **Call to Order**
2. **Director Resignation**
  - Appointment of Secretary/Treasurer
3. **Public Comment on Non-Agenda Items**
4. **Review of Meeting Minutes of Prior Board Meeting** Page 3
5. **Financial Review** Page 5
6. **Review of Pre-Treatment Design Contract** Page
7. **Project Update** Page 19
8. **Operations and Maintenance Report** Page 20
9. **Water Quality Report** Page 21
10. **2022 Budget Hearing** Page 22
  - O&M Budget
  - Capital Improvement Plan
11. **Manager's Report** Page 28
12. **District Manager's Questions and Comments**
13. **Director Reports**
  - Plant Manager Performance Review Planning
14. **Adjournment**

**CARTER LAKE FILTER  
PLANT PROJECT UPDATE**

Item No. 6C (1-27)

November 18, 2021

**BACKGROUND SUMMARY:**

<b>Financials</b>	Year to date total revenue was more than budgeted and expenses are less than budgeted
<b>South Plant</b>	Found a prebuilt building for the sampling building. It is a Conex that is insulated and heated. IT is set up for construction trailer office.
<b>Resignation</b>	Emily McMurtrey resigned from the Board effective immediately
<b>North Plant</b>	Designed some exhaust piping for the Sulfuric Acid Tank.
<b>Water Quality Testing</b>	No violations.
<b>7 MG Tank</b>	They plan on being complete by 11/18/21. Installed the door sheet at the opening and are painting floors. Connell Resc is not turning in a pay application due to liquidated damages being a higher amount then the pay app.
<b>Flows</b>	Average daily demand for October was 15 MGD down from 16 MGD in 2020
<b>Sequest</b>	Notified of a chemical price increase from Sequest beginning 1/10/22
<b>2022 Budget</b>	The CIP has been updated to include painting of the storage tanks being moved so to not conflict with the Pretreatment/Expansion project. The Storage Building construction project has been combined with the PreTreatment/Expansion project. The PreTreatment Design costs have been updated.

**BOARD ACTION:**

As appropriate by Board.

**SUBMITTED BY: Stan Linker**

**6C**

Emily McMurtrey

425 Schofield Rd, Berthoud, CO 80513 · 801-494-4808

October 19, 2021

Al Lind  
Board President  
Carter Lake Filter Plant  
7100 W Co Rd 8e  
Berthoud, CO 80513

Dear Al,

It is with regret that I am writing to inform you of my decision to resign from the Carter Lake Filter Plant Board of Directors, effective immediately.

I have an immediate conflict of interest pertaining to personnel matters that necessitates this resignation.

It has been a pleasure being a part of the Carter Lake Filter Plant. We have a well-rounded board that is dedicated to seeing the plant succeed and making a quality product to serve customers in both districts. I am so proud of all we have accomplished as a board these past few years, and I have no doubt the board will continue these successes in the future.

Best regards,



Emily McMurtrey



# **Carter Lake Filter Plant**

## **AGENDA ITEM SUMMARY**

**ITEM NUMBER: 5**

**SUBJECT: October Financial Review**

**STAFF: Lisa Everson, Administrative Assistant & Rick Whittet, Plant Manager**

**ACTION REQUEST: Approval**

---

- Review of October Financials:
  - Total revenue was \$207,632, which is \$2,934 more than budgeted.
  - Total expenses were \$209,908 which is \$53,529 less than budgeted.
- Large check approvals

**CARTER LAKE FILTER PLANT**  
**Balance Sheet**  
**As of October 31, 2021**

Accrual Basis

	<u>Oct 31, 21</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
100500 · PETTY CASH	87.22
101000 · CASHBANK ACCOUNT	74,042.11
105000 · COLOTRUST SAVINGS	70,167.18
105100 · COLOTRUST ROOF FUNDS	0.13
	144,296.64
<b>Total Checking/Savings</b>	144,296.64
<b>Accounts Receivable</b>	
110000 · ACCOUNTS RECEIVABLE	405,534.88
	405,534.88
<b>Total Accounts Receivable</b>	405,534.88
<b>Total Current Assets</b>	549,831.52
<b>Fixed Assets</b>	
121000 · FILTER PLANT PROPERTY	10,730,794.88
121200 · WITHDRAW FACILITIES	17,579.00
121400 · EQUIPMENT -SMALL EQUIP PURCHASE	148,528.54
121500 · SOUTH PLANT CONTROL SYSTEM	206,353.35
121600 · STORAGE TANKS	899,151.06
121800 · REAL PROPERTY	5,000.00
122000 · PROPERTY -FILTER HOUSE	39,461.04
122200 · AUTOMOBILE EQUIPMENT	53,645.15
122400 · SOUTH PLANT CHLORINE SCRUBBER	12,679.00
123000 · ACCUMULATED DEPRECIATION	-5,989,301.95
123200 · D.O.V.E. UPGRADES	0.01
123400 · FILTER REHAB PROJECT	37,360.88
124000 · UTILITY PLAN	0.01
124100 · 7MG STORAGE TANK	0.07
	6,161,251.04
<b>Total Fixed Assets</b>	6,161,251.04
<b>Other Assets</b>	
126000 · INVENTORY	236,863.32
	236,863.32
<b>Total Other Assets</b>	236,863.32
<b>TOTAL ASSETS</b>	<b>6,947,945.88</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
200000 · ACCOUNTS PAYABLE	86,037.96
	86,037.96
<b>Total Accounts Payable</b>	86,037.96



**CARTER LAKE FILTER PLANT**  
**Balance Sheet**  
**As of October 31, 2021**

Accrual Basis

	<b>Oct 31, 21</b>
<b>Other Current Liabilities</b>	
200200 · STATE WITHHOLDING TAX	2,113.00
202000 · ACCRUED COMP. ABSENCES	53,722.49
202100 · ACCRUED WAGES PAYABLE	27,503.48
	83,338.97
<b>Total Other Current Liabilities</b>	
<b>Total Current Liabilities</b>	169,376.93
<b>Total Liabilities</b>	169,376.93
<b>Equity</b>	
211000 · CAPITAL CONSTRUCTION -LTWD	4,053,223.64
211100 · CAP CONSTRUCTION -CWCWD	4,064,674.35
220000 · RETAINED EARNINGS	-890,532.99
30000 · Opening Balance Equity	-55,865.08
32000 · RetainedEarnings	-313,724.64
Net Income	-79,206.33
	6,778,568.95
<b>Total Equity</b>	
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>6,947,945.88</b>

**CARTER LAKE FILTER PLANT**  
**Invoices to Districts**  
**As of October 31, 2021**

<u>Date</u>	<u>Invoice #</u>	<u>District</u>	<u>Memo</u>	<u>Amount</u>	<u>Paid</u>
10/29/2021	1724	CWCWD	D.O.V.E. UPGRADES	\$ 1,761.00	
10/29/2021	1725	LTWD	7MG TANK PROJECT	\$ 96,947.16	
10/29/2021	1726	CWCWD	7MG TANK PROJECT	\$ 96,947.16	
10/29/2021	1727	LTWD	DRY CREEK - ELECTRICAL	\$ 1,123.56	
10/29/2021	1728	CWCWD	DRY CREEK - ELECTRICAL	\$ 1,123.56	
10/31/2021	1729	LTWD	WATER USAGE	\$ 97,141.82	
10/31/2021	1730	CWCWD	WATER USAGE	\$ 110,490.62	

**TOTAL DISTRICT INVOICES** \$ 405,534.88

**TOTAL CURRENT ACCOUNTS RECEIVABLE** \$ 405,534.88

**CARTER LAKE FILTER PLANT  
Profit & Loss Budget Overview**

**October 2021**

Accrual Basis

	Oct 21	Budget	\$ Over Budget	Jan - Oct 21	YTD Budget	\$ Over Budget	Annual Budget
<b>Income</b>							
301000 - INCOME OPERATIONS	207,632.44	204,698.15	2,934.29	2,316,688.58	2,347,561.99	-30,873.41	2,685,525.22
302000 - INCOME MISCELLANEOUS	0.00			188.19			
302400 - INCOME INTEREST	11.23	17.91	-6.68	202.03	179.10	22.93	215.00
<b>Total Income</b>	<b>207,643.67</b>	<b>204,716.06</b>	<b>2,927.61</b>	<b>2,317,078.80</b>	<b>2,347,741.09</b>	<b>-30,662.29</b>	<b>2,685,740.22</b>
<b>Expense</b>							
501000 - ADMINISTRATIVE							
501100 - NCWCD 16" LINE FEES	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00
501200 - LEGAL NOTICES	0.00			245.16			
501300 - FEES, LICENSES & DUES	982.95	200.00	782.95	6,730.06	6,400.00	330.06	6,777.00
506200 - BOD MILEAGE	149.07	140.58	8.49	1,434.48	1,405.83	28.65	1,687.00
506600 - OFFICE SUPPLIES	213.80	688.00	-474.20	4,087.03	6,880.00	-2,792.97	8,256.00
506700 - CUSTODIAL SUPPLIES	0.00	401.00	-401.00	1,137.69	1,604.00	-466.31	1,604.00
506900 - FURNITURE	178.35	0.00	178.35	2,628.21	1,388.00	1,240.21	1,388.00
<b>Total 501000 - ADMINISTRATIVE</b>	<b>1,524.17</b>	<b>1,429.58</b>	<b>94.59</b>	<b>16,262.63</b>	<b>17,677.83</b>	<b>-1,415.20</b>	<b>21,212.00</b>
501500 - TRAINING							
501600 - SEMINARS & FEES	0.00	0.00	0.00	8,874.98	6,000.00	2,874.98	6,000.00
501800 - SAFETY	0.00	0.00	0.00	780.00	1,800.00	-1,020.00	1,800.00
<b>Total 501500 - TRAINING</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>9,654.98</b>	<b>7,800.00</b>	<b>1,854.98</b>	<b>7,800.00</b>
502000 - LABORATORY							
502500 - SUPPLIES	672.44	3,233.00	-2,560.56	7,627.71	12,938.00	-5,310.29	12,938.00
502700 - PROFESSIONAL SERVICES	850.00	1,754.00	-904.00	3,517.68	7,022.00	-3,504.32	7,022.00
502800 - EQUIPMENT REPLACEMENT	3,029.94	0.00	3,029.94	30,313.90	36,100.00	-5,786.10	36,100.00
502900 - NEW EQUIPMENT	0.00	0.00	0.00	0.00	8,900.00	-8,900.00	8,900.00
<b>Total 502000 - LABORATORY</b>	<b>4,552.38</b>	<b>4,987.00</b>	<b>-434.62</b>	<b>41,459.29</b>	<b>64,960.00</b>	<b>-23,500.71</b>	<b>64,960.00</b>
503200 - SOUTH PLANT CHEMICALS							
503202 - COAGULANT	0.00	31,500.00	-31,500.00	89,006.90	94,500.00	-5,493.10	94,500.00
503203 - SEAQUEST	0.00	0.00	0.00	44,421.55	78,000.00	-33,578.45	78,000.00
503204 - CHLORINE	1,618.40	1,600.00	18.40	14,914.00	14,400.00	514.00	14,400.00
503205 - FLUORIDE	0.00	4,050.00	-4,050.00	11,900.00	16,200.00	-4,300.00	16,200.00
503206 - FLOCCULANT	0.00	2,376.00	-2,376.00	0.00	4,752.00	-4,752.00	4,752.00
503207 - FERRIC SULFATE	0.00	19,500.00	-19,500.00	40,261.20	78,000.00	-37,738.80	78,000.00
503208 - SODA ASH	4,214.00	4,000.00	214.00	45,827.25	56,000.00	-10,172.75	58,050.00
503209 - SODIUM CHLORITE	10,059.84	0.00	10,059.84	55,421.93	37,216.00	18,205.93	37,216.00
<b>Total 503200 - SOUTH PLANT CHEMICALS</b>	<b>15,892.24</b>	<b>63,026.00</b>	<b>-47,133.76</b>	<b>301,752.83</b>	<b>379,068.00</b>	<b>-77,315.17</b>	<b>381,118.00</b>
503300 - NORTH PLANT CHEMICALS							
503302 - COAGULANT	14,438.40	0.00	14,438.40	53,799.60	51,000.00	2,799.60	51,000.00
503303 - SEAQUEST	0.00	0.00	0.00	103,898.40	78,000.00	25,898.40	78,000.00
503304 - CHLORINE	1,618.40	2,400.00	-781.60	21,596.00	18,300.00	3,296.00	19,536.00
503305 - FLUORIDE	0.00	4,950.00	-4,950.00	11,900.00	19,800.00	-7,900.00	19,800.00
503306 - CAUSTIC SODA	0.00	0.00	0.00	0.00	4,400.00	-4,400.00	4,400.00
503307 - FERRIC SULFATE	0.00	19,500.00	-19,500.00	176,618.40	195,000.00	-18,381.60	195,000.00
503308 - SODA ASH	7,260.00	8,100.00	-840.00	69,517.80	72,900.00	-3,382.20	81,000.00
503309 - SODIUM CHLORITE	15,089.76	0.00	15,089.76	80,498.47	74,431.00	6,067.47	74,431.00
503310 - CLEAN-IN-PLACE	1,425.00	12,000.00	-10,575.00	56,813.74	55,000.00	1,813.74	55,000.00
<b>Total 503300 - NORTH PLANT CHEMICALS</b>	<b>39,831.56</b>	<b>46,950.00</b>	<b>-7,118.44</b>	<b>574,642.41</b>	<b>568,831.00</b>	<b>5,811.41</b>	<b>578,167.00</b>
504000 - PROFESSIONAL SERVICES							
504100 - CONTROL SYSTEM	23,889.33	26,200.00	-2,310.67	50,928.77	37,000.00	13,928.77	39,383.00
504200 - ELECTRICAL	0.00	1,242.66	-1,242.66	11,803.55	12,426.68	-623.13	14,912.00
504300 - FIRE & SECURITY	0.00	681.00	-681.00	679.25	3,225.00	-2,545.75	3,225.00
504400 - BACK UP POWER	0.00	0.00	0.00	2,829.00	2,679.00	150.00	2,679.00
504500 - IT SUPPORT	62.50	126.17	-63.67	800.00	1,261.70	-461.70	1,514.00
504600 - ACCOUNTING	3,125.00	0.00	3,125.00	12,500.00	9,000.00	3,500.00	9,000.00
504800 - ENGINEERING	0.00	1,125.00	-1,125.00	25,927.39	18,625.00	7,302.39	20,875.00
504900 - LEGAL	495.00	206.50	288.50	7,740.00	2,065.00	5,675.00	2,478.00
<b>Total 504000 - PROFESSIONAL SERVICES</b>	<b>27,571.83</b>	<b>29,581.33</b>	<b>-2,009.50</b>	<b>113,207.96</b>	<b>86,282.38</b>	<b>26,925.58</b>	<b>94,066.00</b>
507000 - WATER QUALITY							
507100 - INORGANICS	0.00	0.00	0.00	478.50	310.00	168.50	310.00
507200 - CHLORITES	60.00	0.00	60.00	360.00	240.00	120.00	240.00
507500 - ORGANIC	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	1,500.00
507600 - RAW ALGAE ID	0.00	135.00	-135.00	1,220.00	1,350.00	-130.00	1,620.00
507800 - DISCHARGE	17.00	266.25	-249.25	186.50	1,065.00	-878.50	1,065.00
507900 - OTHER	55.50	159.58	-104.08	1,145.50	1,595.84	-450.34	1,915.01
<b>Total 507000 - WATER QUALITY</b>	<b>132.50</b>	<b>560.83</b>	<b>-428.33</b>	<b>3,390.50</b>	<b>6,060.84</b>	<b>-2,670.34</b>	<b>6,650.01</b>
508000 - OPERATIONS & MAINTENANCE							
508600 - GENERAL SERVICES	0.00	6,815.41	-6,815.41	56,366.37	68,154.18	-11,787.81	81,785.00
508700 - PARTS & SUPPLIES	9,070.96	5,541.67	3,529.29	51,117.48	55,416.70	-4,299.22	66,500.00
508800 - TOOLS	-2,612.00	1,367.00	-3,979.00	4,384.30	5,465.00	-1,080.70	5,465.00
508900 - PROPERTY MAINTENANCE	3,810.55	0.00	3,810.55	24,443.95	28,965.00	-4,521.05	28,965.00
509000 - GARBAGE REMOVAL	321.86	175.00	146.86	1,886.73	1,750.00	136.73	2,100.00

**CARTER LAKE FILTER PLANT  
Profit & Loss Budget Overview  
October 2021**

Accrual Basis

	<u>Oct 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>Jan - Oct 21</u>	<u>YTD Budget</u>	<u>\$ Over Budget</u>	<u>Annual Budget</u>
<b>510000 · FUELS</b>							
510100 · DIESEL	2,248.96	0.00	2,248.96	2,461.96	2,000.00	461.96	2,000.00
510200 · GASOLINE	941.15	225.00	716.15	6,219.55	4,413.00	1,806.55	4,838.00
<b>Total 510000 · FUELS</b>	<b>3,190.11</b>	<b>225.00</b>	<b>2,965.11</b>	<b>8,681.51</b>	<b>6,413.00</b>	<b>2,268.51</b>	<b>6,838.00</b>
<b>510300 · MILEAGE REIMBURSEMENT</b>	0.00	31.50	-31.50	211.68	315.00	-103.32	378.00
510700 · CLOTHING	224.00	2,750.00	-2,526.00	423.96	3,500.00	-3,076.04	3,500.00
510800 · SAFETY SUPPLIES	218.00	346.84	-128.84	3,383.32	3,468.32	-85.00	4,162.00
512000 · FILTER PLANT HOUSE	9,343.00	0.00	9,343.00	9,384.22	10,000.00	-615.78	10,000.00
<b>Total 508000 · OPERATIONS &amp; MAINTENANCE</b>	<b>23,566.48</b>	<b>17,252.42</b>	<b>6,314.06</b>	<b>160,283.52</b>	<b>183,447.20</b>	<b>-23,163.68</b>	<b>209,693.00</b>
<b>511500 · VEHICLE MAINTENANCE</b>							
511000 · 2000 DUMP TRUCK	1,240.01			5,405.12			
511100 · JCB BACKHOE	0.00			144.98			
511400 · SMALL VEHICLES & ATTACHMENTS	0.00			-45.56			
511600 · 1997 FORD	0.00			25.00			
511900 · 2012 GMC	0.00			866.19			
511500 · VEHICLE MAINTENANCE - Other	0.00	657.18	-657.18	0.00	6,571.80	-6,571.80	7,886.00
<b>Total 511500 · VEHICLE MAINTENANCE</b>	<b>1,240.01</b>	<b>657.18</b>	<b>582.83</b>	<b>6,395.73</b>	<b>6,571.80</b>	<b>-176.07</b>	<b>7,886.00</b>
<b>513000 · UTILITIES</b>							
<b>505000 · COMMUNICATIONS</b>							
505100 · TELEPHONE SERVICE	453.79	405.50	48.29	4,618.06	4,055.00	563.06	4,866.00
505200 · CELLULAR SERVICE	264.30	423.42	-159.12	2,563.15	4,234.16	-1,671.01	5,081.00
<b>Total 505000 · COMMUNICATIONS</b>	<b>718.09</b>	<b>828.92</b>	<b>-110.83</b>	<b>7,181.21</b>	<b>8,289.16</b>	<b>-1,107.95</b>	<b>9,947.00</b>
<b>513100 · ELECTRICITY</b>							
513600 · NORTH PLANT	11,085.47	9,750.00	1,335.47	96,883.74	98,000.00	-1,116.26	117,000.00
513700 · SOUTH PLANT	5,310.82	5,500.00	-189.18	45,679.69	57,500.00	-11,820.31	68,500.00
513800 · PLANT HOUSE	139.14	150.00	-10.86	1,156.23	1,255.00	-98.77	1,447.00
<b>Total 513100 · ELECTRICITY</b>	<b>16,535.43</b>	<b>15,400.00</b>	<b>1,135.43</b>	<b>143,719.66</b>	<b>156,755.00</b>	<b>-13,035.34</b>	<b>186,947.00</b>
<b>514000 · PROPANE</b>							
514100 · NORTH PLANT	0.00	0.00	0.00	8,631.15	6,707.00	1,924.15	8,107.00
514200 · SOUTH PLANT	0.00	800.00	-800.00	5,599.86	8,944.00	-3,344.14	9,844.00
514300 · PLANT HOUSE	0.00	358.00	-358.00	756.00	1,094.00	-338.00	1,094.00
<b>Total 514000 · PROPANE</b>	<b>0.00</b>	<b>1,158.00</b>	<b>-1,158.00</b>	<b>14,987.01</b>	<b>16,745.00</b>	<b>-1,757.99</b>	<b>19,045.00</b>
<b>Total 513000 · UTILITIES</b>	<b>17,253.52</b>	<b>17,386.92</b>	<b>-133.40</b>	<b>165,887.88</b>	<b>181,789.16</b>	<b>-15,901.28</b>	<b>215,939.00</b>
<b>515000 · PAYROLL</b>	54,479.31	56,377.00	-1,897.69	621,917.65	619,263.00	2,654.65	759,324.00
515500 · PAYROLL TAXES	4,167.67	4,313.00	-145.33	47,576.70	47,373.00	203.70	58,088.00
515600 · STATE UNEMPLOYMENT	601.04	569.50	31.54	2,250.46	2,278.00	-27.54	2,278.00
<b>516100 · INSURANCE</b>							
505500 · PROPERTY & LIABILITY	0.00	0.00	0.00	133,551.00	110,000.00	23,551.00	110,000.00
505800 · WORKERS COMPENSATION	0.00	0.00	0.00	8,415.00	9,646.00	-1,231.00	9,646.00
516000 · HEALTH	6,621.62	17,626.25	-11,004.63	164,945.30	176,262.50	-11,317.20	211,515.00
<b>Total 516100 · INSURANCE</b>	<b>6,621.62</b>	<b>17,626.25</b>	<b>-11,004.63</b>	<b>306,911.30</b>	<b>295,908.50</b>	<b>11,002.80</b>	<b>331,161.00</b>
<b>516500 · RETIREMENT CONTRIBUTION</b>	2,473.94	2,720.17	-246.23	24,691.29	27,201.66	-2,510.37	32,642.00
<b>Total Expense</b>	<b>209,908.27</b>	<b>263,437.18</b>	<b>-53,528.91</b>	<b>2,396,285.13</b>	<b>2,494,512.37</b>	<b>-98,227.24</b>	<b>2,770,984.01</b>
<b>Net Income</b>	<b>-2,264.60</b>	<b>-58,721.12</b>	<b>56,456.52</b>	<b>-79,206.33</b>	<b>-146,771.28</b>	<b>67,564.95</b>	<b>-85,243.79</b>

**CARTER LAKE FILTER PLANT**  
**Check Register**  
**As of October 31, 2021**

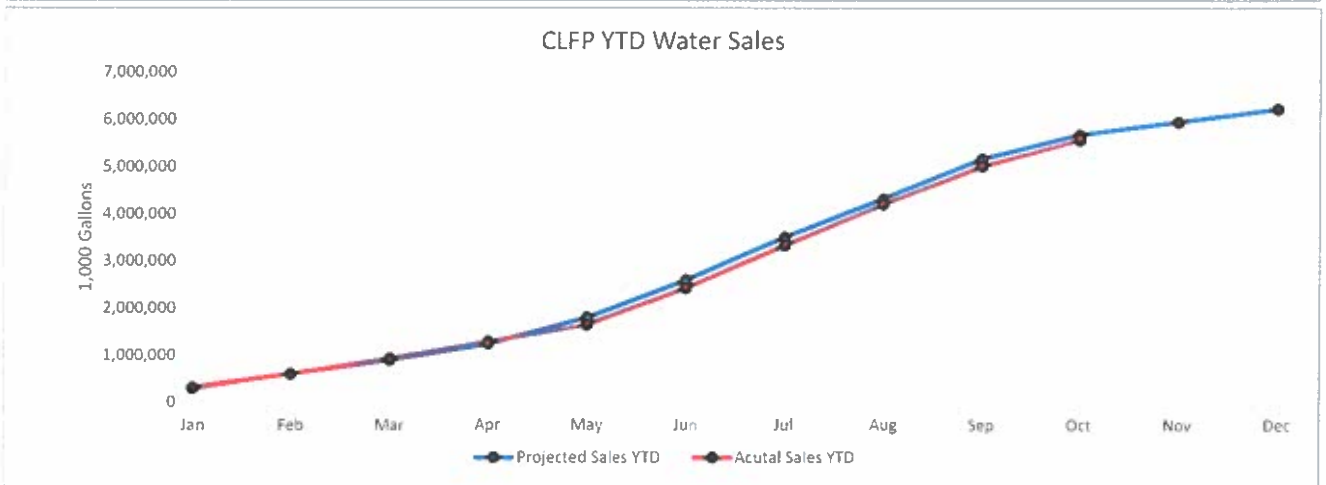
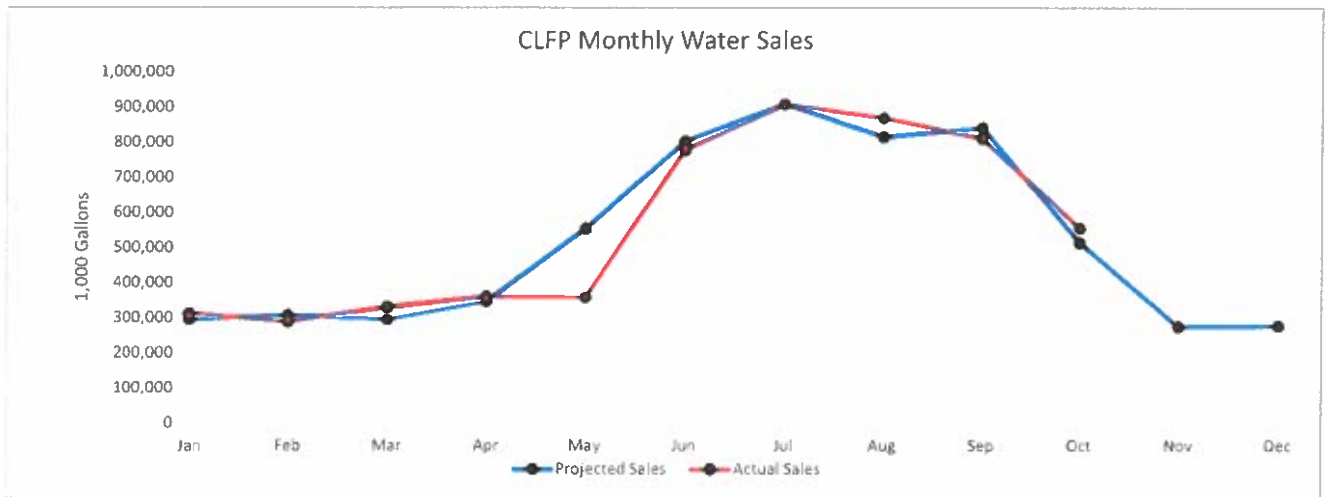
<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
101000		CASHBANK ACCOUNT		
24765	10/13/2021	CONNELL RESOURCES, INC	7MG STORAGE TANK PROJECT	\$158,344.33
BILL PAY	10/19/2021	S & S COATING SERVICES	7MG STORAGE TANK PROJECT	\$32,397.50
24777	10/19/2021	USALCO	CHEMICALS	\$29,497.04
BILL PAY	10/19/2021	PWT CHEMICALS	CHEMICALS	\$20,193.60
24761	10/1/2021	CEBT	EMPLOYEE INSURANCE	\$16,621.62
BILL PAY	10/13/2021	POUDRE VALLEY REA	UTILITIES - ELECTRIC	\$16,535.43
24790	10/28/2021	USALCO	CHEMICALS	\$14,438.40
BILL PAY	10/19/2021	HARCROS CHEMICALS INC.	CHEMICALS	\$11,681.90
24785	10/28/2021	IQ HEATING & AIR CONDITIONING	HOUSE MAINTENANCE	\$9,343.00
24772	10/19/2021	DPC INDUSTRIES, INC.	CHEMICALS	\$4,661.80
24766	10/12/2021	HMS ENTERPRISES LTD	PROPERTY MAINTENANCE	\$3,550.00
24784	10/28/2021	HACH COMPANY	LABORATORY EQUIPMENT	\$3,029.94
BILL PAY	10/12/2021	AGFINITY	FUELS - DIESEL	\$2,248.96
BILL PAY	10/7/2021	POUDRE VALLEY REA	DRY CREEK - ELECTRIC	\$2,247.12
24774	10/19/2021	LOGICAL SYSTEMS, LLC	CONTROL SYSTEM	\$2,122.42
BILL PAY	10/1/2021	ARVADA PUMP CO	PARTS & HARDWARE	\$1,392.50
BILL PAY	10/28/2021	ELVINA AND YOUSAF LLC	FUELS - GASOLINE	\$941.15
BILL PAY	10/1/2021	CARDMEMBER SERVICE	CREDIT CARD PURCHASES	\$940.77
BILL PAY	10/19/2021	MUNICIPAL TREATMENT EQUIP	PARTS & HARDWARE	\$885.28
24787	10/28/2021	MALLORY SAFETY & SUPPLY	LABORATORY SERVICES	\$850.00
24773	10/19/2021	HACH COMPANY	LABORATORY SUPPLIES	\$664.04
24769	10/19/2021	CO DEPT HEALTH & ENV	WATER QUALITY	\$596.50
24789	10/28/2021	RANDOLPH W STARR, P.C.	LEGAL SERVICES	\$495.00
24776	10/19/2021	SMITH IRRIGATION EQUIP	PARTS & HARDWARE	\$375.00
BILL PAY	10/11/2021	CENTURYLINK	COMMUNICATIONS - TELEPHONE	\$364.67
24781	10/28/2021	BANNER OCCUPATIONAL HEALTH SERVICE	ADMINISTRATIVE FEES	\$325.00
BILL PAY	10/26/2021	VERIZON	COMMUNICATIONS - CELLULAR	\$264.30
CK #3509	10/4/2021	PIONEER SAND AND GRAVEL	PROPERTY MAINTENANCE	\$260.55
24788	10/28/2021	MEURER RESEARCH, INC	PARTS & HARDWARE	\$223.56
24762	10/1/2021	CINTAS CORPORATION	SAFETY SUPPLIES	\$218.00
24782	10/28/2021	CINTAS CORPORATION	SAFETY SUPPLIES	\$218.00
BILL PAY	10/19/2021	NAPA OF BERTHOUD	PARTS & HARDWARE	\$200.65
BILL PAY	10/11/2021	HOME DEPOT	PARTS & HARDWARE	\$193.04
24763	10/1/2021	GALLEGOS SANITATION	TRASH REMOVAL	\$160.12
24767	10/19/2021	BERTHOUD ACE HARDWARE	PARTS & HARDWARE	\$143.84
24768	10/19/2021	CINTAS CORPORATION	SAFETY SUPPLIES	\$129.63
24775	10/19/2021	REXEL	PARTS & HARDWARE	\$116.74
24771	10/19/2021	DARRELL LARSON {}	JEANS REIMBURSEMENT	\$112.00
24786	10/28/2021	JUSTIN KANE {}	JEANS REIMBURSEMENT	\$112.00
BILL PAY	10/7/2021	CENTURYLINK	COMMUNICATIONS - TELEPHONE	\$89.12
24770	10/19/2021	CORKAT DATA SOLUTIONS	COMPUTER EXPENSE	\$62.50
24783	10/28/2021	CITY FORT COLLINS	WATER QUALITY	\$60.00
BILL PAY	10/28/2021	BES BUSINESS EQUIPMENT	OFFICE SUPPLIES	\$60.00
24779	10/19/2021	WELD COUNTY HEALTH DEPT	WATER QUALITY	\$56.00
BILL PAY	10/6/2021	OFFICE DEPOT CREDIT PLAN	OFFICE SUPPLIES	\$55.29
	10/31/2021		Service Charge	\$35.00
24778	10/19/2021	WAGNER WELDING SUPPLY CO.	LABORATORY SUPPLIES	\$8.40
<u>OPERATIONS TOTAL</u>				<u>\$337,521.71</u>

**CARTER LAKE FILTER PLANT**  
**Check Register**  
**As of October 31, 2021**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
	10/8/2021	DIRECT DEPOSIT	PAYROLL PERIOD 9/24/21-10/7/21	\$21,203.30
	10/22/2021	DIRECT DEPOSIT	PAYROLL PERIOD 10/8/21-10/21/21	\$21,030.24
DIRECT DEPOSIT 24780	10/22/2021	LIND, ALBERT L	BOARD MEMBER REIMBURSEMENT	\$142.75
DIRECT DEPOSIT	10/22/2021	STROHAUER, KATIE	BOARD MEMBER REIMBURSEMENT	\$129.31
DIRECT DEPOSIT	10/22/2021	MEINING, T. SCOTT	BOARD MEMBER REIMBURSEMENT	\$125.95
DIRECT DEPOSIT	10/22/2021	BRANDENBURG, STEVEN	BOARD MEMBER REIMBURSEMENT	\$105.79
DIRECT DEPOSIT	10/22/2021	MARTENS, ED	BOARD MEMBER REIMBURSEMENT	\$104.67
DIRECT DEPOSIT	10/22/2021	MCMURTREY, EMILY	BOARD MEMBER REIMBURSEMENT	\$94.70
ACH PAYMENT	10/15/2021	FEDERAL PR TAX	PAYROLL TAXES	\$6,750.06
ACH PAYMENT	10/22/2021	FEDERAL PR TAX	PAYROLL TAXES	\$6,376.28
ACH PAYMENT	10/5/2021	COLORADO PR TAXES	PAYROLL TAXES	\$2,404.00
BILL PAY	10/6/2021	COLORADO STATE TREASURER	UNEMPLOYMENT INSURANCE	\$601.04
24764	10/1/2021	LINCOLN NATIONAL LIFE	457 CONTRIBUION	\$3,093.94
<u>PAYROLL TOTAL</u>				<u>\$62,162.03</u>

**Carter Lake Filter Plant Operations Fund Summary - 2021**

Month	Water Sales (1,000 Gallons)		Dollars Billed		Expenses		Net Gain / Loss	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Jan	294,370	310,740	\$190,156	\$192,611	\$434,433	\$395,968	(\$244,277)	(\$203,357)
Feb	306,723	287,278	\$223,794	\$223,794	\$134,743	\$140,614	\$89,051	\$83,180
Mar	294,904	330,974	\$223,794	\$223,794	\$150,831	\$161,283	\$72,963	\$62,511
Apr	346,027	360,171	\$223,794	\$223,794	\$222,896	\$196,005	\$897	\$27,789
May	553,690	358,193	\$229,054	\$199,729	\$332,285	\$303,123	(\$103,231)	(\$103,394)
Jun	802,402	777,201	\$266,360	\$262,580	\$199,103	\$215,301	\$67,257	\$47,279
Jul	907,670	907,865	\$282,151	\$282,180	\$267,564	\$264,227	\$14,587	\$17,952
Aug	814,544	868,757	\$249,935	\$254,659	\$317,948	\$313,347	(\$68,013)	(\$58,688)
Sep	840,498	810,469	\$253,828	\$245,916	\$171,261	\$190,443	\$82,566	\$55,473
Oct	512,966	555,246	\$204,698	\$207,632	\$263,436	\$209,908	(\$58,738)	(\$2,276)
Nov	0	0	\$0	\$0	\$0	\$0	\$0	\$0
Dec	0	0	\$0	\$0	\$0	\$0	\$0	\$0
YTD Total	5,673,791	5,566,894	\$2,347,562	\$2,316,689	\$2,494,500	\$2,390,220	(\$146,938)	(\$73,532)



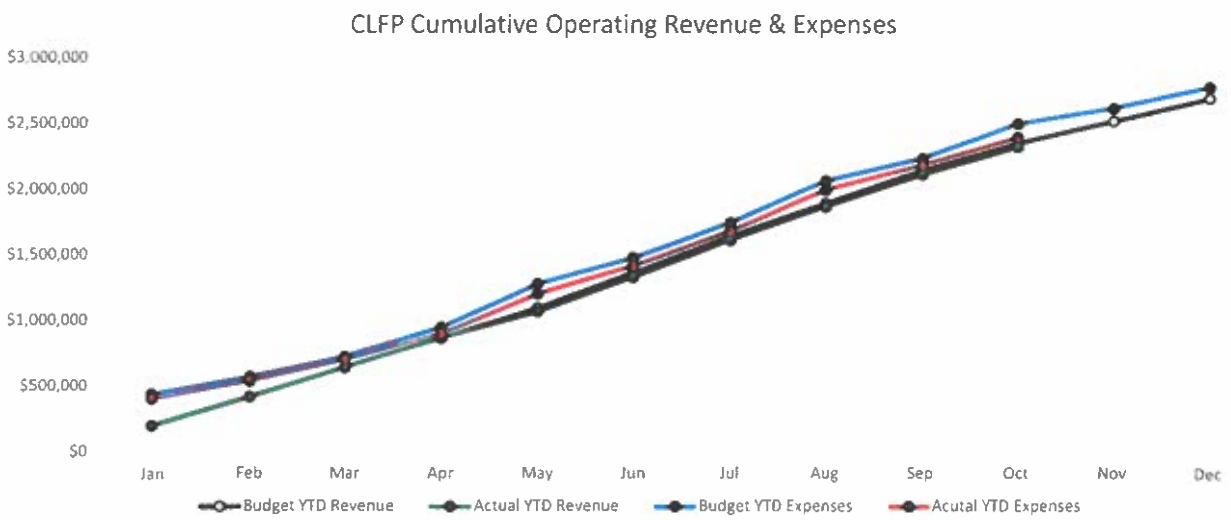
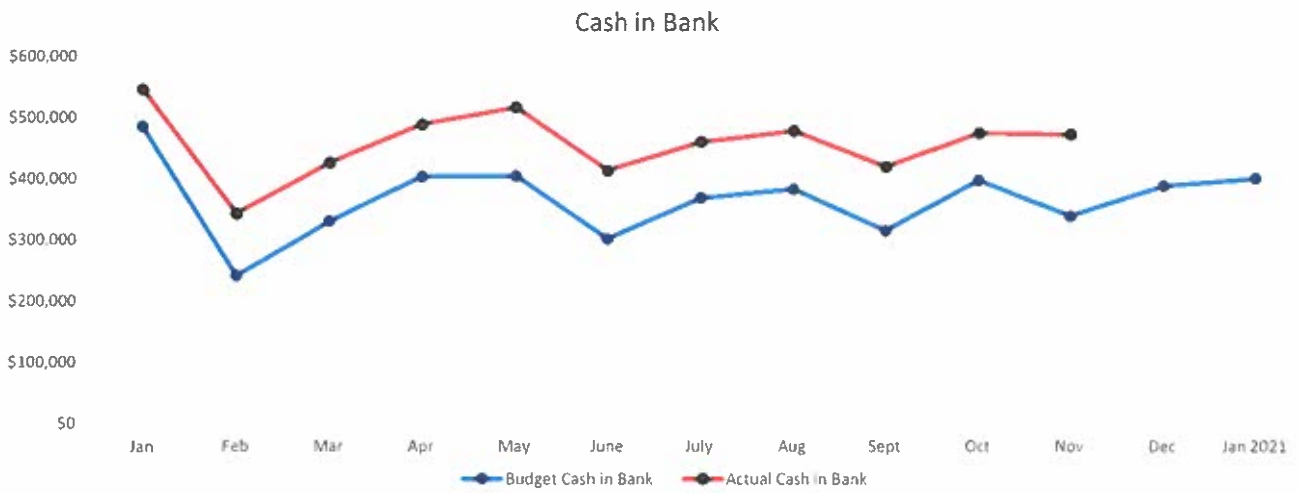


CWCWD Monthly Water Sales



LTWD Monthly Water Sales





**Carter Lake Filter Plant Actual Usage and Billing - 2021**

Little Thompson Water District									
Month	Water (1,000 Gallons)					Dollars		Dollars	
	Actual Sales	Actual Sales YTD	Actual Billed	Actual Billed YTD	Actual Credit Bal YTD	Fixed Rate Charges	Variable Rate Charges	Actual Dollars Billed	Actual Dollars Billed YTD
Jan	114,974	114,974	114,974	114,974	0	\$73,000.00	\$17,246.07	\$90,246.07	\$90,246.07
Feb	119,795	234,769	223,307	338,280	103,512	\$73,000.00	\$33,496.00	\$106,496.00	\$196,742.07
Mar	145,298	380,066	223,307	561,587	181,521	\$73,000.00	\$33,496.00	\$106,496.00	\$303,238.07
Apr	149,111	529,177	223,307	784,894	255,717	\$73,000.00	\$33,496.00	\$106,496.00	\$409,734.07
May	131,814	660,991	131,814	916,708	255,717	\$73,000.00	\$19,772.09	\$92,772.09	\$502,506.16
Jun	300,777	961,768	300,777	1,217,485	255,717	\$73,000.00	\$45,116.52	\$118,116.52	\$620,622.68
Jul	360,422	1,322,190	360,422	1,577,907	255,717	\$73,000.00	\$54,063.36	\$127,063.36	\$747,686.04
Aug	353,584	1,675,774	289,655	1,867,562	191,788	\$73,000.00	\$43,448.24	\$116,448.24	\$864,134.28
Sep	329,050	2,004,825	265,121	2,132,683	127,858	\$73,000.00	\$39,768.19	\$112,768.19	\$976,902.46
Oct	224,875	2,229,699	160,945	2,293,629	63,929	\$73,000.00	\$24,141.82	\$97,141.82	\$1,074,044.28
Nov	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Dec	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>2,229,699</b>		<b>2,293,629</b>			<b>\$730,000.00</b>	<b>\$344,044.28</b>	<b>\$1,074,044.28</b>	

Central Weld County Water District									
Month	Water (1,000 Gallons)					Dollars		Dollars	
	Actual Sales	Actual Sales YTD	Actual Billed	Actual Billed YTD	Actual Credit Bal YTD	Fixed Rate Charges	Variable Rate Charges	Actual Dollars Billed	Actual Dollars Billed YTD
Jan	195,766	195,766	195,766	195,766	0	\$73,000.00	\$29,364.93	\$102,364.93	\$102,364.93
Feb	167,483	363,249	295,318	491,085	127,835	\$73,000.00	\$44,297.77	\$117,297.77	\$219,662.70
Mar	185,676	548,926	295,318	786,403	237,477	\$73,000.00	\$44,297.77	\$117,297.77	\$336,960.47
Apr	211,060	759,986	295,318	1,081,722	321,736	\$73,000.00	\$44,297.77	\$117,297.77	\$454,258.24
May	226,379	986,365	226,379	1,308,101	321,736	\$73,000.00	\$33,956.86	\$106,956.86	\$561,215.10
Jun	476,424	1,462,789	476,424	1,784,525	321,736	\$73,000.00	\$71,463.63	\$144,463.63	\$705,678.73
Jul	547,443	2,010,232	547,443	2,331,967	321,736	\$73,000.00	\$82,116.39	\$155,116.39	\$860,795.12
Aug	515,173	2,525,405	434,739	2,766,706	241,302	\$73,000.00	\$65,210.85	\$138,210.85	\$999,005.97
Sep	481,419	3,006,823	400,985	3,167,691	160,868	\$73,000.00	\$60,147.70	\$133,147.70	\$1,132,153.67
Oct	330,371	3,337,195	249,937	3,417,629	80,434	\$73,000.00	\$37,490.62	\$110,490.62	\$1,242,644.28
Nov	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
Dec	0	0	0	0	0	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>3,337,195</b>		<b>3,417,629</b>			<b>\$730,000.00</b>	<b>\$512,644.28</b>	<b>\$1,242,644.28</b>	



# Carter Lake Filter Plant

## AGENDA ITEM SUMMARY

**ITEM NUMBER:** 6

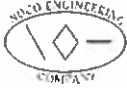
**SUBJECT:** Review of Pre-Treatment Design Contract

**STAFF:** Rick Whittet, Plant Manager

**ACTION REQUEST:** Request Approval

---

Contract was sent as attachment with the Board Packet for your review.



# Memorandum

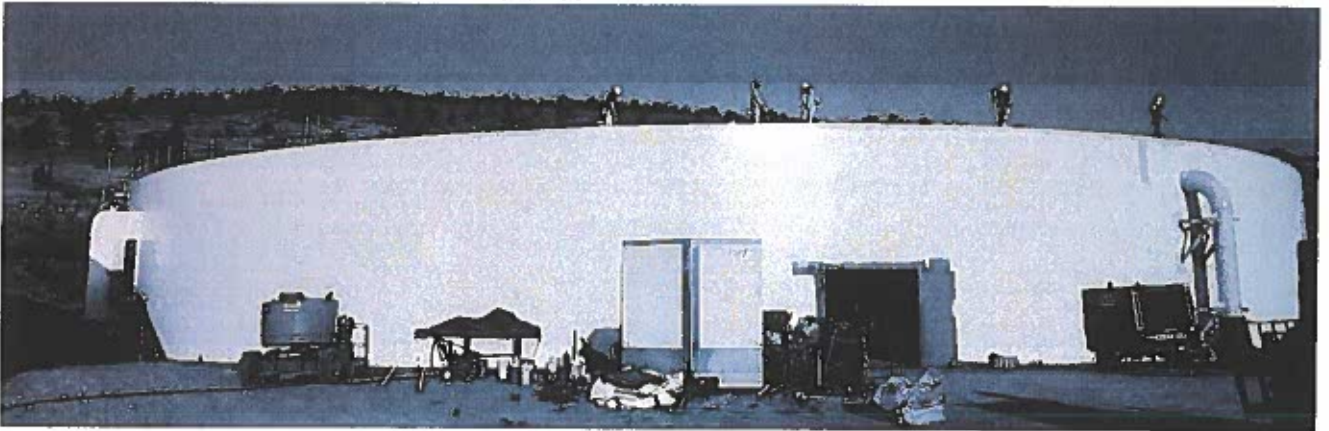
To: Carter Lake Filter Plant  
From: Josh Cook, P.E.  
Subject: Engineer's Report

Attn: Board of Directors  
Date: November 4, 2021

## Projects:

### 7.0 MG Storage Tank:

- They plan on being complete by November 18, 2021.
- They have installed the door sheet at the opening and are currently painting the floors.
- This month Connell Resources is NOT turning in a pay application due to liquidated damages being a higher amount than the pay application.



### North Plant:

- Designed some exhaust piping for the Sulfuric Acid Tank. Jason Wesseling will be performing the work.

### South Plant DOVE Report:

- We found a prebuilt building to for the sampling building. It is a Conex building that is insulated and heated. It was set up for a construction trailer office.



# **Carter Lake Filter Plant**

## **AGENDA ITEM SUMMARY**

**ITEM NUMBER:** 8

**SUBJECT:** October Operations and Maintenance Report

**STAFF:** Darrell Larson, Plant Superintendent

**ACTION REQUEST:** None, informational item

---

### **Flows**

- Average daily demand for October was 15 MGD down from 16 MGD in 2020.
- Dry Creek-Filling is complete. 746.5 Acre Ft. sent to the reservoir.

### **North Plant**

- Normal Operations-Membrane replacement will resume this month.

### **South Plant**

- Normal Operations-Annual filter maintenance underway.

End of Report



# Carter Lake Filter Plant

## AGENDA ITEM SUMMARY

**ITEM NUMBER:** 9

**SUBJECT:** October 2021 Water Quality Report

**STAFF:** Justin Kane, Lead Operator and Darrell Larson, Plant Superintendent

**ACTION REQUEST:** None, informational item.

---

CLFP Finished Water Quality Summary for October 2021						
All parameters were within acceptable limits						
Test Parameter	Units of Measure	CLFP Goal	Average of Results		Regulated Level (MCL)	# of Samples
Turbidity – North Plant	ntu	0.01	0.01		0.50	186
Turbidity – South Plant	ntu	< 0.10	0.06		1.0	186
Free Chlorine	mg/L	1.1 – 1.2	Avg. 1.10	Min. 1.0	0.2 – 4.0	186
pH	su	7.6	7.5		TT	62
Fluoride	mg/L	0.8	0.54		4.0	31
Chlorine Dioxide	mg/L	< 0.20	0.0		0.80	31
Chlorite	mg/L	< 0.50	0.28		1.0	31
Reactive Phosphate (PO <sub>4</sub> <sup>3-</sup> )	mg/L	0.2 – 0.3	0.23		n/a	62
Temperature	°F	n/a	58°		n/a	31
Total Organic Carbon	mg/L	< 2.0	1.79		TT	62

Disinfection by-products and Lead & Copper testing planned for in November.

We began using the new Monthly Operating Report for the North Plant in October.

End Report



# Carter Lake Filter Plant

## AGENDA ITEM SUMMARY

**ITEM NUMBER:** 10

**SUBJECT:** Budget Hearing

**STAFF:** Rick Whittet, Plant Manager

**ACTION REQUEST:** Approval of Proposed 2022 CLFP Operations and Maintenance Budget, Approval of CLFP Capital Improvement Plan

---

### **2022 Budget**

The Notice of Budget was published in the local newspapers and was made available for public inspection.

I have attached 3 required documents on the following pages for your review for the 2022 O&M Budget.

### **Capital Improvement Plan**

The CIP has been updated and is attached for your review and approval.

- The painting of the storage tanks has been moved so as not to conflict with the Pretreatment/Expansion Project.
- The Storage Building construction project has been combined with the PreTreatment/Expansion Project.
- The PreTreatment Design costs have been updated.



Carter Lake Filter Plant  
2022 Budget Proposal

November 10, 2021

**Carter Lake Filter Plant  
2022 Operations and Maintenance Budget Summary**

Revenues:	Actual 2020	Budget 2021	Projected 2021	Budget 2022
Beginning Cash Reserves	\$ 348,411	\$ 485,157	\$ 545,915	\$ 335,669
Operations	2,553,932	2,685,525	2,663,149	3,180,899
Misc	26		188	
Interest Earned	1,553	215	268	215
<b>Total Revenues</b>	<b>\$ 2,903,922</b>	<b>\$ 3,170,898</b>	<b>\$ 3,209,520</b>	<b>\$ 3,516,783</b>

Expenditures:	Actual 2020	Budget 2021	Projected 2021	Budget 2022
Salaries and Benefits	\$ 954,507	\$ 1,063,847	\$ 1,112,451	\$ 1,384,476
Chemicals	805,101	959,285	958,003	1,062,927
Utilities	194,708	205,992	198,899	196,387
Insurance	113,442	119,646	143,197	152,728
Maintenance, fuel, supplies	202,784	217,201	218,933	229,082
Professional Services	83,509	94,066	151,511	118,513
Water Quality Analysis	33,711	71,610	51,082	41,639
Administrative/Office	19,174	21,540	20,965	21,695
Training	2,704	7,800	10,155	11,620
Communications	9,125	9,947	8,655	11,700
Minor Capital Projects	0	0	0	0
<b>Total Expenses</b>	<b>\$ 2,418,765</b>	<b>\$ 2,770,934</b>	<b>\$ 2,873,851</b>	<b>\$ 3,230,767</b>
Ending Cash Reserves	\$ 485,157	\$ 399,964	\$ 335,669	\$ 286,016
<b>Total Expenses &amp; Reserves</b>	<b>\$ 2,937,206</b>	<b>\$ 2,613,607</b>	<b>\$ 3,209,520</b>	<b>\$ 3,516,783</b>

I hereby certify that the above is a true and correct copy of the 2022 budget, approved and passed by the Board of Directors of the Carter Lake Filter Plant Authority, Larimer County, Colorado, this 10th day of November, 2021

x \_\_\_\_\_

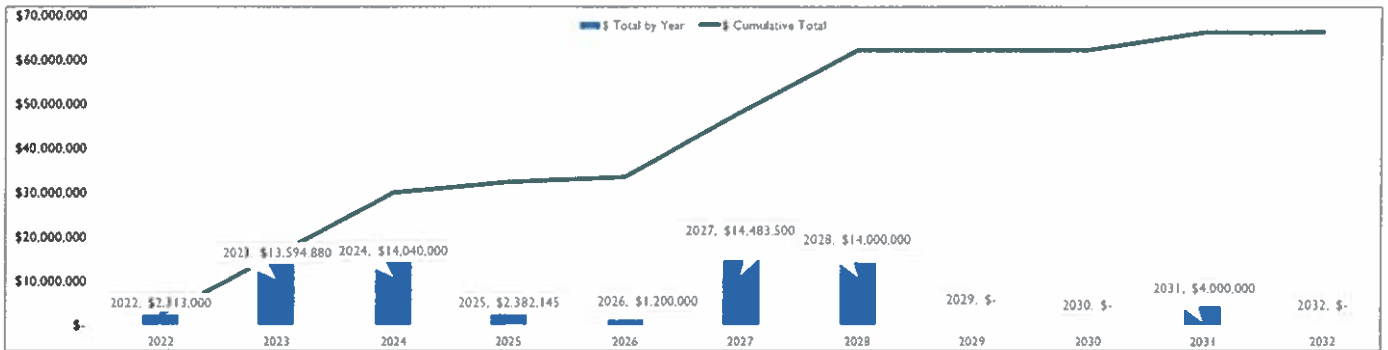
x \_\_\_\_\_



Joint Capital Improvement Plan WORKING COPY

Last Updated: November 3, 2021

Project Name	Location	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	Est. Total
Chlorine Scrubber Replacement	North Plant		\$ 245,440										\$ 245,440
Filter Rehabilitation	South Plant						\$ 483,500						\$ 483,500
Influent Piping Painting	South Plant		\$ 297,440										\$ 297,440
Construct Storage Tank	Tank Site												\$ -
Clarifier Concrete Work	South Plant		\$ 260,000										\$ 260,000
Pre-Treatment Design	Both Plants	\$ 2,313,000											\$ 2,313,000
Pre-Treatment Construction	Both Plants		\$ 12,792,000	\$ 14,040,000									\$ 26,832,000
West 5 MG Tank Painting	Tank Site				\$ 1,472,589								\$ 1,472,589
East 5 MG Tank Painting	Tank Site				\$ 909,555								\$ 909,555
Membrane Replacement	North Plant										\$ 4,000,000		\$ 4,000,000
Vehicles & Equipment													\$ -
Plant Expansion	TBD					\$ 1,200,000	\$ 14,000,000	\$ 14,000,000					\$ 29,200,000
<b>Subtotal</b>		\$ 2,313,000	\$ 13,594,880	\$ 14,040,000	\$ 2,382,145	\$ 1,200,000	\$ 14,483,500	\$ 14,000,000	\$ -	\$ -	\$ 4,000,000	\$ -	\$ 66,013,525
<b>Cumulative Total</b>		\$ 2,313,000	\$ 15,907,880	\$ 29,947,880	\$ 32,330,025	\$ 33,530,025	\$ 48,013,525	\$ 62,013,525	\$ 62,013,525	\$ 62,013,525	\$ 66,013,525	\$ 66,013,525	



RESOLUTION TO ADOPT BUDGET

A RESOLUTION SUMMARIZING EXPENDITURES AND REVENUES AND ADOPTING A BUDGET FOR THE CARTER LAKE FILTER PLANT, BERTHOUD, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE 1<sup>ST</sup> DAY OF JANUARY 2022 AND ENDING ON THE LAST DAY OF DECEMBER 2022.

WHEREAS, The Board of Directors of the Carter Lake Filter Plant has appointed Richard Hunter Whittet II, General Manager, to prepare and submit a proposed budget to said governing body at the proper time, and:

WHEREAS, Richard Hunter Whittet II, General Manager, has submitted a proposed budget to this governing body on October 13, 2021, for its consideration, and:

WHEREAS, upon due and proper notice published or posted in accordance with the law, said proposed budget was open for public inspection at a designated place, a public hearing was held November 10, 2021, with no public comment to said proposed budget, and:

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues so that the budget remains in balance as required by law:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CARTER LAKE FILTER PLANT, BERTHOUD, COLORADO:

That the estimated expenditures are as follows:

General Fund .....	\$ 3,230,767.00
Cash Reserves .....	\$ 286,016.00

That estimated revenues are as follows:

From Operational Income and other sources ..	\$ 3,516,783.00
--	-----------------

That the budget as submitted, amended, and hereinabove summarized by fund, hereby is adopted as the budget of the Carter Lake Filter Plant for the year stated above.

That the budget hereby approved and adopted shall be signed by the Officers of the Board of Directors, and made a part of the records of the Carter Lake Filter Plant.

Adopted this 10<sup>TH</sup> day of November 2021.

---

Albert Lind, Jr.                          President

Attest: \_\_\_\_\_  
                   Sec./Treasurer

RESOLUTION TO APPROPRIATE SUMS OF MONEY

A RESOLUTION APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS FOR THE PURPOSE SET FORTH BELOW FOR THE CARTER LAKE FILTER PLANT, BERTHOUD, COLORADO, FOR THE 2022 BUDGET YEAR.

WHEREAS, The Board of Directors has adopted the annual budget in accordance with the Local Government Law on November 10, 2021, and:

WHEREAS, The Board of Directors has made provisions therein for revenues in the amount equal to or greater than the total proposed expenditures as set forth in said budget, and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below so as not to impair the operation of the Carter Lake Filter Plant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE CARTER LAKE FILTER PLANT, BERTHOUD, COLORADO:

That the following sums are hereby appropriated from the revenue of each fund for the purpose stated:

General Fund:

Current Operating Expenses . . . . .	\$ 3,230,767.00
Cash Reserves . . . . .	\$ 286,016.00

ADOPTED THIS 10<sup>TH</sup> DAY OF NOVEMBER 2021.

Albert Lind President

Attest: \_\_\_\_\_  
Sec/Treasurer

**RESOLUTION/ORDINANCE FOR SUPPLEMENTAL BUDGET  
AND APPROPRIATION**

**(Pursuant to Section 29-1-109, C.R.S)**

A RESOLUTION ORDINANCE APPROPRIATING ADDITIONAL SUMS OF MONEY TO DEFRAID EXPENSES IN EXCESS OF AMOUNTS BUDGETED FOR THE CARTER LAKE FILTER PLANT, BERTHOUD, COLORADO.

WHEREAS, Unanticipated increases in maintenance and capital expenses.

NOW, THEREFORE, BE IT RESOLVED/ORDAINED BY THE BOARD OF DIRECTORS OF THE CARTER LAKE FILTER PLANT, BERTHOUD, COLORADO:

That the 2021 appropriation for the Operating Expenses fund is hereby increased from \$2,770,934.00 to \$2,873,851.00

That the additional \$102,917.00 was derived from operations revenue.

ADOPTED, this 10<sup>th</sup> day of November, 2021.

\_\_\_\_\_

Attest: \_\_\_\_\_



# **Carter Lake Filter Plant**

## **AGENDA ITEM SUMMARY**

**ITEM NUMBER:** 11

**SUBJECT:** October Manager's Report

**STAFF:** Rick Whittet, Plant Manager

**ACTION REQUEST:** Approval of 2022 CLFP Regular Board Meeting Schedule

---

### **Safety Training**

The monthly safety training classes were resumed in October. The operator's were trained on forklift safety and were certified to use the forklift.

### **Job Openings**

I interviewed a candidate for the Operator Assistant opening this week. I will provide an update at the meeting.

### **2022 Proposed Board Meeting Schedule**

Please review the attached Proposed Meeting Schedule for next year.

### **2022 Audit Engagement Letter**

Lisa and I met with Randy Watkins of BDO earlier this week. BDO is working on the engagement letter. Randy stated the fees would be increasing.

### **Seaquest Price Increase**

I was recently made aware of another chemical price increase (email attached). This is the first Seaquest price increase in several years.

**From:** David Bogart <[David@aquasmartinc.com](mailto:David@aquasmartinc.com)>

**Sent:** Thursday, November 4, 2021 1:25 PM

**To:** [rwhittet@skybeam.com](mailto:rwhittet@skybeam.com)

**Subject:** RE: For Carter Lake Filtration Plant - From Dave Bogart - Notification of SeaQuest Price Adjustment

Dear Rick,

Several weeks ago, I sent out a letter regarding the upcoming price increase for SeaQuest. At that time, we were still negotiating with our various suppliers in order to minimize the cost increase that we would have to pass along.

As stated in my previous letter, we understand and appreciate your need to plan and prepare with as much lead time as possible, therefore we will be increasing our price **beginning on January 10, 2022**. The amount of this across-the-board adjustment will come to \$3.01 per dry pound of SeaQuest, and \$11.74 per liquid gallon of SeaQuest, FOB Atlanta. **This increase will not interfere with product availability.**

We truly appreciate your business and your loyalty and will continue to provide you with the most advanced corrosion inhibitor and professional service to meet your clean water needs.

Please feel free to contact me if you have any questions.

Respectfully,

David



# Carter Lake Filter Plant

7100 W. County Rd 8-E Berthoud, Colorado 80513

---

## PROPOSED DATES OF MONTHLY BOARD MEETINGS

---

Below are the proposed meeting dates and times for 2022. None of the meeting days conflict with Plant scheduling.

Wednesday	January 12, 2022	4:30 pm
Wednesday	February 9, 2022	4:30 pm
Wednesday	March 9, 2022	4:30 pm
Wednesday	April 13, 2022	4:30 pm
Wednesday	May 11, 2022	4:30 pm
Wednesday	June 8, 2022	4:30 pm
Wednesday	July 13, 2022	4:30 pm
Wednesday	August 10, 2022	4:30 pm
Wednesday	September 14, 2022	4:30 pm
Wednesday	October 12, 2022	4:30 pm
Wednesday	November 9, 2022	4:30 pm
Wednesday	December 14, 2022	4:30 pm



**TAP FEE AGREEMENTS**

Item No. 7A

November 18, 2021

**BACKGROUND SUMMARY:**

The following have applied for new meter sets and need Board execution on the Tap Fee Agreement.

	<b>OWNER</b>	<b>TAP SIZE</b>	<b>LOCATION</b>
1	Juan & Juan Edwin Lopez	Budget 5/8"	Lot 73 Beebe Draw
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			

**District taps sold in 2021:**

	Qtr	Budget	5/8"	3/4"	1"	1.5"	2"		Qtr	Budget	5/8"	3/4"	1"	1.5"	2"
January	0	3	0	0	0	0	0	July	0	1	0	0	0	0	0
February	0	2	0	0	0	0	0	August	1	2	9	1	0	0	0
March	0	2	0	0	0	0	0	September	0	0	0	0	0	0	0
April	0	0	4	0	0	0	0	October	0	2	1	0	0	0	0
May	1	4	1	0	0	0	0	November							
July	0	3	2	0	0	0	0	December							
<b>TOTAL</b>	1	14	7	0	0	0	0	<b>TOTAL</b>	2	19	17	1	0	0	0

The following taps have been purchased in the Towns for 2021:

<b>TOWN TAPS</b>	<b>5/8"</b>	<b>3/4"</b>	<b>1"</b>	<b>1.5"</b>	<b>2"</b>	<b>3"</b>
Dacono	3		1			
Firestone	107	5	6	3		
Frederick	251	3	4			
Kersey	2					
<b>TOTAL</b>	363	8	11	3		

**BOARD ACTION SUGGESTED:**

Approve Tap Fee Agreements.

**SUBMITTED BY: Stan Linker****7A**

**2022 PROPOSED BUDGET**

Item No. 7B (1-2)  
November 18, 2021

**BACKGROUND SUMMARY:**

Attached for your review is the 2022 Proposed Budget.

**BOARD ACTION:**

Information Only.

**SUBMITTED BY:** Stan Linker

**7B**

2022 PROPOSED BUDGET  
Item No. 7B (1-2)  
November 18, 2021

ITEMS	ACTUAL TO	PROJECTED	BUDGET	BUDGET
BEGINNING BALANCE	10/31/2021	12/31/2021	2021	2022
Reserves	13,590,175	12,175,000	21,300,000	12,021,472
Restricted	825,000	825,000	825,000	825,000
<b>TOTAL</b>	<b>14,415,175</b>	<b>13,000,000</b>	<b>22,125,000</b>	<b>12,846,472</b>
<b>OPERATING REVENUES:</b>				
Water Service Rates Rec'd	5,082,126	5,300,000	4,600,000	6,200,000
Surcharge Rates Billed	1,889,464	1,890,000	1,750,000	1,600,000
Bulk Water Sales	225,550	230,000	195,000	246,000
Miscellaneous	68,469	75,000	70,000	90,000
<b>TOTAL</b>	<b>7,265,609</b>	<b>7,495,000</b>	<b>6,615,000</b>	<b>8,136,000</b>
<b>Non-Operating Revenues:</b>				
Revenue from Bond	47,905,113	48,000,000	0	47,800,000
Water Storage Revenue	300,000	300,000		600,000
Interest	55,693	61,000	225,000	80,000
<b>TOTAL</b>	<b>48,260,806</b>	<b>48,361,000</b>	<b>225,000</b>	<b>48,480,000</b>
<b>Contributions:</b>				
Tap Fees	5,388,560	5,500,000	6,000,000	6,000,000
Raw Water	0	766,000	500,000	350,000
Advance for Construction	138,895	165,000	215,000	175,000
<b>TOTAL</b>	<b>5,527,455</b>	<b>6,431,000</b>	<b>6,715,000</b>	<b>6,525,000</b>
<b>TOTAL REVENUES</b>	<b>61,053,870</b>	<b>62,287,000</b>	<b>13,555,000</b>	<b>63,141,000</b>
<b>OPERATING EXPENSES:</b>				
Salaries	819,221	901,000	896,000	1,100,000
Overtime/Sick/Bonus pay	0	72,000	55,000	75,000
Office/Warehouse Expense	198,829	260,000	271,000	239,000
Office/Field Utilities	43,342	57,000	52,000	53,000
Professional Fees	177,555	180,000	225,000	239,000
Insurance	181,867	245,000	259,000	245,000
Director Fees/Board Expense	4,633	6,500	6,500	6,500
Payroll Taxes	65,398	79,000	71,000	80,000
Water Assessments	354,709	335,100	335,000	356,000
Operations and Maintenance	784,604	1,050,000	900,000	925,000
Carter Lake Filter Plant	1,265,301	1,325,000	1,460,000	1,650,000
Water Rental	0	0	100,000	100,000
Automotive	61,925	70,000	71,000	67,000
Dry Creek Reservoir	22,715	25,000	50,000	30,000
Depreciation	2,100,000	2,010,000	2,100,000	2,100,000
<b>TOTAL</b>	<b>6,080,099</b>	<b>6,615,600</b>	<b>6,851,500</b>	<b>7,265,500</b>
<b>DEBT RETIREMENT:</b>				
Revenue Bond Repayment	926,303	3,510,000	3,510,000	3,510,000
<b>TOTAL</b>	<b>926,303</b>	<b>3,510,000</b>	<b>3,510,000</b>	<b>3,510,000</b>

2022 PROPOSED BUDGET  
Item No. 7B (1-2)  
November 18, 2021

ITEMS	ACTUAL TO 10/31/2021	PROJECTED 12/31/2021	BUDGET 2021	BUDGET 2022
<b>CAPITAL IMPROVEMENTS:</b>				
New Construction	1,025,235	1,250,000	850,000	850,000
Filter Plant	1,986,183	2,255,000	3,000,000	5,000,000
Chlorine Booster Stations	0	0	0	100,000
Frederick 30" WL design/construction	0	0	300,000	2,000,000
Rate Study/Master Plan	0	0	24,000	24,000
SCADA System - Telemetry	0	3,000	100,000	100,000
NISP	1,277,500	1,277,500	1,277,500	1,750,000
GIS/GPS Map Updates	114,226	130,000	140,000	140,000
Windy Gap FIRMING	2,605,168	2,605,168	2,352,000	75,000
Easements/Land/Building	0	0	5,000	2,000,000
Water Rights	19,536,595	19,700,000	6,000,000	1,000,000
Office/Field/Tank Equipment	137,364	155,000	100,000	125,000
<b>TOTAL</b>	<b>26,688,337</b>	<b>27,375,668</b>	<b>14,148,500</b>	<b>13,164,000</b>
<b>TOTAL EXPENSES</b>	<b>33,694,739</b>	<b>37,501,268</b>	<b>24,510,000</b>	<b>23,939,500</b>
			<b>Depreciation</b>	<b>-2,100,000</b>
			<b>Exp less Depr</b>	<b>21,839,500</b>
			<b>Less Revenue</b>	<b>63,141,000</b>
			<b>Exp vs Revenue</b>	<b>41,301,500</b>

**2022 MONTHLY MEETING DATES**

Item No. 7C

November 18, 2021

**BACKGROUND SUMMARY:**

Please review the 2022 Monthly Meeting Dates. If there are any conflicts or comments, we will discuss at the meeting.

**CENTRAL WELD COUNTY WATER DISTRICT  
NOTICE OF MONTHLY MEETINGS**

Notice is hereby given that the regular monthly meetings of the Board of Directors of the Central Weld County Water District for the calendar year 2022 will be held at the District office located at 2235 2nd Avenue; Greeley, Colorado, at 1:30 P.M., on the following dates shown:

January 20, 2022  
February 17, 2022  
March 17, 2022  
April 21, 2022  
May 19, 2022  
June 16, 2022  
July 21, 2022  
August 18, 2022  
September 22, 2022 – Proposed Budget  
October 20, 2022  
November 17, 2022  
December 15, 2022

Persons desiring notification of special meetings of the Board should advise the District Manager of their desire to be notified of any such special meeting.

**BOARD ACTION SUGGESTED:**

Approve the 2022 Board Meeting Dates.

**SUBMITTED BY: Stan Linker**

**7C**

**SALARY ADJUSTMENTS and  
HOLIDAY BONUS**

Item No. 7D

November 18, 2021

**BACKGROUND SUMMARY:**

Stan would like to propose a salary adjustment for all employees to be effective January 2022. The District's workers comp and insurance reports that have to have salary updates reported need to be turned in by December 1<sup>st</sup> with any new values. One additional employee is needed at this time.

The 2022 salary budget is \$1,100,000 or a 6% increase over the 2021 budget of \$199,000 which would include an additional employee.

Stan would also like to discuss a holiday bonus for each employee to be disbursed by December 10, 2021. Last year, the board approved \$6,500 for the District Manager, \$5,000 each for the Administrative and Operations Managers, and \$3,000 each for the rest of the employees. The employees have done a great job adapting to new procedures during COVID and have continued work on all projects.

Accumulated overtime and sick time for all applicable employees will also be paid in December pursuant to current policy. In 2021, the employees will have accumulated 260 hours of overtime that will be paid out compared to 2020 which was approximately 420 hours of overtime. There will be unused sick time paid per the District handbook.

**BOARD ACTION:**

Approve a Salary Adjustment for all employees or as appropriate by Board.

Approve a Holiday Bonus for each employee or as appropriate by Board.

**SUBMITTED BY: Stan Linker**

**7D**

**BACKGROUND SUMMARY:**

Motion to go into Executive Session regarding §24-6-402(4)(e)(I), C.R.S. for determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators and C.R.S. 24-6-402(4)(b) for a conference with an attorney for the District for the purpose of receiving legal advice on specific legal questions concerning litigation regarding the Town of Firestone.

**BOARD ACTION:**

Information Only.